

# **North Citizens Planning Advisory Committee**

## **April 10, 2019 Meeting Summary**

Oceanway Senior Center, 12215 Sago Ave. W., Jacksonville FL 32218



### **Attendance**

#### **CPAC Members**

Chair – Eagle Bend – Mike Getchell  
Charter Member – Dot Mathias  
Copper Hill HOA – Rev. Joseph Tate  
Copper Hill HOA – Bessie Williams  
Council Appointee District 7- Tommy Ruffin  
Blue Grass Northwood – Sharon Bivins  
Duval County Council PTS/PTA – Vicki Drake  
Eagle Bend – Jim Mazur  
Heckscher Drive CC – Jim Sumara  
Lydia Estates – Michael Wozniak  
Lydia Estates – Shelley Wozniak  
Northlake HOA – Josephine Fiveash - Porter  
Wingate Estates – Paul Fenning  
Wingate Estates – Kiz Fenning  
Victoria Preserve – Ingrid Montgomery

#### **Visitors**

Marion Burke  
Donald Drake – Captiva Bluff  
Don Green – Captiva Bluff  
Deb Green – Captiva Bluff  
Jamie Lacy – San Mateo  
Kathy McFatter – Cole Rd  
Pat Medly  
Donna Philbrick – San Mateo  
Al Saffer - Armsdale  
Cristina Salas – Cedar North HOA  
Victoria Schultz - DCPS  
Tamika Smith – Captiva Bluff HOA  
Carson Tranquille – Bay Harbor  
Lynn Vandenhoy – San Mateo  
Jeanette Berk – Gannett Fleming, Inc.

### **Staff and Officials**

Executive Council Assist. to CM Reggie Gaffney CD 7–  
Sirretta Williams  
Jacksonville Fire and Rescue – Dist. Chief Gary Kuehner  
Jacksonville Public Library – Michael Sullivan  
Jacksonville Sheriff's Office – Asst. Chief Gregory Burton  
JTA – Cheryl Riddick  
Neighborhood Municipal Code Compliance –  
Neighborhood Services Office– Michelle Godwin  
Parks, Rec & Comm Srv. - Bob Skalitzky  
Planning and Development – Sam Walker

### **Excused**

Amelia View HOA – Jane Love  
Amelia View HOA – Dotty Boland  
Vice Chair – M & M Dairy, Inc. – Teresa Moore  
Sheriff's Watch Zone 6 – Nancy Burnett

1. **Call to Order/Verify Quorum:** Chair Mike Getchell called the meeting to order at 5:34 p.m. Michelle Godwin verified a quorum.
2. **Approval of the Previous Meeting Summary:** CPAC member Joseph Tate motioned that the March meeting summary be approved. CPAC member Dot Mathias seconded. The motion unanimously passed.
3. **Presentation:**
  - Jeanette Berk of Gannett Fleming, Inc. presented on the JTA Transit Development Plan. Ms. Berk advised that JTA is making people aware of the Transit Development Plan by visiting various committees and speaking with riders. The Transit Development Plan is required in order to obtain state funds. Ms. Berk stated that JTA develops a Transit Development Plan every year and develops major updates every five years. Ms. Berk announced that this is an effort to reach out to the public to determine their public transportation needs. The information gathered will be used to analyze and develop an operational short-term plan of one to three years and a long term plan of five to 10 years. JTA must provide a final plan to FDOT by September 1, 2019. Cheryl Riddick may be contacted at (904) 632-5522 or [criddick@jtafla.com](mailto:criddick@jtafla.com)
4. **Elected Officials:**
  - Sirretta Williams, Executive Council Assistant to Council Member Reggie Gaffney, District 7, thanked everyone for their support on behalf of Council Member Reggie Gaffney.
5. **Staff Reports:**
  - **Jacksonville Sheriff's Office (JSO)** – Zone 6 Assistant Chief Gregory Burton announced that Ordinance 2017-8017E passed on January 2019. The ordinance prohibits tractor-trailers from traveling on specific road ways. Citations for vehicles that are not in compliance with the new law

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are still in development and are complaint driven. Chief Burton asked CPAC members to call to make a complaint if they see a tractor-trailer that is not in compliance. Chief Burton also announced that property crime is down significantly in Duval County. Burglaries to residences are down 45 percent, burglaries to businesses are down 32 percent and burglaries to automobiles are down 50 percent. There have been no homicides in Zone 6 this year. This time last year, there were three. There were two traffic fatalities so far this year. Chief Burton announced that Chief Williams has decided that JSO will continue to assist with the Guardian program at Duval County Public Schools until enough guards are hired.

Assistant Chief Gregory Burton may be contacted at (904) 696-4335.

