

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, July 26, 2018, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Patrick Greive, Treasury
 ✓ Jeff Close, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Christel Burgos ✓ Kevin Stork	P-12-16	Contract Amendment No. 2 Medical Collection Services JFRD/Finance and Administration Department	That Contract No. 10231 between The City of Jacksonville and Security Collection Agency, Inc., for Medical Collection Services, be amended to exercise the second of three renewal options extending the period of service from August 3, 2018 through August 2, 2019 with one renewal option remaining. The maximum indebtedness shall remain a not-to-exceed total maximum of \$396,000.00 All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinance Procurement policies and procedures and applicable federal and state laws.	8/2/18	Approved 4-0
Kathleen Collins ✓ Justin Gicalone ✓	P-15-18	Fee & Contract Negotiations Aerial Imagery Services Office of the Property Appraiser	That the City of Jacksonville enter into a Contract with Pictometry to provide the Aerial Imagery Services that (i) incorporates the attached Scope of Services and Contract Fee Summary identified as Exhibit 'A & B' respectively; (ii) provide a period of service from date of execution of contract through September 30, 2022, with one (1) one-year renewal option remaining; and (iii) provide a not-to-exceed total maximum indebtedness of \$981,141.40 All other terms and conditions are per the RFP and the City's standard contract language.		Approved 5-0
Jeff Foster ✓ William Williams	P-30-07	Contract Amendment No. 16 Program Director for Contaminated Sites Remediation Department of Public Works/Solid Waste Division	That Contract No. 6398-18 between the City of Jacksonville and England-Thims and Miller, Inc., as Program Director for Contaminated Site Remediation, be amended to: (i) extend the period of service from October 1, 2018 through September 30, 2019; (ii) incorporate the attached Scope of Services identified as Exhibit 'EE' and Contract Fee Summary identified as Exhibit 'FF'; (iii) increase the amount for Program Management by \$373,627.80; and QA/QC Engineering Oversight and Completion Reports for the additional parcels by \$197,625.90 to a new total of \$571,253.70 as identified in Exhibit 'FF'; and (iv) increase the maximum indebtedness by \$571,253.70 to a new not-to-exceed total maximum of \$39,249,734.94. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/18	Approved 4-0
William Joycee Duane Kent ✓	P-06-18	Fee & Contract Negotiations Professional Services for Miscellaneous Dredge and Waterway Infrastructure Projects Citywide	That the City of Jacksonville enters into a contract with RS&H, Inc., for Professional Services for Miscellaneous Dredge and Waterway Infrastructure Projects Citywide, to (i) incorporate the		Approved 4-0

		Department of Public Works/Engineering & Construction Management Division	attached Scope of Services and Contract Fee Summary identified as Exhibit A & B. Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed amount applicable thereto. (ii) provide a maximum indebtedness pursuant to this agreement of a not-to-exceed amount of \$1,000,000.00; and (iii) provide an initial period of service of two (2) years from date of execution of the contract with two (2) 2-year renewal options remaining upon satisfactory performance by the consultant. All other terms and conditions are per the RFP and the city's standard contract language.	
Patrick Greive ✓ Michael Weinstein		Financial Services informational update Treasury Division	Informational update - The Treasury Division hereby notifies PSEC that it intends to solicit proposals for investment consulting Services in accordance with Section 126.313 of the purchasing code and the related Treasury and Pension procurement procedures.	No approval needed
MEETING ADJOURNED: <u>10:15 a.m.</u>				

cc: Council Auditor
Subcommittee Members