

North Citizens Planning Advisory Committee

March 13, 2024, Meeting Summary

Oceanway Senior Center, 12215 Sago Ave. W

Zoom Meeting ID: 856 9534 8911

Passcode: 626748

Meeting Attendance

CPAC Members: Jamie Lacy, Chair; Charles Barr, Vice Chair; Dr. Donald Green, Captiva Bluff HOA; Michael and Shelley Wozniak, Lydia Estates; Ingrid Montgomery, Victoria Preserve HOA; Jennifer Casey, Parque Diane HOA; Tommy Ruffin, Council Appointee District 8; Vicki Drake, Duval County Council of PTS/PTA Assoc.; Aletha Mikell, Victoria Preserve HOA 2; Sasha Pearson, Victoria Preserve HOA 2; Kelvin Postell, Greater Works Church, Inc.; Sharon Bivins, Blue Grass Northwood; Mike Getchell Eagle Bend HOA; Sylvester Wilkins, Alta Lakes CDD; Vera Jones-Wilkins, Alta Lakes, CDD; Herlena Washington, Greater Works Church, Inc; Jane Love, Amelia View; Pat Hilleman, Amelia View; Dot Mathias, Charter Member; Joseph Tate, Copper Hill, HOA; Ingrid Montgomery, Victoria Preserve HOA; Larry Henderson, Victoria Preserve HOA.

Zoom: Glenn Fowler, Northside Business Leaders; Earnestine Johnson, Jacobs Way HOA; Sharon Johnson, Jacobs Way HOA; Albertha Walley Comm. Assoc. of Harts Estates

Visitors: Robert Gresham, Paul Forte, Susan Ruffin, Northlake HOA.

Zoom: Jennifer Hill, Tannia, Dewitt Robinson, Victoria Schultz, Janetta Jone, Christina Salas, Donna Philbrick, SMN, Inc.; Lynn Vandenhoy, SMN, Inc.; Pat Medley; Sharon Sumlar Jones, 813-361-8407, LA.

Staff and Elected Officials: Council Member Reggie Gaffney Jr., District 8; Council Member Mike Gay, District 2; Chief Terrance Holmes, JFRD; Capt. Byron Jackson, JFRD; Assist. Chief Chuck Ford, JSO; Lynne Baldwin, JPL; Don Tuten, JEA; Michelle Godwin-Ware, Neighborhood Services Office; Stephen Nutt, Planning and Development Department; Rudy McClain, MCCC; Dave McDaniel, Public Works.

Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Jamie Lacy called the meeting to order at 5:30 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The February 14, 2024 summary was approved by the CPAC.
- 3. Elected Officials Report:**

Council Member Mike Gay, District 2, made the following announcements:

 - A community meeting will be held for the community with Public Works on Thursday, March 14, 2024, at the Oceanway Community Center to discuss the widening of Eastport Road. This is one of the remaining Better Jacksonville Plans that was not completed in 2003.
 - Council Members Gaffney Jr. and Gay are hosting a joint community meeting with Public Works Thursday at 6 p.m. on Thursday, March 21, 2024, at the Oceanway Community Center to discuss the widening of New Berlin Road from Pulaski Road to Cedar Point
 - A community meeting for District 2 will be held in April. The date has not been determined. The purpose of the meeting is to allow the community to ask questions and get information about the New Berlin Road widening project.
 - Please attend the Planning Commission meeting at 1 p.m. on Thursday, March 21, 2024, in the City Hall St. James Bldg. 1st Floor Council Chambers, 117 West Duval Street, regarding application E-24-10 (Z-5437). Citizens are welcome to voice their concerns or support for the project.

Council Member Mike Gay, District 2, can be reached at (904) 255-5202 or by email at MGay@coj.net.
- 4. Chair Report:** Chair Lacy reported that:
 - Kathleen Collins, Capital Improvement Plan Administrator, responded to the North CPACs CIP recommendations. They are currently designing a plan to construct a new pool at First Coast High School. There is funding in the CIP for this project.