- **Jacksonville Fire and Rescue Department (JFRD)** - Fire District Chief Suppression 56, Gary Kuehner, reminded CPAC members to change the batteries in their smoke detectors if they have not already done so. Citizens without smoke detectors may call 630-City to have their names placed on a list with the Fire Prevention Division, and if in stock, they will provide and install a smoke detector. Chief Kuehner announced that a full-time rescue truck and staff are now at Station 37, located at 10151 Busch Dr. N. Chief Kuehner also announced he and JSO Chief Burton have participated in the active shooter drill at the Jacksonville International Airport (JIA) in order to prepare the airport for such an event. An implosion is scheduled for Friday, April 12 at the New Berlin Power Plant. Chief Kuehner informed CPAC members that they can always have their blood pressure checked at any fire station between the hours of 9 a.m. and 6 p.m. Chief Kuehner advised that fire stations no longer provide safety seat installations. He believes the Florida Highway Patrol may be able to assist with that.  
District Chief Gary Kuehner can be contacted at 904-630-0861 or [gkuehner@coj.net](mailto:gkuehner@coj.net).
- **Jacksonville Public Library (JPL)** – Michael Sullivan, East Region Manager, announced that there are no updates regarding the Oceanway Library. The consultants are still looking for the right property site. Mr. Sullivan announced that Folk It Up Music Festival will take place during Art Walk on May 1, 2019 at the Main Library and Hemming Park from 5 p.m. to 9 p.m. Mr. Sullivan also announced that three Comic Con events will take place at various branches. The first will be held at the Beaches Branch Library on Saturday, April 13, 2019 from 11 a.m. to 3 p.m., the second will be held at the Main Library on Saturday, May 4, 2019 from 10 a.m. to 3 p.m. and third will be held at the South Mandarin Branch on Saturday, May 11, 2019 from 11 a.m. to 3 p.m. Mr. Sullivan announced that the Military Affairs and Veterans Department will provide Veteran's Services Information Sessions at Charles Webb Wesconnett Regional Library on the second Tuesday of each month from 10 a.m. to 2 p.m. Mr. Sullivan also announced that a 2019 City Council Candidate Forum will be held on Thursday, April 18, 2019 from 6:30 p.m. to 9 p.m. at the Highlands Regional Library, 1826 Dunn Ave. The candidates for Districts 8 and At-Large Group 1 will be available for questions.  
Michael Sullivan may be contacted at (904) 248-1703 or [michaels@coj.net](mailto:michaels@coj.net)
- **Municipal Code Compliance (MCCD)** – Elaine Lancaster, Senior Code Compliance Officer, announced that the Municipal Code Compliance Division will be releasing a newsletter each month with helpful tips and information, as well as the MCCD inspection statistics for the month. Ms. Lancaster introduced Ernest Murphy, senior code compliance officer for Zone 4. Ms. Lancaster reported that 1,430 inspections were completed in Zone 4 between March 13 and April 10, 2019. The Municipal Code Compliance Division completed 10,992 inspections throughout Jacksonville.  
Elaine Lancaster may be contacted at (904) 255-7007 or [elainel@coj.net](mailto:elainel@coj.net)
- **Park, Recreation & Community Services** – Bob Skalitzky, Chief of Natural and Marine Resources, announced the Parks, Recreation and Community Services Department is preparing for summer camp. Summer camp consists of three two-week sessions. The first session begins June 17<sup>th</sup>. Registration begins May 7, 2019 at 12 p.m. Register at <https://web1.vermontsystems.com/jacksonville.html>. Mr. Skalitzky also announced that Parks, Recreation and Community Services offers 300 summer camp vouchers to children in need. Those who are interested in receiving vouchers must fill out a Voucher Verification Application and attend a Voucher Verification event, which are scheduled April 22 through April 26. Voucher verification locations can be found at [www.Jaxparks.com](http://www.Jaxparks.com). Mr. Skalitzky also announced that the department is still hiring life guards, summer camp counselors and park managers for the Rec & Roll program, which is free. Mr. Skalitzky provided the following updates:

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- **Huguenot Park:** The new beach road will be completed by Memorial Day. All of the camp sites will be open and the next phase of construction includes adding electrical pedestals at each site.
  - **Palm Fish Camp:** Phase one of dock installation is completed. Phase two of the project has been awarded and the contract is being prepared.
  - **Joe Carlucci:** Dock repair and installation has been contracted. Estimated completion is early July.
  - **Betz Tiger Point Preserve:** Road improvement, kayak launch, pavilions and Americans with Disabilities Act (ADA) walkways are being installed.
  - **Seaton Creek Historic Preserve:** Road installation to improve the kayak launch and possible rest rooms
  - **Half-Moon Park:** A boat landing is being created, including boat launch docks, pavilions and restrooms. The project will start in May 2019.
  - **Bert Maxwell Boat Ramp:** A few of the docks have been repaired, but the park is in design stage for a dredging project.
- 6. Subcommittee/Liaison Reports**
- **Governmental Affairs and Planning & Development** –Tommy Ruffin and Samuel Walker, City Planner I  
The Governmental Affairs Committee made the following motions:  
**New Business**
    - **2019 – 0161 – Conventional Rezoning: Heckscher Drive** – This application seeks to rezone 6 properties totaling approximately 3 acres from Industrial Water (W) to RLD-90/RLD-100A in order to bring existing homes on those properties into consistent zoning districts. This rezoning and its companion Land Use Amendment application are City sponsored. A motion to approve was made by Tommy Ruffin and seconded by Mike Getchell. CPAC members unanimously approved.  
Erin Abney, City Planner I, will be replacing Sam Walker and may be contacted at (904) 255-7849 or [eabney@coj.net](mailto:eabney@coj.net)
  - **Capital Improvement Program (CIP)** – Tommy Ruffin reported that three suggestions were made at the CIP Ad Hoc Subcommittee meeting on Thursday, April 4, 2019. Mr. Ruffin said that the committee will continue to accept Capital Improvement Project ideas at the next CIP Ad Hoc Subcommittee meeting scheduled for Thursday, May 2, as well as the next North CPAC meeting scheduled for Wednesday, May 8. The three suggestions are as follows:
    - **Heckscher Drive Community:**
      1. Build a park on the Northside of Fire Station 40, located at 9350 Heckscher Drive. Tear down the existing building that is not in use, in order to build pickle ball courts, fishing pier and green space for the community and visitors to enjoy.
      2. Install sidewalks/bike trail from the Mayport Ferry over Sisters Creek Bridge, which will provide access to the existing parks located on the west side of the water. This would increase ferry ridership from the beaches area.
    - **Northlake Subdivision:**
      1. Install sidewalks on each side of all streets in the Northlake community – approximately 2.5 miles. The sidewalks will increase the safety of residents and enhance the value of the City's assets – City easement.
  - **Membership** - Sharon Bivins announced that she will be manning a booth for the North CPAC at this year's Sheriff's Watch Safety Fair. The Safety Fair is scheduled for April 20, 2019 from 10 a.m. to 2 p.m. at Lonnie Miller Park, 7689 Price Ln. Volunteers are welcome to assist Ms. Bivins with the booth. Ms. Bivins asked CPAC members if there were any location suggestions for the next North CPAC sponsored cleanup.
  - **Transportation** – Vacant.
  - **Ad-Hoc- Taxation, Revenue, Utilization and Expenditures (T.R.U.E)** – Jim Mazur reported that the T.R.U.E commission received a presentation about the City switching the staff to the Oracle Computer system. With the change of the systems, City staff will be better able to share information. The T.R.U.E commission asked if there is a possibility to allow citizens to have access to the Oracle system, in order to view audit information.

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- **Neighborhood Coordinator's Report** – Neighborhood Coordinator Michelle Godwin announced that the Matching Grant Program will be available again sometime in August or September. Michelle advised CPAC members to meet with their associations, neighborhoods and civic groups to start planning their projects for this year's Matching Grant opportunity. Michelle announced that in order to participate in the Matching Grant program, organizations must be registered in the Neighborhood Services Office Directory of Neighborhoods, be registered and have active status in the Florida Division of Corporations and start raising funds for their projects. Michelle reminded CPAC members that Ethics training will be held during June's CPAC meeting. If your name is highlighted in yellow on the attendance sheet please plan to attend the CPAC meeting in June. The Office of Ethics will provide the training.  
Michelle Godwin may be contacted at (904) 255-8236 or [michellegw@coj.net](mailto:michellegw@coj.net).
- 7. **Chair's Report** – Mike Getchell announced that Friday, May 10 is the CPAC Chair meeting with Chief Administrative Officer Sam Mousa. Mr. Getchell told members that if they have any issues in their neighborhoods that need to be addressed, to please reach out to him so he can bring them to Mr. Mousa's attention.
- 8. **New Business** - None
- 9. **Public Comments/Concerns/Announcements:**
  - Jamie Lacy said that the San Mateo neighborhood has a drainage problem between Rio Road and Inez Drive, which is causing erosion behind the home that abuts to the creek leading to the Broward River. The community has placed eight care tickets into 630-City, but the problem still exists.
  - Sam Walker, City Planner I, announced that he will be leaving the Planning Department and that Erin Abney, City Planner I is now the North CPAC's new Planning and Development contact. Erin may be contacted at (904) 255-7849 or [eabney@coj.net](mailto:eabney@coj.net)
- 10. **Motion to Adjourn:** Chair Mike Getchell adjourned the meeting at 7:05 p.m.

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**Next CPAC Meeting:** **Wednesday, May 8, 2019**, 5:30 p.m. Oceanway Senior Center, 12215 Sago Ave. W.

**Next Governmental Affairs Subcommittee Meeting:** **Thursday, May 2, 2019**, 5:30 p.m. Oceanway Senior Center 12215 Sago Ave. W.

**Summary prepared by:** Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or [MichelleGW@coj.net](mailto:MichelleGW@coj.net)

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: <http://www.coj.net/departments/public-affairs/public-records-request.aspx>