



**NEIGHBORHOODS DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT DIVISION**

**JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION
MEETING MINUTES**

**Wednesday, December 6, 2023
9:30 a.m.**

Proceedings before the Jacksonville Housing and Community Development Commission taken on
Wednesday, December 6, 2023
Ed Ball Building, 8th Floor 851, Jacksonville, FL 32202
Commencing at approximately 9:30 a.m.

Commissioners

David Wakefield, Chair
Ericia Moore, Commissioner
Lauren Parsons Langham, Secretary - Excused
Thomas B. Waters, Commissioner
Sol Wynter, Commissioner
Reggie Gaffney, Jr, Commissioner
Earl Matthews, Commissioner

City of Jacksonville Staff:

Travis Jeffrey, Chief
Barbara Florio, Board Liaison
Jeremy Brown, OGC
Joshua Hicks, Affordable Housing and Community Development Administrator
Adebisi Okewusi, Director of Finance
Alex Chambers, Affordable Housing Assistant Administrator
Sam Nester, Board Administrative Support

Guests Present:

Sharonda Holzendorf, Ability Housing
Karissa Lepley, Ability Housing

Staff:

Astoria Harris	Kysha Munn	Neolita Maharaj	Teresa Curtis	Schnell Chin
Victoria Gentry	Lauren Fendig	Kenny Logsdon	Raelyn Means	Kysha Munn
Robert Ownby	Edward Mendoza			

JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION



NEIGHBORHOODS DEPARTMENT HOUSING AND COMMUNITY DEVELOPMENT DIVISION

MEETING MINUTES

Call Meeting to Order, Welcome and Introductions

Chair David Wakefield called the meeting to order at 9:30 a.m.

Approval of Minutes

A motion to approve the minutes from the October 25, 2023 meeting was made by Commissioner Waters and seconded by Commissioner Wynter.

Motion Passed: 6-0

I. Public Comments

No public comments.

II. Presentation

Stacy Amparan, Program Manager with City of Jacksonville Senior Services Division and Latonja Best, Program Manager with City of Jacksonville Independent Living Program shared an overview of the services provided through their programs. A copy of their presentations are attached and made part of these minutes.

III. Chief's Report

Chief Jeffrey informed the Commission of current progress of various Housing and Community Development Division programs. October 1st started the new program year, and all programs are on target with no major issues at this time. The PY 2024-25 Universal Application Program is underway with mandatory workshops being held on December 5th & 7th. Applications are due by January 11th at 5:00pm.

IV. Annual AHAC Incentive Strategy Review

Alex Chambers, Affordable Housing Assistant Administrator shared the AHAC Report for review and approval by the Board. The report is attached as part of the minutes. See attachment: DRAFT Affordable Housing Advisory Committee.

V. Board Action – Approval of AHAC

A motion to approve the AHAC report was made by Commissioner Waters and seconded by Commissioner Wynter. **Motion Passed: 6-0**

VI. New Business

Introduction of new JHCDC Board Member, Earl Matthews. Board Liaison Barbara Florio shared information regarding pending JHCDC board members and re-appointments. She also shared the 2024 JHCDC Board Meeting calendar. The January meeting will be held at Ability Housing on January 24th. Ms. Florio will share full details via email.

VII. Unfinished Business

There is no unfinished business.

VIII. Meeting Adjourned

The meeting was adjourned at 10:17 a.m.



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HOUSING AND COMMUNITY DEVELOPMENT DIVISION**



1_Senior Services
Presentation.pdf



2_Independent
Living Program Pres



DRAFT Affordable
Housing Advisory Co

CERTIFICATION

Recorded and Transcribed by:

Signature on File
Sandra Nester, Administrative Assistant
JHCDC Staff Support

Submitted by:

Signature on File
Barbara Florio, Operations Manager
JHCDC Board Liaison

Approved by:

Signature on File
David Wakefield, Board Chair
JHCDC