**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**BUDGET SUB-COMMITTEE**

**MEETING AGENDA**  
**Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 851**

**February 16, 2022 – 4:00 PM**

**Chair: Beth Mixson**

1. **Welcome & Introduction of PSG Council Members – Ms. Mixson**
2. **Committee’s Charge- Mr. Snyder**

**118.804 (see attached)**

1. **Public Comment-Ms. Mixson**
2. **Discussion of FY 2023 Budget Amount and Percentage- Ms. Mixson**

**This year’s MVP is attached as well as list last year’s applicants and discussion on including small agency category.**

1. **Vote on FY 2023 MVP Percentage-Ms. Mixson**

**The committee may vote or may defer to another meeting**

1. **Vote on FY 2023 Budget Amount Recommendation to Mayor-Ms. Mixson**

**The committee may vote or may defer to another meeting**

1. **Open Discussion**
2. **Public Comment *(Please fill out a card if you wish to speak on a topic that isn’t on the agenda)***
3. **Adjourn**

**Next Meeting Date – TBD**

* **Section 118.802. Annual Lump Sum Appropriation for Public Service Grants.**
* On or before April 1st of each year, the PSG Council shall submit to the Mayor’s Budget Review Committee (“MBRC”) for review an annual lump sum appropriation request for all Public Service Grants to be awarded annually under this Part. The PSG Council shall include in such request relevant information regarding the appropriation amount and the need for Public Service Grants in the community. MBRC shall review and consider the PSG Council’s appropriation request and include a lump sum appropriation request for Public Service Grants in the Mayor’s proposed annual budget for the upcoming fiscal year. The City Council in its sole discretion shall determine the final annual lump sum appropriation amount in the annual budget ordinance for Public Service Grants. The PSG Council shall not award or allocate funding to requesting agencies under this Part until after the City Council has approved the annual budget ordinance.
  + **Sec. 118.804. - Categories of Most Vulnerable Persons and Needs.Share Link**
  + **Print**
  + **Download (docx)**
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(a) *Annual Recommendations.* On or before March 1 of each year, the PSG Council shall assess the needs of the community and recommend to the City Council the categories of Most Vulnerable Persons and Needs for the upcoming fiscal year and provide recommended changes, if any, to the assignment of points to the evaluation criterion in [Section 118.807](https://library.municode.com/fl/jacksonville/codes/code_of_ordinances?nodeId=TITVADPE_CH118CIGR_PT8PUSEGR_S118.807REEVSCAPPSCO)(c). By way of example only, a category of Most Vulnerable Persons and Needs may include elderly, low-income residents or individuals with particular public safety, medical or social needs, or may identify a particular need such as housing for homeless persons. Such recommendations shall be sufficiently narrow and specific to address a particular gap in service and shall not be so broad that every applicant is eligible. Subcategories of services within an identified category of Most Vulnerable Persons and Needs are discouraged. The services provided to each category should be evaluated through the application. If only a specific service is required to meet an identified need, such need should be so listed and prioritized in the recommendation to City Council. The PSG Council's recommendation of categories of Most Vulnerable Persons and Needs shall include:

(1) The reasons for selecting the categories;

(2) The recommended percentage of funds appropriated by the City Council to be allocated to each category; and

(3) Whether the PSG Council shall award funding to requesting agencies under this Part via a Request for Proposal pursuant to [Chapter 126](https://library.municode.com/fl/jacksonville/codes/code_of_ordinances?nodeId=TITVADPE_CH126PRCO), Ordinance Code or through the grant application process outlined in this Part; and

(4) Recommended changes, if any, to the assignment of points to the evaluation criterion in [Section 118.807](https://library.municode.com/fl/jacksonville/codes/code_of_ordinances?nodeId=TITVADPE_CH118CIGR_PT8PUSEGR_S118.807REEVSCAPPSCO)(c).

The PSG Council's reasons for selecting categories of Most Vulnerable Persons and Needs may include, but not be limited to, recommendations, studies and reports from JCCI, the Non-Profit Center, Jessie Ball duPont Fund, Community Foundation, United Way, Disabled Services Council, the Health Planning Council of Northeast Florida and other organizations regarding the Most Vulnerable Persons and Needs.

(b) *Annual Establishment.* The City Council shall review the categories of Most Vulnerable Persons and Needs recommended by the PSG Council and establish the categories on or before May 1 of each year. The Public Service Grants recipients awarded under this Part shall provide services to the established categories of Most Vulnerable Persons and Needs. Except for the annual establishment, categories of Most Vulnerable Persons and Needs may only be revised or amended by a two-thirds vote of the City Council.

PSG HUMAN SERVICES FRAMEWORK

TRIAGE PREVENTION SELF-SUFFICIENCY

**Priority Need A: Acute (30%)**

Services focused on adult individuals and/or families experiencing a difficult or dangerous situation which requires prompt action to avoid further deterioration of their health, safety, or welfare.

**Priority Need B: Prevention and Diversion (40%)**

Services focused on preventing negative changes to the health, safety, and welfare of adult individuals and/or families; or services designed to divert adult individuals and/or families who have experienced negative changes to their health, safety, or welfare from experiencing further deterioration.

**Priority Need C: Self-Sufficiency and Stability (30%)**

Services focused on helping adult individuals and/or families work toward needing no assistance to satisfy their health, safety, and welfare; or services focused on helping adult individuals and/or families work towards a stable level of assistance needed on an ongoing basis.

**Priority Need D: Micro-Grant Pilot Program (0%)**

This pilot program would be funded separately from the normal PSG Council Award/ Budget process. The procedures and requirements would be part of separate legislation.