

Southwest Citizens Planning Advisory Committee

January 9, 2023, Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Rd. 32210

Zoom Meeting ID: 821 7431 0303 Passcode: 693048

Meeting Attendance

CPAC Members In-Person: Dr. Willie Crosby, Chair; Len Burroughs, MHPA.; Bernice Gremer, Fishweir Sheriff Watch; Tamika Wolfe-McKenzie, Tamika's School of Epicure; Jacquelyn Woods, Cedar Hills Estates Association.

CPAC Members Via Zoom: Bill Fonferek, Westland Communities HOA; Chris Ramseyer, Watermill HOA.

Visitors: Thomas Martin, Watermill HOA; Sandy Simpson, Zeta Phi Beta; David Lowry, Hyde Grove Terrace; Jenny Watson, CHAP Neighborhood Group; John Chapman; Emily Medina; William Tardiff; Harlo Watkins.

Visitors via Zoom: Tiffany Freeman, Tamika's School of Epicure; Ale'ta Turner.

Staff and Elected Officials: Council Member Tyronna Clark-Murray, District 9; Jessica Denson, Executive Aide to CM Clark-Murray, District 9; Don Tuten, JEA; Lynne Baldwin, JPL; Connor Corrigan, Planning and Development; Lt. Scott Dingee, JSO; Captain Allen Mason, JFRD; Cheryl Riddick, JTA; Tiffany Morales, MVA; Michael Hoffman, MCCD; Kara Tucker, Chief of Disabled Services; Clinton Hamilton, Disabled Services; Dan Piastuck, Parks, Recreation and Community Development; Jeremy Wright, Public Works; Michelle Godwin-Ware, Neighborhood Services Office.

Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Crosby called the meeting to order at 6:30 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The November 10, 2022 summary was approved by the CPAC.
- 3. Elected Officials' Reports:** Council Member Tyronna Clark-Murray, District 9, reported that the City Council would vote on Ordinance 2022-0871 on Tuesday, January 10, 2023. Council Member Clark-Murray explained the bill to CPAC members and talked about the various improvements the bill would offer the city. Council Member Clark-Murray answered questions regarding the bill. Council Member Clark-Murray announced that the City of Jacksonville would use the plaintiff's council district map. Citizens may visit the City of Jacksonville's website www.coj.net to view the new Council District map. Council Member Tyronna Clark-Murray, District 9, may be reached at (904) 255-5209 or TClarkMurray@coj.net.
- 4. Presentation:** Chief of Disabled Services Kara Tucker and Disabled Parking Administrator Clinton Hamilton provided information regarding the services offered by the Department of Disabled Services.
 - Mrs. Tucker briefly discussed the many programs, services and resources available through the Disabled Services Division. The Disabled Services Division serves all disabilities. They aid with wheelchair ramp installation and repair, track legislation regarding the disabled community, and provide community awareness by conducting presentations. The Disabled Services Division also offers two scholarships for students with disabilities. The James Brady Scholarship and the Mark Roesser Technical and Vocational Sponsorship. For more information regarding the various services, programs and scholarships, please visit the Disabled Services Division Program and Services website <https://www.coj.net/departments/parks,-recreation-and-community-services/disabled-services/programs-and-services>.
 - Mr. Hamilton explained the difference between the various disabled placards and the process to obtain a placard when diagnosed with a disability. The Disabled Services Division is seeking volunteers for the Disabled Parking Enforcement Program. Volunteers are trained to monitor and enforce the law by issuing citations to persons illegally parked in designated disabled parking spaces. Please visit the Disabled Services website at www.jaxada.com for more information. Kara Tucker may be reached at (904) 255-5472 or KaraT@coj.net. Clinton Hamilton may be reached at (904) 255-5464 or ClintonH@coj.net.

5. **Jacksonville Sheriff's Office (JSO)** – Assistant Chief Scott Dingee introduced himself as the new Assistant Chief. Assistant Chief Dingee had no report.

Assistant Chief Scott Dingee may be reached at (904) 573-3165

6. **Jacksonville Fire and Rescue (JFRD)** – Chief Allen Mason reported:

- The fire station on Firestone Road is progressing well.
- A new Marine Station will be built east of Metro Park.
- JFRD is working with their grant writer to secure funding to assist those who cannot afford to purchase a Knox Box. The Knox Box allows residents to store a key to their homes, which helps responders gain rapid access into the house when responding to an emergency call.
- JFRD has also applied for a grant to assist with replacing or repairing the current Fire Safety House. The Fire Safety House is used when educating the public and hosting events mainly for children. The building is 30 years old and needs renovation.

