**PUBLIC SERVICE GRANT (PSG)**

**APPEALS BOARDAGENDA  
Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 825**

**July 25, 2022 – 12:30 p.m.**

**Chair: Kendra Mervin**

1. **Welcome & Introduction of Appeal Board Members – Ms. Mervin**

The meeting was called to order at 12:31 p.m. by Ms. Mervin, after which members and staff introduced themselves Kendra Mervin-Board Chair, Greg Pease-Appeals Board, Bob Baldwin-Appeals Board, Jim McCain-OGC, John Snyder-OGCC, Beth Mixon-PSG Council & Pat Hughes-OGCC).

1. **Review of Chapter 118.810 – Jim McCain**

Mr. McCain went over the requirements of an appeal

1. **Discussion of Appeal Process/ Procedures – Mr. Wilson (OGC)**

Mr. McCain discussed the process.

1. **Agency Appeal Review – Ms. Mervin**

Ms. Mervin stated that each denial will be allotted 10 minutes to present their appeal, the Board will discuss and motion for approval or denial.

1. **Single Space Denials**

Agencies explained their reasons for the errors. After discussion and review, it was

motioned and second to grant the appeal, motion carried.

\*Agape Health Services (ABCEDS, APAMHP and CCLIP programs)-Graham Watts

Mr. Pease motioned for approval, seconded by Mr. Baldwin motion approved

\*Clara White-Meg Fisher, Veronica Chambers

Mr. Baldwin motioned for approval, seconded by Mr. Pease motion approved

\*Feeding NEFL-Kelly Brenner, Paul Bell

Mr. Pease motioned for approval, seconded by Mr. Baldwin motion approved

\*Manage Access to Child Health-Vickie Waytowich

Mr. Pease motioned for approval, seconded by Mr. Baldwin motion approved

\*NFL Office of Public Guardian-Stephen Schodowski

Mr. Pease motioned for approval, seconded by Mr. Baldwin motion approved

\*R.E.S.T.O.R.E.-Rebecca Davis

Mr. Pease motioned for approval, seconded by Mr. Baldwin motion approved

1. **Ineligible Document Submission Denials**

Agencies explained their reasons for submitting the incorrect documents and

has replaced them with the correct documents. After discussion and review of

their files, it was it was motioned and second to grant the appeal, motion carried.

\*5 Star Veterans-Suzie Loving

Mr. Pease motioned for approval, seconded by Mr. Baldwin motion approved

\*Children of Inmates-Shellie Solomon

Mr. Pease motioned for approval, seconded by Mr. Baldwin motion approved

\*Family Support Services (Bridge to Work, Center of Hope, Keeping

Families Together) -Cindy Harpman

Mr. Pease motioned for approval, seconded by Mr. Baldwin motion approved

\*Gleaners Dispatch-Karly McGraw, Barbara Pinto

Mr. Pease motioned for approval, seconded by Mr. Baldwin motion approved

\*New Hope Education-Darin Arrock

Mr. Pease motioned for approval, seconded by Ms. Mervin motion approved

\*Women’s Center of Jacksonville-Teresa Miles

Mr. Pease motioned for approval, seconded by Mr. Baldwin motion approved

\*Trusting Him-Melissa Kramer

The affidavit submitted was notarized on July 12, 2022, which was after the

Application deadline date of July 1, 2022. Ms. Mervin reiterated that the

Deadline dates must be adhered to. It was motioned and second to deny the

Appeal, motion carried.

**Ineligible PSG Program**

\*Northside Community Involvement-Eva Hardrick

Their program mainly works with young men between the ages of 16-18. Ms.

Hardrick explained that they also help families vs. only young men.

Ms. Mervin stated that the premise submitted by July 1, 2022, did not include

any family focus details. She also stated that this program would be better

suited for assistance through Kids Hope Alliance. It was motioned and second

to deny the Appeal, motion carried.

**\***Yoga 4 Change-Breanna Tivvis

Their program is for families, and they provide services for all ages. After further discussion on the services they provide, Ms. Mervin stated that this program would be better suited for assistance through Kids Hope Alliance. It was motioned and seconded to deny the Appeal, motion carried.

1. **Open Discussion-** John Snyder stated that some of the same type of errors

are being sent in. He is considering how the application process can be changed

to eliminate future errors for Single and Double spacing. Ms. Mervin and Mr. Baldwin discussed that a grant management software system would address this issue. It was suggested to put it on the agenda for the next meeting. Ms. Mixon stated that a Grant software is not in place that has specific pages. Cyber Grants asks for character count or word count. Also, templates can be downloaded for section 5 (Excel issues). Also, some issues are due to new applicants’ learning curves. Ms. Mervin stated that we should look at how we are getting information and training out to agencies. Ms. Mixson suggested that the agencies be sent a separate email and place a PSG Banner on the PSG website reminding them to do a Courtesy Review prior to submitting their application for approval.

1. **Meeting was Adjourned at 1:47 p.m.**