

North Citizens Planning Advisory Committee

February 12, 2022, Meeting Summary

Oceanway Community Center, 12215 Sago Ave. W

Zoom Meeting ID: 898 3595 6669 Passcode: 464317

Meeting Attendance

CPAC Members: Dr. Donald Green, Chair; Jamie Lacy, Vice-Chair; Vicki Drake, DCPS PTA/PTS Assoc.; Mike Getchell, Eagle Bend Island; Tommy Ruffin, Council Appointee District 7; Jane Love, Amelia View; Michael and Shelley Wozniak, Lydia Estates; Bob Austin, Blue Grass Northwood; Deborah Green, Captiva Bluff HOA; Dot Mathias, Charter Member; Joseph Tate, Copper Hill HOA 4.

Zoom: Jamie Lacy, San Mateo NA; Jim Sumara, Heckscher Drive CC; Josephine Fisher-Porter, Northlake HOA; Matt Stone, Marshwinds HOA

Visitors: Dorothy Boland, Amelia View; Paul Forte, Eden Group; Claude Collins, Eden Group/North Jacksonville Business Leaders.

Zoom: Jennifer Hill, Earnestine Johnson, Donna Philbrick, Lynn Vandenhoy

Staff and Elected Officials: Chiquita Moore, Operations Director Neighborhoods Department; Jennifer Casey, Chair Duval County School Board; Jackie Spiritas, Jacksonville Public Libraries; Michelle Godwin-Ware Neighborhood Services Office; Erin Abney, Planning and Development Department; Benson, MCCD; Victoria Schultz, DCPS; Lt. Shannon Hartley, JSO; Assistant Chief Phillip Orelle, JFRD; Derek Dixon, FDOT; William Clayton, MCCD.

Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Dr. Donald Green called the meeting to order at 5:38 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The January 12, 2022, summary was approved by the CPAC.
- 3. Elected Officials:** None
- 4. Presentation:** None
- 5. Chair Report:** Chair Green announced that the Chairs would have their quarterly meeting with Brian Hughes, Chief Administrative Officer, on Friday, February 11, 2022, at 8:30 a.m., and he would be happy to take any of the CPAC member's concerns to Mr. Hughes. Please email your concerns to Michelle at Michellegw@coj.net.
- 6. Staff Reports:**
 - Jacksonville Sheriff's Office (JSO)** – Lt. Hartley reported that Zone 6 is settled into the new JSO Substation located at 1680 Dunn Ave. Zone 6 had a good month and is down in all crime categories except petty theft to non-business. The total increase in crime over the last year was just under five percent, which is significant considering the area's growth. There is a trend of smashing and grabbing burglaries to Dodge vehicles. In the last three weeks, 20 incidents have been reported. Lt. Hartley advised CPAC members not to leave anything in their cars, specifically guns, and to keep valuable items out of sight. Many murders that are committed can be traced back to a gun stolen from a vehicle. Lt. Hartley said that Zone 6 would be adding a Co-Responder to the unit. Co-Responders are licensed mental health professionals who have partnered with the JSO to respond to behavioral health calls for police service. The Officer and behavioral health specialist will de-escalate situations and help link individuals with behavioral health issues with timely assistance. Lt. Hartley advised that while the area is growing, Zone 6 receives the fewest service calls out of all the other Zones. There are no plans to add another JSO Substation for Zone 6. Lt. Hartley announced that Zone 6 has a new Assistant Chief, Lolitta Smith. Assistant Chief Smith could not make the meeting and sent her apologies. Assistant Chief Smith will try to attend next month's meeting.

- Jacksonville Fire and Rescue Department (JFRD)** – District Chief Orelli announced that the Jax Ready website and application are great tools to use during hurricane season and throughout the year. Information relating to COVID-19 cases, testing information, the link to MyJax, as well as links to other city services can be found on the Jax Ready application and website. The Jax Ready application can be downloaded by going to your Play Store or your Application Store on your mobile device and typing in Jax Ready. It is a free download.

District Chief Phillip Orelli may be reached at (904) 630-0434
- Neighborhood Department** – Chiquita Moore, Operations Director, provided several flyers and shared the following information:

 - Hurricane Matthew assistance is still available. The repair program will provide repair services to single-family homes damaged by Hurricane Matthew and could not be repaired by other resources. <https://www.coj.net/departments/neighborhoods/housing-and-community-development>
 - The Head Start to Home Ownership program is available. The program is open to low to moderate-income individuals who may need assistance with down payments or closing costs. For details, please visit <https://www.coj.net/departments/housing-and-neighborhoods/housing-services/programs/homebuyers/head-start-to-home-ownership-program.aspx>
 - The Emergency Repair and the Limited Repair programs are available. The Emergency Repair program is for emergency needs such as a broken pipe or air conditioner unit that has died during extreme temperatures. The Limited Repair program offers deferred payment loans to assist qualified homeowners whose homes need repair. These programs have a limited amount of funding. For details, please visit <https://www.coj.net/departments/neighborhoods/housing-and-community-development/housing-services/programs/homeowners/limited-repair-program>
 - The Utility Tap-In Program (UTIP) is available. The program offers deferred payment loans to assist low-to moderate-income residents citywide with water and sewer line connection fees, associated plumbing costs and septic tank, drain field, and well repairs or replacement. For details, please visit <https://www.coj.net/departments/neighborhoods/housing-and-community-development/housing-services/programs/homeowners/utility-tap-in-program>
 - Animal Care and Protective Services will be hosting three different adoption events. The first adoption event will take place February 26, 2022, and run through February 27, 2022, during the World of Nations celebration at Metropolitan Park, located at 1410 Gator Bowl Blvd. The second event is the Pet Smart National Adoption Weekend. The event will take place March 5, 2022, through March 6, 2022, at the Regency Pet Smart located at 356 Monument Rd. The last adoption event will be held at the Home and Garden Show at the Prime Osborne Center located at 1000 Water St. from March 3, 2022, through March 6, 2022. If interested in fostering, don't hesitate to contact ACPS through 630-CITY or visit ACPS located at 2020 Forest St. and complete the required documents.
 - Funding is still available for the Mortgage Relief program. The program will assist those who are struggling to make mortgage payments. Please contact the Housing and Community Development Division at (904) 255-8200 for the details.
 - Ms. Moore encouraged CPAC members and attendees to share any pressing concerns with Chair Green so he can relay that information during the CPAC Chair's meeting taking place Friday, February 11, 2022. The information is placed on a situation report to track the progress of service issues and concerns.
- Duval County Public Schools (DCPS)** – Victoria Schultz, Assistant Superintendent, Human Resource Services, reported that this is National School Counseling Week. This month is African American History Month, and Duval County Public Schools will celebrate in quite a few different ways. A list of events can be found on the Duval County Public School website. Ms. Schultz also reminded the CPAC members that the Parent Academy has several engaging trainings. This month there will be a training on understanding the State Assessments, school choice, and how to Register for voluntary pre-k. Classes are virtual, or you may view a course recording if the class has already taken place. Ms. Schultz also announced that progress reports for the third quarter would go out this week. After the spring break, the extensive assessments for the students will begin. A recruitment event is scheduled for April 2, 2022, at Sandalwood High School to prepare for next year's staffing needs. Interested parties may send their resume directly to Ms. Schultz at SchultzV@duvalschools.org or visit <https://dcps.duvalschools.org/domain/11488> to view available positions.

Victoria Shultz may be reached at SchultzV@duvalschools.org.

- Jacksonville Public Library (JPL)** – Jackie Spiritas, Executive Assistant I, reported that the Jacksonville Public Library has a great deal of material for African American history and Presidents Day. Ms. Spiritas reminded members that early voting began for the Special Unitary First Election for City Council At-Large Group 3 on Saturday, February 12, 2022, and will run through Sunday, February 20, 2022, at many of the library branches. Election day is February 22, 2022. The Early voting sites and your polling locations may be found by visiting the Duval County Supervisor of Elections website: <https://duvalelections.com>. The Main Library will host the 2022 Northeast Florida Scholastic Art Awards. The gallery will open Saturday, February 12, 2022, and it runs through Saturday, March 5, 2022. You will be able to view the fantastic artwork by students throughout Duval County. Ms. Spiritas also reported that AARP would be providing free tax preparation at various Jacksonville Public Library locations. AARP will prepare taxes by appointment only; no walk-in appointments will be accepted. Citizens are welcome to register for appointments by visiting the AARP Foundation website: www.aarpfoundation.org/taxaide, where they can search nearest locations by ZIP code. Ms. Spiritas reported that the New Berlin Library project has slowed down due to the pandemic. The library is currently working with the Department of Public Works to contract with an architect to design and prepare the documents for construction. The selected firm will be announced shortly. Once the architect is under contract, more information will be available. A link to obtain updates regarding this project and other projects will be available soon on the Jacksonville Public Library website. Ms. Spiritas will provide that information to Michelle when available.

Jackie Spiritas may be contacted at (904) 992-7101 ext. 220 or spiritas@coj.net
- Municipal Code Compliance Department (MCCD)** – Charles Benson, Code Compliance Supervisor, reported that a total of 996 inspections were completed for the month of January. A total of 4672 inspections were completed for the fiscal year. Mr. Benson announced that applications for the Jacksonville Assistance and Relief Program (JAR) are still being accepted. The JAR program assists with required abatement services at no cost to those citizens who qualify. The program only prevents liens from being placed on the property after the abatement occurs. Visit the Municipal Code Compliance Department website for more information: <https://www.coj.net/departments/neighborhoods/municipal-code-compliance/jacksonville-assistance-and-relief-program>. A handout was provided with the QR Code to assist CPAC members with accessing the JAR program website. Mr. Benson reminded CPAC members that citizens must provide a name and address for the MCCD to perform an inspection. Tickets that are submitted anonymously will be closed out.