Chief Allen Mason may be reached at (904) 255-3281.

7. **Chair's Report:** Chair Crosby went over the house rules and meeting order.

8. **Staff Reports:**

• **Jacksonville Electric Authority (JEA)** – Don Tuten, Governmental Affairs, reported that residents could track their electric and water usage by using the Track Your Usage link. This link allows citizens to monitor how much water and power they are using, assisting in reducing usage where needed. The link can be found at the bottom of JEA's website homepage. To track your usage, please visit JEA's website at www.jea.com.

Don Tuten may be reached at tutedf@jea.com.

• **Jacksonville Public Library (JPL)** – Lynne Baldwin, Executive Assistant Library Services I, reported:

- The American Association of Retired Persons (AARP) Tax Aid begins the first week of February and will run through April 15, 2023. The Charles Webb Wesconnett Regional Library will offer the service on Fridays from 11 a.m. to 3 p.m. Registration will begin on January 17, 2023. You must register online or by phone. For more information, please visit the Jacksonville Public Library website at www.jpl.com.
- A total of nine meeting spaces are available at the West Branch Library, located at 1425 Chaffee Road S. Citizens may reserve a conference room online using their library cards.
- A part-time Customer Experience Associate position is available at the Webb Westconnett Regional Library. The applicant must have a bachelor's degree. The degree may be in any subject area.
- The Regency Square Library is celebrating its 50th anniversary on January 21, 2023, from 12 p.m. to 4 p.m., 9900 Regency Square Blvd.

Lynne Baldwin may be contacted at (904) 338-4383 or LBaldwin@coj.net.

• **Jacksonville Transportation Authority (JTA)** - Cheryl Riddick, Director of Customer Engagement, reported that:

- On January 4, 2023, JTA celebrated the first anniversary of its My Ride to School program. The program allows Duval County middle and high school students to use their student Identification to ride the JTA buses to school for free. For more information, please visit the JTA website at www.jta.com.
- On January 23, 2023, a service enhancement will take place. Customers can find yellow schedule changes in the yellow stands along the routes affected by the new service change. The yellow card explains how customer routes will be impacted. For questions or concerns, CPAC members can contact JTA Customer Service at (904) 630-3100.
- The Game Day Express will be available Saturday, January 14, 2023, for customers who want to park and ride to the Jaguars playoff game. The buses will be downtown three hours before kickoff and will remain in service to bring fans back from the stadium one- and one-half hours after the game. Tickets for the Game Day Express may be purchased using the JTA app. Visit www.JTAFLA.com for more information.

Cheryl Riddick may be contacted at (904) 632-5522 or Criddick@jtafla.com.

• **Military of Veterans Affairs (MVA)** – Tiffany Morales, Veterans Outreach Coordinator, reported that:

- The Veterans Stand Down will take place Friday, January 27, 2023, and Saturday, January 28, 2023, at the Jacksonville Fairgrounds, 510 Fairgrounds Place. Services provided on January 27, 2023, include employment, medical, shelter, and housing from 10 a.m. to 2 p.m. Services

provided from 9 a.m. to 2 p.m. on January 28, 2023, include dental, food, clothing, Veteran Center and Veteran Affairs services.

Tiffany Morales may be contacted at (904) 255-5524 or tmorales@coj.net.

- **Municipal Code Compliance Division (MCCD)** – Thomas Yeagle, Senior Code Compliance Officer, reported that 2,201 inspections were completed in Zone 4 from November through December. There were a total of 74 commercial cases, 15 illegal signs, 189 junk vehicles, 39 illegal signs, 1040 nuisance cases, 51 nuisance board ups, ten nuisance graffiti cases, 75 nuisance trees, 358 residential cases, 105 unsafe structure cases, and 169 zoning residential cases. A systematic inspection was conducted in the Cedar Hills Estates neighborhood. To date, 187 citations and warnings have been written in the Cedar Hills Estates neighborhood. Mr. Yeagle announced that the Jacksonville Assistance and Relief Program (JAR) is still available for those who need abatement services due to disability or economic disadvantage. To find out if you qualify for the JAR program, visit <https://www.coj.net/departments/neighborhoods/municipal-code-compliance/jacksonville-assistance-and-relief-program> for more information, Thomas Yeagle may be contacted at (904)255-7168 or TYeagle@coj.net.
- **Parks, Recreation, and Community Programming** – Dan Piastuck, Parks District Manager, provided an update on renovations included in the Parks, Recreation and Community Services Department's 2023 Plan.
 - During the summer of 2023, the following playgrounds in District 4 will either be replaced or renovated; Argyle Forest Park, Boone Park, Crystal Springs Park, Murray Hill Playground, Murray Drive Playground, Our Community Club Park, Ringhaver Park and Tillie Fowler Park.
 - Boon Park's tennis complex has received a complete court renovation, which included 14 tennis courts and four new pickleball courts.
 - Argyle Forest Park was fully renovated and has received 12 pickleball courts, one tennis court, and one basketball court.
 - Ringhaver Park received one new pickleball court.
 - Parks, Recreations and Community Services has begun preparing for this year's summer programs. Openings are available for summer camp counselors, tennis instructors, swim instructors, summer night light program counselors and lifeguards. The salary for most positions starts at \$14 an hour. Please visit <https://www.coj.net/employment> for a listing of the current job openings.

