

Parks Safety Council

Meeting Summary

Monday, November 21, 2022,

Ed Ball Bldg., 214 N. Hogan Street, 8th Floor Conference Rm. 851

Meeting Attendance

Park Safety Council Members: Bruce J. Tyson, Walter Bryant, Mary-Jane Brewer, Kim Stephens-Perry

Visitors: None

Staff and Elected Officials: Chiquita Moore, Daryl Joseph, Keith Meyerl, James Taylor, Michelle Godwin-Ware.

Zoom: Magnus Wallen.

Meeting Summary

1. **Call to Order/Verify Quorum:** Bruce J. Tyson, Park Safety Council Chair, called the meeting to order at 11:05 a.m. Michelle Godwin-Ware verified there was not a quorum.
2. **Approval of Previous Meeting Summary:** The Park Safety Council (PSC) will approve the July and September meeting summary during the November meeting.
3. **Elected Officials Report:** None
4. **Review of Safety Reports:**
 - **Keith Meyerl** provided a breakdown of the progress made from May 2022 through October 2022. During this time:
 - 407 inspections were reported. Of the 407 inspections, 43 were unsatisfactory with hazards to date. Ten have been completely closed. Items that remain open have been secured or roped off.
 - 86 of the inspections were satisfactory with hazards, six are open, and 25 have been completed.
 - 39 of the inspections were satisfactory with findings, and 13 have been completed.
 - 241 of the inspections had no findings. This is roughly 60 % of the inspections.

The report is sorted by hazard type, then date.

 - **James Taylor** stated that inspections are done in alphabetic order, and the report is submitted to Keith Meyerl weekly. Items may be completed but are possibly not reported back in time to be placed on the report before being sent to the PSC.
5. **Park Safety Council's Member Comments:**
 - **Chair Tyson** requested that the Park Safety Council (PSC) get the report the week before the meeting to review the information thoroughly. Chair Tyson suggested that for items that are not completed, a note is added stating that the item has been forwarded and will be reinspected during the next safety inspection.
 - **James Taylor** explained that The Origami system would not allow him to change verbiage. The system creates new data when he does so and will not transfer over.
 - **Keith Meyerl** stated that next month's Safety Report would have the November 8th inspections listed and any new or outstanding discrepancies.

- **Mary Jane Brewer** inquired if the fencing had been repaired at Lake Lucina Park that abutted the backyard fencing of a homeowner with a pool had been repaired. The report lists the park as unsatisfactory with hazards.
- **Keith Meyerl** stated that temporary fencing had been installed, and the PSC received photos of the action taken. Because the fencing was the homeowner's responsibility, Municipal Code Compliance spoke with the homeowners who repaired the fencing. The information does not integrate with the Park Recreation and Community Resources safety report.
- **Kim Stephens-Perry** inquired about the slide at J.S. Johnson Park being listed as unsatisfactory with hazards since May. Ms. Stephens-Perry asked how a piece of equipment or hazardous part is handled.
- **Keith Meyerl** advised that Mr. Taylor will determine if there is a hazard. If repairable, the part for the slide is removed, and the slide opening is boarded up to inhibit access until the slide is repaired. If it is not repairable, the equipment is removed.

6. **Chairs Report:**

- **Chair Tyson** reported that he and Walter Bryant met with Daryl Joseph, Keith Meyerl, and Chiquita Moore. During the meeting, the master plan being developed by the Parks, Recreation, and Community Services (PRCS) Department was discussed. The plan will include an inventory of all the park equipment. This will assist in creating a dashboard for citizens to search if a park is open or closed and if the equipment is scheduled to be repaired or replaced. Also, copies of the inspection reports and forms used by the maintenance staff when visiting the parks daily or weekly were provided. The PSC will try to use the staff's maintenance forms to assist with creating park safety standards. The PSC will continue using the format created by Mr. Bryant for the second quarter report. The PSC will meet quarterly with PRCS to exchange and develop ideas. The final draft of the PSC quarterly reports will be sent to Ms. Godwin-Ware to be sent to Director Joseph and Chief Meyerl for their input. Once the PSC has received his information, it will be included in the report and sent up the chain. The PSC would like feedback from the Mayor and City Council on whether the report is sufficient or whether more in-depth information is needed.
- **Walter Bryant** announced that the second quarter report is complete, and the PSC is waiting on comments from PRCS.
- **Chair Tyson** stated that there is no meeting scheduled for December. The PSC will meet for a work session in December. Mrs. Godwin-Ware will schedule the meeting location and time and send that information to everyone.

7. **Public Comments:** None

8. **Subcommittees and Liaisons:** None

9. **Chair Tyson, Park Safety Council Chair, adjourned the meeting at 11:57 a.m.**

NEXT MEETING: Monday, January 23, 2023, at 11 a.m.

LOCATION: Ed Ball Bldg., 214 N. Hogan Street, 8th Floor Conference Rm. 851

Meetings are recorded. A copy of the audio recording can be obtained through a public records request at MyJax.com or 630.CITY

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