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City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Equal Business Opportunity Office
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

JSEB Monitoring Committee Meeting

September 8, 2021

Ed Ball Building, Room 825

Minutes

Present: Leslie Campbell, Nina Sickler, Tina Meskel
Absent: Jessie Spradley
Staff: Dinah Coleman-Mason, Sheliah Brown, Aileen Cruz, Greg Pease

Chair Leslie Campbell called the meeting to order at 2:00 p.m.

Public comments: None

Chair Leslie Campbell called the meeting to order then welcomed everyone.

EBO/JSEB Administrator Dinah Mason began the meeting dialogue by discussing the JSEB Monitoring Committee Members' responsibilities. She stressed that it is important that the monitoring committee is there to support all JSEB companies rather than an individual company. She further emphasized that she would like for the Monitoring Committee members to support her as she would provide support for them as well. Ms. Mason then provided each member with a listing of the Monitoring Committee Members' responsibilities as stated in the current ordinance code. Committee Member Nina Sickler stated that the meeting agenda should provide specific topics of discussion so that committee members can stay on task with their responsibilities as well as address concerns.

EBO/JSEB Administrator Dinah Mason discussed with the monitoring committee various ways of how to increase JSEB program growth as well as JSEB vendor business growth. Ms. Mason suggested that the disparity study will reflect best practices of how to increase program growth. The disparity study will be conducted by Mason Tillman and is projected to begin on October 1, 2021. She also suggested that a review of the Department of Transportation's program. Furthermore, Ms. Mason mentioned that the tier program will assist in aiding JSEB vendor business growth. JSEB Education Coordinator Sheliah Brown explained the new JSEB curriculum, which includes several cohorts. She explained how the curriculum and cohorts are

designed to assist JSEB vendor business growth and development. Chair Leslie Campbell asked when will the new curriculum come into effect. JSEB Education Coordinator Sheliah Brown stated that the curriculum will be implemented on October 1, 2021. EBO/JSEB Administrator Dinah Mason then discussed Monitoring Committee Meeting member term limits. Ms. Mason stated that she will get clarity about term limits then discuss at next meeting.

The JSEB Sub-Committee Meeting will be held Wednesday October 6, 2021, from 2:00 pm-4:00 pm via Zoom. The next quarterly JSEB Monitoring Committee Meeting will be scheduled during the conclusion of the Sub-Committee meeting.

Meeting Adjourned: 3:37 p.m.