# PSEC AGENDA 03/10/22

**PUBLIC NOTICE**

**PSEC AGENDA**

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**

**Thursday, March 10, 2022, 10:00 a.m.**

**Eighth Floor, Conference Room 851**

**Ed Ball Building, 214 N. Hogan Street**

**Jacksonville, FL 32202**

**Join Teams Meeting**

[Teams Meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTZkMzZlOWEtYzA0MC00N2U3LTk5NGUtMDU5MDUzZDdiZmY2%40thread.v2/0?context=%7b%22Tid%22%3a%2269b7a791-5a9c-4661-b6cf-1c6fb3d271c6%22%2c%22Oid%22%3a%22176876c2-58da-4211-b061-9f6348519aea%22%7d)

**Committee Members: Gregory Pease, Chairman Brennan Merrell, Treasury**

**James McCain, Jr., OGC**

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| ***SUBCOMMITTEE MEMBERS*** | ***ITEM #*** | ***TITLE & ACTION*** | ***MOTION*** | ***CONTRA EXP*** | ***OUTCOME*** |
| **Will Williams**  **Jeff Foster** | **P-07-10** | **Contract Amendment No. 20**  **Trail Ridge Landfill Expansion Permitting and Design**  Public Works Department – Solid Waste Division | That Contract No. 6354-13 between the City of Jacksonville and CDM Smith, Inc., for Trail Ridge Landfill Expansion Permitting and Design, be amended to increase the maximum indebtedness by $1,195,743.00 as detailed in Exhibit “AT” for: funding the materials testing and engineering QA/QC oversight required for the construction of Disposal Unit 7 Expansion at Trail Ridge Landfill; to submit the construction certification report to the FDEP for approval so the unit can start accepting solid waste; and that the supplier’s fee schedule be updated as detailed in Exhibit “AS”. The new not-to-exceed maximum indebtedness will be $12,839,273.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City’s Ordinances, Procurement policies and procedures, and applicable federal and state laws. |  |  |
| **William Joyce**  **Steve Long** | **P-27-15** | **Contract Amendment No. 3**  **Engineering Testing Services - Annual Contract: Asphalt Testing/Inspection and Construction Materials Testing**  Public Works Department – Right of Way & Stormwater Maintenance Division | That Contract No. 10192 between the City of Jacksonville and Meskel & Associates Engineering, PLLC, for Engineering Testing Services - Annual Contract: Asphalt Testing/Inspection and Construction Materials Testing, be amended to extend the period of service from March 30, 2022 to June 30, 2022, and to increase the not-to-exceed maximum indebtedness by $100,000.00 to a new not-to-exceed maximum indebtedness of $400,000.00 until a replacement contract is executed. Currently, Contract No. 10192 will expire on March 29, 2022 with no further renewal options available. Responses for the replacement contract are being graded and a short list will be submitted for approval within the next few weeks. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City’s Ordinances, Procurement policies and procedures, and applicable federal and state laws. |  |  |

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| **William Joyce**  **Steve Long** | **P-27-15** | **Contract Amendment No. 3**  **Engineering Testing Services - Annual Contract:**  **Soil Borings, Underwater Condition, and Related Tests**  Public Works Department – Right of Way & Stormwater Maintenance Division | That Contract No. 10192-01 between the City of Jacksonville and Meskel & Associates Engineering, PLLC, for Engineering Testing Services - Annual Contract: Soil Borings, Underwater Condition, and Related Tests, be amended to extend the period of service from April 6, 2022 to June 30, 2022 until a replacement contract is executed. There will be no rate increase associated with this amendment. Currently, Contract No. 10192-01 will expire on April 5, 2022 with no further renewal options available. Responses for the replacement contract are being graded and a short list will be submitted for approval within the next few weeks. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City’s Ordinances, Procurement policies and procedures, and applicable federal and state laws. |  |  |
| **Duane Kent**  **Tom Goldsbury** | **P-14-17** | **Contract Amendment No. 6**  **Professional Design Services for Jacksonville Beach Pier Review and Design**  Public Works Department – Building Inspection Division | That Contract No. 3140-33 between the City of Jacksonville and RS&H, Inc., for Professional Design Services for Jacksonville Beach Pier Review and Design, be amended to: include the Scope of Services for Contract Administration, identified as Exhibit “A-6”, and Fee Schedule, identified as Exhibit “B-6”; to increase the maximum indebtedness for Project Management, Pre-Construction Support, and Construction Support Services by $13,413.92 to a new not-to-exceed maximum indebtedness of $138,565.31; to increase the maximum indebtedness for Construction and Engineering Inspection by $135,000.00 to a new not-to-exceed maximum indebtedness of $844,351.58; and to increase the total not-to-exceed maximum indebtedness by $148,413.92 to a new total not-to-exceed maximum indebtedness of $1,620,966.16. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City’s Ordinances, Procurement policies and procedures, and applicable federal and state laws. |  |  |
| **Willam Joyce**  **Robin Smith** | **P-14-21** | **Fee & Contract Negotiations**  **CEI Services for The LaSalle Street Drainage Design/Build Project**  Public Works Department – Engineering & Construction Management Division | That the City of Jacksonville enter into a Contract with AE Engineering, Inc. for CEI Services for The LaSalle Street Drainage Design/Build Project that incorporates the attached Scope of Services identified as Exhibit “A” and the Contract Fee Schedule identified as Exhibit “B”. The period of service will be from the date of execution of the contract through project completion. All other terms and conditions are per the RFP and the City’s standard contract language. |  |  |
| **Steve Long**  **William Joyce** | **P-29-21** | **Subcommittee Report**  **County-Wide Program Management Services for Resurfacing & Sidewalk Construction**  Public Works Department – Engineering & Construction Management Division | It is the consensus of the committee that the one (1) proposal received in response to the Request for Proposal (RFP) was found to be responsive, interested, qualified, and available to provide the required services and that company is:  1. Olsen Associates, Inc.  We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with **Olsen Associates, Inc.**, the number one (1) ranked firm. |  |  |

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| **Kathleen Collins**  **Justin Gicalone** | **P-04-22** | **Introduce & Review Scope**  **Arial Imagery Services**  Duval County Property Appraiser’s Office | That the committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City’s ordinances, Procurement policies and procedures, and applicable state and federal laws. |  |  |
|  |  | Meeting Adjourned: \_\_\_\_\_\_\_\_\_ | |  | |

***“The next PSEC meeting is scheduled to be held on Thursday, March 24, 2022.”***