- A notice of public hearing will be held at 1 p.m. Thursday, March 21, 2024, for Exception E 24-10 application. The meeting will be held in the Council Chambers City Hall St. James Bldg. 1st Floor, 117 West Duval St. The application seeks to reduce the minimum lot area for a church from 4 acres to 2.0 acres. The property is located at 0 Cedar Point Road.
- A Notice of Public Hearing for the Planning Commission for Administrative Deviation (AD) 24-07 is scheduled for March 20, 2024, in the City Hall St. James Bldg., 117 West Duval St., first-floor Don Davis room. The application seeks to increase the maximum number of parking spaces from 32 to 70.
- Applications are no longer being taken for CommUniverCity. The training will be offered next year.

5. Jacksonville Sheriff's Office (JSO) – Asst. Chief Chuck Ford reported that:

- Crimes against persons have decreased this year, but crimes against property are increasing. These crimes occur primarily at homes under construction or new construction. The thieves are taking air conditioning units and copper wiring. JSO is working with builders and developers to reduce these crimes.
- Hyundai and Kia vehicles are still being stolen. Many of the stolen cars were unlocked or had keys left in them. Citizens should take extra care to lock their cars during spring break.
- Florida House Bill 621: Property Rights was passed authorizing property owners or authorized agents to request assistance from the Sheriff to immediately remove unauthorized occupants from residential dwellings under certain conditions. Law Enforcement can now go into homes and remove squatters immediately. The law will go into effect starting July 1, 2024. A meeting with the Office of General Counsel discussed how JSO will implement this new law.
- JSO will assist Animal Care and Protective Services with animal complaints and become more involved in some of their processes.
- Sheriff's Watch's next meeting will be 6 p.m. Tuesday, March 19, 2024, at 6 p.m. at the Police Academy at Florida State College at Jacksonville's North Campus, 4501 Capper Rd. Next month's meeting will return to its normal location.
- The JSO website now has an online Crime Reporting System that allows citizens to submit a police report quickly and efficiently for certain crimes or occurrences. Please visit the JSO website at <https://www.jaxsheriff.org/Resources/crime-reporting.aspx> for details.

Asst. Chief Chuck Ford can be reached at (904)696-4335.

6. Jacksonville Fire and Rescue Department (JFRD) – Capt. Byron Jackson and Chief Terrance Holmes reported that:

- Propane and gas grills should be used outdoors and not inside your home.
- Place grills at least 10 feet away from your home, not under the overhang or branches.
- Never leave a grill unattended. Keep children and pets at least 3 feet away from the grill and grilling area.
- Keep your grill clean by removing grease and food build-up.
- Grease fires are hazardous and cannot be extinguished with water. The best way to stop a grease fire is to smother it with baking soda or salt or by covering it with a lid. Never use flour; it can make the fire worse by exploding. You can also smother the fire with an extremely wet towel or use a fire extinguisher.
- Do not use the stove or oven to heat your home. Carbon dioxide could build up in the house and cause Carbon Dioxide Poisoning
- Chief Holmes announced that Station 64 is a critical care station, which is different because the unit carries blood. Station 76, located on Cedar Point Road west of Grover Road, is a temporary Shelter. A permanent station in the Cedar Point neighborhood will be built near Cedar Point Road. There is an engine and rescue unit currently at 5199 Cedar Point Rd. The new station is slotted for the 2025 budget.

Capt. Byron Jackson can be reached at (904) 255-3283.

Chief Terrence Holmes can be reached at (904) 630-1212 Ext. 2777

7. Staff Reports.

- **Jacksonville Electric Authority (JEA) –** Don Tuten, Governmental Affairs reported:
 - Residents can track their electric and water usage by using the Track Your Usage link. This link allows citizens to monitor their usage, assisting in reducing consumption. The link can be found at the bottom of JEA's website homepage. To track your usage, please visit JEA's website at www.jea.com.

