



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Procurement Division
Equal Business Opportunity Office
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

JSEB Monitoring Committee Meeting
November 6, 2023
Ed Ball Building, Room 851
Minutes

Present: Antoinette Meskel, Kimano Edwards, Mike Zaffaroni

Absent: Leslie Campbell, Monique Thompson

Staff: Gregory Grant, Sheliah Brown, Sandy Simpson, Krystal Sterlin, LaRoy Covington, Shavonda Jackson

Public comments: none

Meeting called to order at 3:00pm.

Committee discussed the agenda items:

Approval of Minutes for 2023: Committee will approve minutes for February and March 2023 at the next meeting on 11 July 2023, there was no quorum at this meeting.

Annual Report Review (Handouts): Laroy submitted the Annual Report for EBO/ JSEB Department). The Committee reviewed and discussed the drafted 2023 JSEB Application.

Gregory Grant welcomed everyone to the meeting. Everyone in attendance introduced themselves to the Group. The agenda consisted of the following discussion points:

- JSEB Ordinance Review (Sec. 126.607) – JSEB Monitoring Committee
- Plan for addressing seat vacancies on the committee. (Sec. 126.607)
- Transformative Focus – Program Goals and Metrics (Sec. 126.615)
- Annual Report Review – 2022-2023 Fiscal Year (Sec. 126.607)

JSEB Education Initiatives (Sec. 126.610)

- Bonding Enhancement Program – Gregory Grant provided execution updates. (Sec 126.608)

JSEB Community Engagement (Sec. 126.610)

- Discussed the introduction of legislation by CM Pittman to remove the Personal Net Worth requirements from the ordinance governing the JSEB program. – Gregory Grant provided rationale updates.

JSEB Access to Capital Program (Sec. 126.609)

- Discussed the available funds inside of the current Access-to-Capital program and the management plan moving forward. – Gregory Grant provided the updates.
- Provided a brief comment about the micro-grant and low-interest loan program submitted to OED to be potentially managed by EBO. – Gregory Grant provided the updates.

JSEB Contracting Initiatives (Sec. 126.619)

- LaRoy Covington provided a review of the Annual Report that contributed to the discussion of JSEB awarded contracts. (Sec.126.607)
- Sandy Simpson provided details on how contract award dollars are tracked and quantified for reporting purposes. (Sec. 126.619)

JSEB General Topics

- The Committee discussed the creation of 4 additional committee seats to include community financial institutions, educational institutions, city agencies, and non-JSEB prime contractors selected by the EBO office. (Sec. 126.607)
- The Committee discussed Program Goals to include metrics. (Sec. 126.606)
- The Committee discussed the procurement process for Access to Capital. (Sec.126.609)
- The Committee discussed Program Graduation, Tier Implementation, and ordinance changes. (Sec. 126.620)
- The Committee discussed the Mason Tillman Disparity study date extension. (Sec 126.612)

Meeting Conclusion

- Next JSEB Monitoring Committee meeting will be held February 6, 2024, at 3pm.
- JSEB Administrator Gregory Grant will meet with Leslie Campbell, Committee Chair, prior to the next meeting to organize the agenda items for the fiscal year 2023-2024.
- The committee will reach out to the newly appointed members and update them on the upcoming meetings.
- The agenda will be emailed to the committee members prior to the next meeting.