Dan Piastuck may be reached at (904) 255-7918 or DPiastuck@coj.net.

- **Public Works** – Jeremy Wright, Facility Manager, reported:
 - Contractors have started on the site clearing at Merrimac Avenue and Fair Street.
 - Sidewalk construction at Collins Road near the 84 Lumber Company off of Roosevelt Boulevard has begun.
 - The expansion of Old Middleburg Road is still in progress.

Jeremy Wright may be reached at (904) 255-4331 or Wrightj@coj.net.

9. Subcommittee/Liaison Reports:

- **LUZ Subcommittee & Planning and Development** – Chair Crosby reported that the subcommittee reviewed five applications. The Southwest CPAC's LUZ subcommittee did not have a quorum and made no motions about the five applications.
- **Ordinance 2022-0893 – Rezoning to a PUD – 5175 Justamere Rd.:** The application seeks to rezone approximately 14.98 acres of property northeast of the intersection of 103rd Street and Magnolia Valley Drive. The Planned Unit Development (PUD) zoning district is being sought to provide for the development of the Property with a townhome community.
- **Ordinance 2022-0900 – Rezoning to a PUD – 4829 Firestone Rd.:** The application seeks to rezone approximately 1.3+/- acres of property from RMD-A to Planned Unit Development (PUD). The purpose of this application is to permit the development of a therapeutic community of up to 15 single-family detached "tiny house" dwelling units as an additional development scheme on the property.
- **Ordinance 2022-0901- Rezoning to Conventional Rezoning – 10930 Old Gainesville Rd.:** The property is adjacent to RMD-A. The applicant seeks to change to RMD-D, which would be compatible with the surrounding usage.
- **Ordinance E-22-84 – Zoning Exception – 7102 Normandy Blvd.:** The applicant seeks to build an auto car wash permitted in CCG-1, but restricted in the Code of Ordinances Zoning Part 4 (Service Garage) oil change permissible use by exception.

- **Ordinance WRF – 22-28 – Application for Waiver of Minimum Required Road Frontage- 351 Otis Rd.:**
The applicant seeks to reduce the required minimum road frontage from 80 ft. to 40 ft.
Andy Hetzel may be contacted at (904) 255-7821 or AHetzel@coj.net
- **T.R.U.E. Commission** – No Report
- **Parks Safety Council (PSC)** – No Report

10. Unfinished Business - None

11. New Business – None

12. Neighborhood Coordinator's Report: Michelle Godwin-Ware recognized Tamika McKenzie as a new Southwest CPAC member and presented her with her appointment letter from Mayor Lenny Curry.
Michelle Godwin-Ware may be reached at 904-255-8236 or Michellegw@coj.net

13. Public Comments/Concerns/Announcements: None

14. Adjourn: Chair Crosby adjourned the meeting at 7:45 p.m.

Next CPAC Meeting: February 13, 2023, 6:30 p.m. In person at Lane Wiley Senior Center, 6710 Wiley Rd., and via Zoom, Meeting ID: 821 7431 0303 Passcode: 693048. A formal email notice will be emailed to members.

Next Land Use and Zoning (LUZ) Subcommittee Meeting: February 13, 2023, 5:30 p.m. In person at Lane Wiley Senior Center, 6710 Wiley Rd., and via Zoom, Meeting ID: 821 7431 0303 Passcode: 693048. A formal email notice will be emailed to members.

Summary prepared by Michelle Godwin, Neighborhood Coordinator, 255-8236 or michellegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

Under the Americans with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days for notification to process; last-minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at VM-(904)255-5466, TTY-(904)255-5475, or email your request to ADAAccommodationRequest@coj.net.