**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**MEETING MINUTES  
Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 825**

**June 13, 2018– 2:00 PM**

**PSG Chair: Lara Diettrich**

**Vice-Chair: Jackie Perry**

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| **Committee Meeting Attendance** | | | |
| **X** | **Lara Diettrich-Chair** | **X** | **Tameiko Grant** |
| **X** | **Jackie Perry-Vice Chair** | **X** | **Sherry Jackson** |
| **X** | **Dr. Stephen Baker** | **X** | **Beth Mixson** |
| **X** | **Bob Baldwin** | **X** | **Ann Mackey** |
| **E** | **Chris Warren** |  |  |
| **X** | **Dr. Marcie Turner** |  |  |

Quorum Present:Yes

Staff: Kristen Hill, Grants & Compliance Office

Sandra Stockwell, OGC

Joyce Morgan, City Council Member District 1

1. **Welcome & Introduction of PSG Council Members – Ms. Diettrich**

Ms. Diettrich called the meeting to order at 2:07 PM. The meeting began with introduction from members and staff. Ms. Diettrich listed the items in members handouts.

1. **Approval of PSG Council Meeting Minutes – Ms. Diettrich**

Ms. Diettrich asked for approval of the minutes from the April 11th meeting. Dr. Turner motioned to approve the minutes. Ms. Mixson seconded the seconded the motion. **The motion passed unanimously** with the noted changes.

1. **Budget Sub-Committee – Ms. Mixson**

Ms. Mixson indicated that no meeting has taken place.

1. **Priority Population Sub-Committee – Dr. Turner**

Dr. Turner talked about the meeting of June 7th and that members discussed about the need for updates from community agency funders. Member decided that they would like this meeting to be in November.

Ms. Perry added that this should be the scope of the needs assessment which is being addressed in the workshop having an external provider take the data, reports, handouts, etc. that is presented at this meeting and compile it into a recommendation(s) for Priority Populations. The funding for this needs assessment would come from left over PSG funds from the prior year. **All members of the sub-committee vote in favor of this motion.**

Ms. Diettrich mentioned that this is what they are working on in the Workshop and asked OGC if during the “Black-Out Period” they would have to suspend these workshops? Ms. Stockwell indicated that since these meeting would be noticed and minutes taken then they are in the Sunshine. Mr. Baldwin asked if they could have a set scheduled day for the meetings.

1. **Rules Sub-Committee – Ms. Jackson**

Ms. Jackson indicated that she did have an opportunity to meet with Mr. Snyder and went over the Rules Sub-Committee history. Ms. Jackson added that it is important that she add at least one more member since there are currently only three people on this committee; Dr. Baker, Ms. Mixson, & herself. Ms. Perry asked to move from Budget to Rules, and Ms. Mackey indicated that she would join Rules. (The updated Committee Roster is attached)

1. **Non-Profit Center Workshop #3-Ms. Diettrich**

Ms. Diettrich went over the Non-Profit Center Workshop Handout. She also spoke about the OGC handout regarding the purpose and history of the PSGC. She asked members to look it over for discussion at next meeting. Ms. Stockwell indicated that her office would be sending out the electric version of this with the hyperlinks to the legislation.

Ms. Diettrich pointed out that the comments on the sheets are from agencies and that they are not formal adopted policies of the PSGC. Ms. Diettrich asked that members look over these two handouts and be prepared to discuss what our mission should be, and have an understanding of history of PSGC.

*Members asked if they could have a questionnaire regarding their use of AmpliFund and what they would like to see in a new product. Members discussed access to quarterly programmatic reports as well as application template.*

1. **Open Discussion –**

Ms. Diettrich spoke about her meeting with the Mayor’s Budget Review Committee (MBRC) indicating she spoke about all the accomplishments the PSGC has worked on this year as well as the need and purpose for increase funding.

C/M Morgan stated that she looks forwarded to the Budget process this year as well as working with this committee on how to present these left-over funds toward the needs assessment. She indicated that she will need as much information as possible regarding the scope so that the legislation is strong and can be effective.

Mr. Baldwin motioned that the PSGC voted to support C/M Morgan as PSGC Liaison for 2018/2019. Ms. Perry seconded the motion. **Motion passed unanimously.**

Members asked to have the norming/ scoring training at the July PSGC meeting. Members also asked about having the Non-Profit Workshop at the end of the regular PSGC meeting.

1. **Public Comments-**No comments from Public
2. **Next Meeting Date – July 11, 2018**
3. **Adjourn** at 3:12 PM.

Recorder: John Snyder

Completed – 6/28/2018

An audio recording is available upon request

**PSG Council Committee Assignments**

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| **Rules Sub-Committee** | |
| **Ms. Sherry Jackson-Chair** |  |
| Dr. Stephen Baker |  |
| Ms. Beth Mixson |  |
| Ms. Jackie Perry |  |
| Ms. Ann Mackey |  |
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| **Priority Population Sub-Committee** | |
| **Dr. Marcie Turner-Chair** |  |
| Mr. Bob Baldwin |  |
| Dr. Stephen Baker |  |
| Ms. Jackie Perry |  |
| Ms. Tameiko Grant |  |
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| **Budget Sub-Committee** | |
| **Ms. Beth Mixson-Chair** |  |
| Dr. Marcie Turner |  |
| Mr. Chris Warren |  |
| Ms. Tameiko Grant |  |
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