**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**MEETING MINUTES  
Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 825**

**January 10, 2018– 2:00 PM**

**PSG Chair: Roshanda Jackson**

**Vice-Chair: TBA**

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| **Committee Meeting Attendance** | | | |
| **X** | **Roshanda Jackson-Chair** | **X** | **Tameka Holly** |
| **X** | **Lara Diettrich-Vice Chair** | **X** | **Sherry Jackson** |
| **X** | **Dr. Stephen Baker** | **X** | **Jackie Perry** |
| **X** | **Bob Baldwin-via phone** | **X** | **Beth Mixson** |
| **X** | **Chris Warren** | **X** | **Tameiko Grant** |
| **X** | **Dr. Marcie Turner** |  |  |
| **E** | **Darren Gardner** |  |  |

Quorum Present:Yes

Staff: Damian Cook

Sandra Stockwell, OGC

Katrin MacDonald, ECA Joyce Morgan, City Council Member

1. **Welcome & Introduction of PSG Council Members – Ms. Jackson**

Ms. Roshanda Jackson called the meeting to order at 2:06 PM. The meeting began with introduction from members and staff. Ms. Roshanda Jackson asked newly appointed members to give a brief introduction. She then asked staff to notify the Mayor’s Office about the 3 Mayoral vacancies.

1. **Election of 2017 PSG Council President– Mr. Cook**

Ms. Roshanda Jackson turned the meeting over to Mr. Cook who cited from the ordinance that the only requirement was for this body was to elect a chair; however, for the past couple of years there has also been a vice-chair. Dr. Turner nominated Ms. Roshanda Jackson to serve as Chair and Mr. Warren seconded the motion. Mr. Warren then nominated Ms. Diettrich to serve as Vice-Chair. Mr. Cook asked if there were any other nominations seeing none Ms. Sherry Jackson motion to adopt the slated nominations. Mr. Warren seconded the motion. The motion passed unanimously.

1. **Date and Time of monthly meeting – Ms. Jackson**

Ms. Roshanda Jackson asked members if the second Wednesday of the month and 2:00 PM was still an optimum time to meet. After discussion regarding this issue Ms. Diettrich motioned to keep the date, time, and location the same. Ms. Turner seconded the motion and motion passed unanimously.

1. **Public Service Grant Council Meeting Minutes Approval– Ms. Jackson**

Ms. Roshanda Jackson asked for approval of the minutes from the December 13th meeting. Ms. Mixson noted a correction. Ms. Diettrich motioned to approve the minutes to include the correction. Dr. Turner seconded the motion and the motion passed unanimously.

1. **Time line discussion – Mr. Cook**

Mr. Cook reminded members of the timeline for both the priority population/ need recommendation (March 1st), and the budget recommendation (April 1st). He suggested that the Priority Population Sub-Committee and the Budget Sub-Committee have a joint “PSG Sub-Committee meeting of the Whole” after the Jessie Ball DuPont meeting. Members agreed and asked staff to send out a poll.

1. **Priority Population Sub-Committee Update- TBA**

Ms. Roshanda Jackson asked if any members of the Priority Population Sub-Committee would like to Chair this Sub-Committee. Dr. Turner agreed to serve and Ms. Jackson nominated her as chair, and Ms. Diettrich seconded the motion. The motion passed unanimously.

Dr. Turner then gave a brief overview regarding the December 19th meeting and the discussion of moving toward a need based recommendation. Ms. Roshanda Jackson noted that this was still in discussion phase. Dr. Turner discussed and thanked the Mayor’s Office in advance for setting up the DuPont meeting.

1. **Budget Sub-Committee Update- Ms. Holly**

Ms. Holly agreed with Mr. Cook’s recommendation regarding a “Meeting of the Whole” to discuss this issue and possible funding recommendations.

1. **Rules Sub-Committee Update- Ms. Diettrich**

Ms. Diettrich talked about the Rules Sub-Committee and how there are a number of issues she would like to work on but since there was no deadline thought it best that members focused on issues at hand.

1. **OGC Update – Ms. Stockwell**

Ms. Stockwell corrected some of the discussion at the December meeting regarding agencies and number of PSG Applications. She stated that any agency can have more than one application in a particular priority population or need based category for its different programs. Additionally, she reminded members they are encouraged to go out to agencies; however, if they do go out to an agency to make sure that another member is not also present. Ms. Roshanda Jackson added that in the past members would notify staff so they can make sure another member is not going to visit the same agency at the same time and encouraged members to continue this process.

1. **Open Discussion**

Ms. Roshanda Jackson reminded members and audience of the Jessie Ball DuPont meeting on January 18th at 9:00 AM & at 3:30 PM. Ms. Diettrich mentioned that it is the same meeting just at two times. Mr. Baldwin asked if there would be a summary of the discussion. Mr. Cook indicated that there would be and that members would get a summary of the meeting.

Ms. Roshanda Jackson asked staff to place on the February agenda discussion of the PSG Council Mission and Vision.

Mr. Snyder mentioned that with the resignation of Dr. Dumont and Ms. Johnson that the Priority Population and Budget Sub-Committee were down to 4 members each. Ms. Grant indicated that she would serve on the Priority Population Sub-Committee. Ms. Jackson asked other members to review their time to see if they could serve (*the updated member list is attached*).

**Public Comments *(Please fill out a card if you wish to speak on a topic that isn’t on the agenda)*** No comments from Public

1. **Next Meeting Date – February 14, 2018**
2. **Adjourn** at 3:50 PM.

Recorder: John Snyder

Completed – 01/11/2018

An audio recording is available upon request

**PSG Council Committee Assignments**

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| **Rules Sub-Committee** | |
| **Ms. Lara Diettrich-Chair** | Dr. Sandy Robinson |
| Ms. Tameka Holly |  |
| Mr. Darren Gardner |  |
| Mr. Chris Warren |  |
| Ms. Sherry Jackson |  |
| Dr. Stephen Baker |  |

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| **Priority Population Sub-Committee** | |
| **Dr. Marcie Turner-Chair** |  |
| Mr. Bob Baldwin |  |
| Dr. Stephen Baker |  |
| Ms. Jackie Perry |  |
| Ms. Tameiko Grant |  |
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| **Budget Sub-Committee** | |
| **Ms. Tameka Holly-Chair** |  |
| Dr. Sandy Robinson |  |
| Mr. Darren Gardner |  |
| Mr. Chris Warren |  |
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