

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Ryan White Part A and B Programs ♦ 1809 Art Museum Drive, Suite 100 ♦ Jacksonville, FL 32207

Planning Council MINUTES for Thursday, November 14, 2019 – 3:00 p.m.

Call to Order

Debbi Carter, Chair

- Called to order at 3:00 p.m.
- NHAS Goals were read by Ne'Tosha Dopson-Woodall.

Joseph Mims was introduced as new member of the Planning Council and was asked to come to the table.

Roll Call

*Steven Greene,
Vice-Chair*

Members Present: Michael Acker, Debbi Carter (*Chair*), Mark Cleveland; Dawna Cornelissen, Ne'Tosha Dopson-Woodall, Glen Edwards, Steven Greene (Vice-Chair); Elinor Holmes, Christie Mathews_(Tardy), Dan Merkan, Joseph Mims, DeWeece Ogden, Herb Smith, and Zane Urbanski

Members Absent: Veronica Hicks and Katrina Williams

Associate Member Present: Wade Davis

Associate Member Absent: Heather Kilpatrick

Following roll call, staff and guests introduced themselves.

Staff: Sandy Arts, Megan Graham, Mary Martinez, and Johnnetta Moore

Guests: Rahbi Anderson, Johanne Bellizaire, Chrissy Edmonds, Audrey Green, Marcus Harden Givens, Samantha Harris, Natasha Joshua, Ana Turner, Ravyn Whine House, Cedric Williams

Megan Graham made a point of order to have Wade Davis come to the table as he was going to be present 75% of the meeting and to cover Council members that were absent.

Moment of Silence

A poem was read by Debbi Carter, Planning Council Chair.

Comments

Dr. Tanner, I.M. Sulzbacher Center, stated that they were working to put a mobile unit on the street and it should be ready for January 2020. Hoping to hire a new provider to focus on HIV.

Minutes

There was a motion from Mark Cleveland to accept the minutes as presented and it was seconded by Herb Smith. The October 24, 2019 meeting minutes were approved with no oppositions or abstentions.

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AGENCY REPORTS

Planning Council Chair
(Debbi Carter)

- Trunk and Treat activity at Community Rehabilitation Center for Halloween went really well and planning on participating again.
- Unmasking Stigma Symposium was well attended. There were several Council members in attendance.

Lead Agency – Part B
(Johanne Belizaire)

HIV testing numbers for area 4 (reported quarterly)

# of persons tested	1 st quarter	2 nd quarter	3 rd quarter	4 th quarter
Positive	50	Not available		
Negative	7595	Not available		
Total	7668	Not available		

HIV testing numbers for area 4 (reported quarterly)

- **Outreach**
 - IHeart media (2 urban and 1 Hispanic) and 2 local gospel radio stations campaigns in progress.
 - Poster boards and marketing displays HIV education, prevention and linkage to care on local busses in progress.
- **Current and upcoming events: Nov-Dec 2019**
 - Please refer to World AIDS Day Calendar of Events.
 - Prospective of a Jacksonville Area 4 Young Adult advisory board (still in progress).
 - Florida Comprehensive Planning Network meeting, Tampa, FL, November 19-21, 2019.
- **Financial: Part B (reports quarterly).**
- **Operations**
- **Staff changes:**
 - Looking into hiring a Perinatal Coordinator to add to the Surveillance team (still in progress).
- **Clinic updates:**
 - In the process of hiring an additional provider.
- **Pharmacy updates**
 - Still working through logistics to extend pharmacy hours to coincide with evening clinics on Tuesdays and Thursdays.
- **Contracts/grant updates**
 - Part C non-competitive continuation.
 - Part A non-competitive continuation due on December 13, 2019.
 - Ending the HIV Epidemic grant: currently meeting with community partners and working on the grant proposal which is due on December 6, 2019.
 - Part A COJ audit (Oral Health and Pharmacy) completed Wednesday, November 13, 2019.

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• **Clients services**

Clients services	September 2019	Comments Based on September 2019 data	YTD (Jan-Oct 2019)
Test and Treat	14	↓ by 6 clients	164
PrEP	5	No change	63
nPEP	2	↓ by 1 client	18
ADAP pick up rate	85.80%	↑ by 2.62%	
Area 4 viral load suppression	Baker: 100% Clay: 79.45% Duval: 76.99% Nassau 0% St Johns 82.93% Average for Area 4: 84.84%	No change ↑0.25% ↓0.18% No change ↑1.68 % ↓2.44 %	Average for Area 4: (84.84 %)
Ryan White enrollment	29	↓ by 13 clients	

Community Connections

(Steven Greene)

- A traditional holiday luncheon was provided by Ryan White Part A at the November 14, 2019 meeting.
- Zane Urbanski will assist with Community Connections for the January/February meeting.