- Free efficiency assessments and free irrigation assessments are available. Visit JEA's website at www.jea.com for more information. The site also provides links to all eligible rebates for homeowners.
- Scammers are starting to target customers. If you have questions about your bill or feel someone is trying to scam you, please contact JEA directly. JEA will never call or email you for payment or request that you pay by prepaid card, PayPal, or Venmo.

Don Tuten can be reached at Dtuten@coj.net.

- **Jacksonville Public Library (JPL)** – Jackie Spiritas, Executive Assistant I, reported:
 - Early voting will run through Saturday, March 16, 2024, from 10 a.m. to 6 p.m. at various branches throughout the county and Tuesday, March 19, 2024, from 7 a.m. to 7 p.m. at your designated polling location.
 - The citywide goal for Mayor Donna Deegan's River City Reading challenge is a million minutes read in the next 365 days. So far, 612 readers have logged over 351,000 minutes.
 - Action News 4 Jax anchor Tanika Hughes' Books for Kids annual book drive will run from March 4, 2024, through March 16, 2024. The collected books will be gifted to youth who meet their summer reading goals.
 - Jax Pop Con will be at the Main Library on Saturday, March 23, 2024, from 11 a.m. to 5 p.m. It celebrates all the books, comics, video games, TV shows, and movies you love with cosplay contests, one-shot D&D sessions, video game tournaments, and much more.
 - Friends of the Jacksonville Library will host its Big Bag Book sale at the University Park Branch Library, 3435 University Blvd. N., from Thursday, March 14, 2024, through Saturday, March 16, 2024. All proceeds from the sale will go back into free public library programs offered to residents.
 - Architects are finalizing the layout for the new library planned along New Berlin Road. The design process can take up to two years.

Jackie Spiritas can be reached at (904) 255-7101 Ext. 220 or Spiritas@coj.net.

- **Municipal Code Compliance Department (MCCD)** – Rudy McClain, Code Compliance Supervisor, introduced himself to CPAC members as the new MCC report. He reported that the MCC Officers conducted a corridor sweep in the Biscayne neighborhood, which resulted in 37 cases. This brings the total number of cases for February up to 407. The next special project is scheduled for April 18, 2024, in the Highlands neighborhood.
- **Mr. McClain provided the following updates.**
 - The resident at 3994 Baisden Road was cited for trash and debris, which was sent to contracting on March 6, 2024, to be abated.
 - The snipe signs on Yellow Bluff Road, Peacan Park Road, and Main Street were removed, and Asphalt Paving was cited for having signs attached to a utility pole.
 - The homeless camp on Ranch Road could not be observed from the right-of-way. Two MCC Officers will revisit the site for safety reasons.
 - An issue was opened regarding the complaint that the Dames Point Bridge I-295 East and Westbound lanes needed to be cleaned.
 - An issue was opened regarding the trash on Biscayne Boulevard near the I-295 overpass. Public Works mowing and landscape crew were there today working in the area.
 - Mr. McClain explained the process for dealing with homeless camps and the property on which they have been established. The property owners are contacted to inform them of the problem and allow them to resolve it. If they are not responsive, an abatement team is sent to clean the property.

Rudy McClain can be reached at (904) 903-0003 MRudy@coj.net.

- **Public Works (PW)**—Dave McDaniel, Chief of Mowing and Landscape Maintenance, announced a new program. Libraries will be mowed and fertilized 36 times a year, enhancing their landscapes. Mowing throughout the city will occur 21 times a year. Unfortunately, there is no money in the budget to trim palm trees for aesthetics, but dead palms can be removed.

Dave McDaniel may be reached at (904) 255-4301 or McDaniel@coj.net.

8. Subcommittee/Liaison Reports.

- **Governmental Affairs (GA) and Planning & Development** – Chair Lacy and Stephen Nutt, City Planner I.

