**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**MEETING MINUTES  
Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 825**

**October 31, 2018– 9:00 AM**

**PSG Chair: Lara Diettrich**

**Vice-Chair: Jackie Perry**

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| **Committee Meeting Attendance** | | | |
| **X** | **Lara Diettrich-Chair** | **X** | **Tameiko Grant** |
| **X** | **Jackie Perry-Vice Chair** | **X** | **Sherry Jackson** |
| **X** | **Dr. Stephen Baker** | **X** | **Beth Mixson** |
| **X** | **Bob Baldwin** | **X** | **Ann Mackey** |
| **X** | **Chris Warren** |  |  |
| **X** | **Dr. Marcie Turner** |  |  |

Quorum Present: *YES*

Staff: Damian Cook & John Snyder, Grants & Compliance Office

Sandra Stockwell, OGC

1. **Welcome & Introduction of PSG Council Members- Ms. Diettrich**

Ms. Diettrich called the meeting to order and members and staff introduced themselves at 9:09 AM.

1. **PSG Council Meeting Minutes - Ms. Diettrich**

Ms. Diettrich indicated that she had some minor corrections to the October 10th Workshop meeting which Mr. Snyder already corrected previously via earlier e-mail. Ms. Perry motioned to approve both minutes and was seconded by Ms. Grant. **Motioned passed unanimously**.

1. **Final Ranking and Funding List for each 2018 PSG Application belonging to a Priority Population or Priority Need – Mr. Cook**

Mr. Cook stated that at the PSG Appeal Board meeting there was only one appeal which was successful in the Low-Income Persons and Families. Therefore, the other 3 Priority Population votes will stand from the October 10th meeting. Mr. Cook went over the appeal and the mathematical error and the results. Seeing no questions from members, Ms. Diettrich opened the floor for Public Comments.

1. **Public Comment**

* Evelyn Colon-The ARC Jacksonville recommended that the PSG Council make site visits during the application process.

There was some discussion regarding site visits; however, Ms. Diettrich pointed out that Chapter 118 would have to be changed because there is currently a black out period regarding communication between applicant and reviewers.

1. **Adopt/vote on Final Ranking – Ms. Diettrich**

Ms. Perry motioned to approve the revised score for Hubbard House and was seconded by Dr. Baker. **Unanimously approved**

Ms. Perry motioned to approve the final ranking of the Low-Income Persons and Families. The motion was seconded by Ms. Jackson. **Unanimously approved**

1. **Open Discussion –** Dr. Turner pointed out that the next meeting on the agenda should be 2:00 PM not 9:00 AM.
2. **Public Comment*(Please fill out a card if you wish to speak on a topic that isn’t on the agenda) -*** No comments
3. **Adjourn** at 9:25 AM.

Recorder: John Snyder

Completed – 11/05/2018

An audio recording is available upon request