Women, Adolescents and Children (W.A.C.)

(Audrey Green)

- Committee met on November 14, 2019.
- The committee was invited to West Union Baptist Missionary Church on October 26, 2019 for their Health Fair. In attendance were 50 women, 7 were tested and all were negative.
- There was another event at Morris Manor, November 13, 2019, 15 people in attendance. Brochures were given out and there was an education segment about HIV. There were 2 tested and both were negative.
- The next meeting, December 12, 2019 at 10 a.m.

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Administrative Agency–Part A (Sandy Arts)

- The Part A Grant Application was released to the Providers with completed proposals. Due date to Administrative office on December 13, 2019.
- On track with expenditure of 58% of funds already expended.
- Reviewing Provider's year-end projections anticipating a difference under or over expenditures.
- Monitoring of Provider agencies started November 4, 2019. There are 3 remaining agencies to be monitored and is expected to be completed on December 10, 2019.
- New Planning Council Support, Lisa Holley, will be joining the administrative office on Monday, November 18, 2019.
- Planning on attending the Ryan White Part A & B meeting scheduled for November 19, 2019 in Tampa.

Dept. of Health (Duval) **C.A.B. Report** (Elinor Holmes)

- The next meeting will be November 21, 2019. Copy of their report will be included in the January 2020 Planning Council packet.

UF CARES **C.A.B. Report** (Glen Edwards)

- The next meeting will be November 19, 2019. Copy of their report will be included in the January 2020 Planning Council packet.

COMMITTEE REPORTS

Integrated Comp Plan (Dan Merkan)

- A handout of new state ICP updates were distributed to ICP members at the meeting of November 7, 2019.
- A Survey of Provider Activities around Promoting HIV Clients Self-Worth and Confidence and Promoting Cultural and Linguistic Competency was previously sent to Providers and analyzed. The next step is to follow up with providers that indicated they had training modules on these topics.
- Committee chair will be sending a doodle poll to members to determine next committee meeting date and time.

Executive Committee (Debbi Carter)

- Discussed continued efforts towards recruitment of PLWHA unaligned.
- Discussed the attendance of Veronica Hicks and Steven Greene. A letter will be sent to the Mayor's office requesting removal of Veronica Hicks. Steven Greene was informed that he needed to turn in a resignation letter to the Planning Council. He is to send letter of resignation to Mary when he is finished.
- Next meeting will be on December 10, 2019 at 2 p.m. Lunch will be provided.

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**Membership
Committee**
(Elinor Holmes)

- Elinor Holmes, Committee Chair, stated that there was no meeting but at the Executive Committee meeting of November 12, 2019, committee discussed the attendance of Veronica Hicks and Steven Greene and the committee requested removal of Veronica Hicks from the Planning Council due to non-attendance.
- The Membership Committee is searching for unaligned members in the community to participate in the Planning Council.
- Debbi, Planning Council Chair, reiterated the definition of aligned and unaligned membership and discussed the difference of members who could be aligned or unaligned.

New Business

- 2020 Planning Council Officer Nomination forms were passed out. Members are being asked to choose from the list of names of eligible members to run for office. If there are any write-in nominations, please email to Mary Martinez on or before December 4, 2019.

Wrap-Up

- Glen Edwards extended his appreciation to CAN for assistance with Eligibility.
- Mark Cleveland made a comment regarding adding to NHAS Goals: *No One left behind*. Planning Council Chair explained that the NHAS Goals were developed by the federal government. Herb Smith suggested that perhaps it can be worked on locally by the Planning Council for their own goals. It could be stated at beginning or at the end of meetings.

Announcements

- Please find flyer regarding Poll Workers Needed. For more information, please call Megan Graham.
- Next Executive Committee meeting will be on December 10, 2019 at 2 p.m. There will be no Planning Council meeting in December. We will resume on January 23, 2020.
- Calendar of World AIDS Day events was included in your packet.

ADJOURNMENT

- The meeting was adjourned at 4:16 p.m.

Approved by: 1/23/2020
(Date)


Debbi Carter, Planning Council Chair