The Governmental Affairs Subcommittee reviewed three applications. Recommendations for the four applications were made:

New Business

- **2024-0099 – Waiver of Road Frontage: 0 Arnold Road:** The applicant seeks to reduce the required road frontage from 35' to 0' to add a mobile home to a lot developed with one single-family home on approximately 5 acres. The GA recommends no action. CPAC members passed the motion unanimously.
 - **E-24-10 - Exception: 0 Cedar Point Road:** The applicant seeks to place a church on a 2-acre lot. Churches in RR-Acre are permitted by right if the lot is over 4 acres, but by exception, between 2 and 4 acres. The GA recommends no action. The CPAC passed the motion to approve the application 12 to 4.
 - **AD-24-07 – Administrative Deviation: 0 Faye Road:** The applicant seeks to increase the maximum number of parking spaces from 32 to 70 to develop a gas station and convenience store. The GA recommends approval. The CPAC passed the motion unanimously.
Stephen Nutt announced that the North CPAC will get a new report from the Planning and Development Department.
Stephen Nutt can be contacted at (904)255-7849 or SNutt@coj.net.
- **DCPS Citizens Oversight Committee** - Dr. Donald Green reported that there are three school districts in Planning District 6. DCPS has a website that explains the master facilities plan. There are plans for First Coast High School. This high school is allocated \$9 million for new construction and \$31 million for maintenance and renovation. In School Board Member Darryl Willy's district, \$458 million is planned for the four schools. The Committee passed a resolution to send to the Governor and to Congressional representatives asking that a statute be passed to ensure Charter Schools are held to the same accountability as the other public schools to be transparent and show how and where the money they are receiving is being spent. The budget and scheduled projects can be reviewed on the DCPS website: www.duvalschools.org/half-penny.

- 9. **Neighborhood Coordinator's Report** – Michelle Godwin-Ware announced that applications for CommUniverCity are no longer being accepted. The deadline to turn in applications was Friday, March 8, 2024. Accepted applicants will be notified by Friday, March 15, 2024. Ms. Vera Jones-Wilkins with the Alta Lakes CDD Board and Sharon Johnson with Jacobs Way Homeowner Association were presented with their North CPAC appointment letters.
Michelle Godwin-Ware can be reached at (904) 255-8236 or Michelllegw@coj.net.

10. Unfinished Business - None

- 11. **New Business** - Jennifer Casey motioned that the North CPAC write a formal resolution requiring the CPAC's letters of recommendation to be read during City Council Land Use and Zoning Subcommittee and City Council meetings. Mike Getchell seconded the motion, which carried unanimously.

12. Public Comments/Concerns/Announcements:

Military Affairs and Veterans Department (MAVD) – Tiffany Morales, Veterans Outreach Coordinator, announced that:

- CareerSource will now be in the Military Affairs and Veterans Department Office on Mondays, Wednesdays, and Thursdays.
- Three Rivers Legal Services, Inc. has partnered with the City of Jacksonville's Military Affairs and Veterans Department to host a series of Ask-A-Lawyer events for Veterans. To schedule an appointment or for more information, please call the MAVD at (904) 255-5550.

Tiffany Morales may be contacted at (904) 255-5524 or tmorales@coj.net.

- 13. **Motion to Adjourn:** Chair Lacy adjourned the meeting at 7:17 p.m.

Next CPAC Meeting: **Wednesday, April 10, 2024, 5:30 p.m.** Hybrid - **[Oceanway Community Center](#)**, 12215 Sago Ave. W., 32218, and via Zoom. Meeting ID: 869 9318 1164 Passcode: 595972.

Next Governmental Affairs Subcommittee Meeting: **Wednesday, April 10, 2024, 4:30 p.m.** **[Oceanway Community Center](#)**, 12215 Sago Ave. W. 32218 and via Zoom. Meeting ID: 869 9318 1164 Passcode: 595972.
Summary prepared by Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or MichelleGW@coj.net

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling

630-CITY. Details about Public Records can be found on the City's Website: [COJ Public Records Request](#).