Senior Officer William Clayton provided updates regarding several complaints made by CPAC members:

 - The loose rooster in the Captiva Bluff area has been removed.
 - The property located at 14410 Yellow Bluff Road is starting to get under control. There are still vehicles on the property. MCC Officers cannot verify if the vehicles violate any local ordinances without legal access.
 - The property located at 13190 Yellow Bluff Road has a significant blight issue. The MCCD is working with JSO to continue getting the problem under control.
 - The property located at 1234 Glenn Dr. is being worked on. An MCC Officer met with JSO at the property. Occupants have started removing vehicles. There are still approximately seven vehicles left on the property. MCCD's contracting team will handle the debris portion of the complaint. There is no estimated date as to when they will clean the property. The property owner informed the MCCD that the tenants are leaving by February 13, 2022. An MCC Officer will revisit the property to monitor the progress at least once a week. The owner has been given a deadline of Monday, February 14, 2022, to address the issues, or the MCCD will move towards enforcement.
 - Several properties along Eastport Road are also being monitored for nuisance issues.

Charles Benson may be contacted at (904) 255-7299 or Cbenson@coj.net
 William Clayton may be contacted at (904) 255-7093 or Wclayton@coj.net

7. Subcommittee/Liaison Reports.

- **Governmental Affairs and Planning & Development** – Mike Getchell and Erin Abney, City Planner II
The Governmental Affairs Subcommittee reviewed nine Land Use and Zoning applications, and three recommendations were made:

New Business

- **Oppose 2022-0010 – Conventional Rezoning: 0 Interstate Center Drive, North of Clark Road, West of I-95:** This application seeks to rezone approximately 1.89+/- acres from Planned Unit Development to Residential Medium Density – D (RMD-D) to develop the property with Medium Density Residential uses. The CPAC would like to see the application changed to a Planned Unit Development (PUD) to allow community input.
 - **Oppose 2022-0052 – Planned Unit Development: 0 Lem Turner Road; Between Gerald Road and Terrell Road:** This application seeks to rezone approximately 1096.60+/- acres from Planned Unit Development to Planned Unit Development to develop the property with 2,300 dwelling units and 125,000 sq. ft. of Commercial Uses. The CPAC recommends that the property's commercial use is removed from the application and objects to the proposed development of an apartment and the proposed 40 ft. and 50 ft. lots.
 - **2022-0016 Planned Unit Development: 0 Owens Road:** Alberta Hipps of the Hipps group came before the North CPAC to make them aware of the amendments to application 2022-0016. The CPAC reviewed the amended application and voted to write a letter of approval based on the modifications made to application 2022-0016 which addressed and resolved the CPAC's initial concerns.
Erin Abney may be contacted at (904) 255-7849 or eabney@coj.net
 - **Transportation** – Vacant.
 - **Ad-Hoc-Taxation, Revenue, Utilization and Expenditures (T.R.U.E)** – Vacant
8. **Neighborhood Coordinator's Report** – Michelle Godwin-Ware, Neighborhood Service Coordinator, reminded CPAC members to update their organization's information on the Neighborhood Organization Registration site. Organizations may do so by visiting <https://jaxnhorg.coj.net>. Michelle announced that she is in the process of notifying those members who need to renew their Ethics training. Members must renew Ethics training every four years.
Michelle Godwin-Ware may be contacted at (904)255-8236 or michellegw@coj.net.

9. New Business – None

10. Old Business - None

11. Public Comments/Concerns/Announcements:

- Brittnee Williams stated there continues to be a trash problem along Biscayne Boulevard to Airport Road. Mr. Benson said that the MCCD has not been able to identify who is causing the problem but will continue to monitor the area.
- Jane Love stated she would like to find out who Planning District 6 needs to contact regarding widening the roads in Planning District 6 to four lanes along Yellow Bluff Road, Starratt Road, New Berlin Road, Cedar Point Road, and Pulaski Road. As well as other congested areas in the district. Chair Green stated he would bring up the need to widen the roads at the Chair's meeting on Friday, February 11, 2022.
- Paul Forte stated that Planning District 6 needs repairs and road widening, specifically along Airport Center Drive, with the new construction starting soon.
- Shanna Bodkin stated a transient encampment at Dunn Avenue and Wingate Road near the Goodwill Store. Mr. Benson from the MCCD said the MCCD would partner with JSO to try and take care of the problem. Ms. Moore also suggested that residents try reaching out to Changing Homelessness to assist with the issue. Changing Homelessness may be reached at (904) 354-1100.

12. Motion to Adjourn: Chair Green adjourned the meeting at 7:05 p.m.

Next CPAC Meeting: **Wednesday, March 9, 2022**, 5:30 p.m. Hybrid - Oceanway Community Center, 12215 Sago Ave. W., 32218 and Zoom

Next Governmental Affairs Subcommittee Meeting: **Wednesday, March 9, 2022**, 4:30 p.m. Oceanway Community Center, 12215 Sago Ave. W. 32218

Summary prepared by Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or MichelleGW@coj.net

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [COJ Public Records Request](#).

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