
**JACKSONVILLE POLICE AND FIRE PENSION FUND
FINANCIAL INVESTMENT AND ADVISORY COMMITTEE
MEETING SUMMARY – OCTOBER 13, 2017 – 3:30PM**

PRESENT

Eric “Brian” Smith Jr., Chairman
Craig Lewis Sr., Secretary
Tracey Devine
Rodney Van Pelt

STAFF

Timothy H. Johnson, Executive Director – Plan Administrator
Steve Lundy, Assistant Plan Administrator
Lawsikia Hodges, Office of General Counsel

GUESTS

Carla Miller, Ethics Director, Office of Ethics
Kirby Oberdorfer, Deputy Director, Office of Ethics

EXCUSED

Dan Holmes, Summit Strategies
Joey Greive, Fund Treasurer
Rob Kowkabany

I. CALL TO ORDER

Chairman Brian Smith called the meeting to order at 3:35 PM.

II. PUBLIC SPEAKING PERIOD

There were no requests for public speaking. Public Speaking Period Closed.

III. MEETING SUMMARY TO BE APPROVED

1. Meeting Summary of the FIAC Meeting held September 14, 2017. Copies held in the meeting files.

A motion was made by Craig Lewis to approve the Meeting Summary of the FIAC Meeting held September 14, 2017, and to change the wording on page 3, 2nd paragraph, 1st sentence to “due to lack of understanding by retail investors” seconded by Tracey Devine. The vote was unanimous.

IV. EXECUTIVE DIRECTOR'S REPORT

Timothy H. Johnson

Timothy Johnson said that he was going to briefly talk about two things today. First, he said that Dan Holmes is in the process of revamping and modernizing the Investment Policy Statement (IPS). Secondly, he said that the asset – liabilities study will be coming soon, and will dovetail into the IPS. He said he is excited to do the work that will come after these documents are completed. He said that 2018 will be an exciting year.

V. INVESTMENT CONSULTANT REPORTS

Timothy Johnson directed the FIAC to Dan Holmes' memo accompanying the Flash and Economic reports.

1. Flash Report – September 30, 2017
2. Economic & Capital Market Update – September 30, 2017

Tracey Devine asked when Loomis Sayles was funded.

Rodney Van Pelt said it was funded before the last FIAC meeting.

Timothy Johnson said the nice returns on the flash report are exciting, and that he expects the Fund to continue to do well into 2018.

Rodney Van Pelt noted that Eagle and Pinnacle have had disappointing months. He said he wanted to understand the driver for the drop in performance.

Tracey Devine discussed the performance of value and growth managers, and how possible tax reform may drive future growth.

VI. OLD BUSINESS

VII. NEW BUSINESS

1. Ethics Training *Carla Miller*

Brian Smith thanked Carla Miller for coming and leading the ethics training.

Carla Miller introduced herself by describing her history in Jacksonville as a prosecutor.

*Carla Miller began her Ethics Presentation (**refer to handouts**):*

Tracey Devine and Carla Miller discussed the differences between acting in corporations and behaving in government under the Sunshine Law.

Carla Miller discussed equity theory, using an interesting example of experimenting on monkeys.

Carla Miller described the top ten danger areas of ethics in government.

Carla Miller noted that Board and Committee members may not speak to each other about business outside of the official public meetings. She said that they may speak to Timothy Johnson or City Council members individually, but may not speak amongst themselves.

Tracey Devine said that there is a productivity cost to being exceedingly transparent.

Timothy Johnson said that there should be no paranoia, and that if two FIAC members do run into each other, they just cannot talk about FIAC business. He said that the Sunshine Law doesn't prohibit them from talking about other matters.

Carla Miller said that FIAC members should try to avoid meeting before public meetings, to avoid the appearance of being out of the Sunshine.

Timothy Johnson said that FIAC members can meet to discuss business so long as they notice the meeting as a public meeting or workshop.

Carla Miller, Lawsikia Hodges, and the FIAC discussed the requirements for quorum, and how members calling in to meetings may or may not participate in voting.

Carla Miller discussed the \$100 legal limit for gifts.

Carla Miller discussed travel, and voting conflicts.

Carla Miller said FIAC members may not use their position for personal gain.

Craig Lewis asked if he can send out articles to the other FIAC members for them to read.

Carla Miller said that he may, although it has to be one-directional. She said it would be better to send the article to Timothy Johnson, who would then send it out to the whole committee. She also said to put a notice at the bottom of any emails saying 'do not reply to this email'.

VIII. NEXT MEETING

Thursday, November 9th, 2017 at 3:30PM

IX. ADJOURNMENT

Chairman Brian Smith adjourned the meeting at 5:08PM.

NOTES:

Any person requiring a special accommodation to participate in the meeting because of disability shall contact Steve Lundy, Assistant Plan Administrator at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based. The public meeting may be continued to a date, time, and place to be specified on the record at the meeting.

Additional items may be added / changed prior to meeting.

SL

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Craig Lewis, FIAC Secretary

To be approved at the FIAC Meeting on November 9th, 2017