

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Ryan White Part A and B Programs ♦ 1809 Art Museum Drive, Suite 100 ♦ Jacksonville, FL 32207

Planning Council MINUTES for Thursday, February 28, 2019 – 3:00 p.m.

Call to Order
Beth Parker,
Planning Council Chair

Called to order at 3:05 p.m., followed by a moment of silence.
Steven Greene read the NHAS Goals.

Members Present: Michael Bennett, Dawna Cornelissen, Ne'Tosha Dopson-Woodall, Glen Edwards, Steven Greene, Veronica Hicks, Elinor Holmes, Christie Matthews, Dan Merkan, Tonetta Neal, Beth Parker, and Linda Williams

Associate Members: Wade Davis, Heather Kilpatrick, Herb Smith, Barrett Tyson, and Katrina (Odell) Williams

Members Absent: Debbi Carter, Jacqueline Johnson, DeWeece Ogden, and Zane Urbanski.

Staff: Sandy Arts, Megan Graham, and Sandra Sikes

Guests: Michael Acker, Tali Ashley, Justin Bell, Teresa Braddy, Yolanda Carter, Jose Camino, Anna Clayton, Mark Cleveland, Cari Courtenay-Quirk, Stacy Dahlgren, Melissa Daniel, Alvin Davis, Chrissy Edmonds, Sandra Ellis, Jennifer Engel, Reetu Grewal, Santana Hinson, Marie Johnston, Vincent McDaniel, Tyrin McSwain, Joseph Mims, Walter Morrison, Jocelyn Patterson Mosley, BeLinda Peeples (*Mayor's Office*) Jessica Peters, Dr. Mobeen Rathore, Dr. Pauline Rolle (*Dept. of Health – Duval*), Donna Sabatino, Michael Sharkle, Antoinette Turner, Daniele Walker, Kenny Walker, Tawanda Washington, Charles Wilkerson, and Aisha Wilkes

Associate Members Davis, Smith, and Tyson were called to the Table. BeLinda Peeples presented Glen Edwards with his Appointment Letter from the Mayor, and he was called to the Table. Following roll call, guests introduced themselves.

Public Comments

In an earlier meeting, Mark Cleveland had mentioned a TV program that talked about how to control the transmission of HIV. A link to that program is listed in the Community Connections minutes at the bottom of the first page.

Minutes

Minutes of the January 24, 2019 meeting were approved as presented.

Lead Agency
(Sandra Ellis)

Part B reported their expenses for the third quarter (October – December), which at that time was at 70%. They expect to spend all with three months left in this grant period. Tallahassee’s Budget Office is running behind in salary reallocations, but should be current by April. Baker, Clay, Duval, and Nassau Counties Ryan White Service Report (the RSR) has been submitted and accepted by both Part A and Part B.

CCC has a new RN Case Manager, Leo Gathings. Area 4’s Viral Load Suppression rate is currently 89%; their minimum is 85%. Area 4 is averaging enrollment of 30 clients each month; this represents new diagnosis and relocations into our area.

Duval’s pharmacy through Part B is preparing a delivery system of prescription medications for clients verified as having pick-up and adherence issues. The anticipated start of this delivery program is July.

The State of Florida has updated the Medical Case Management guidelines, procedures, and forms. It is in routing status for approval and should be finalized by April.

FOCUS is a collaborative effort between Gilead, DOH, UF Health and UF CARES to provide routine HIV testing in the emergency room. The start date for this program is May 1. Dr. Rathore added that people can opt out, but otherwise the ER will be authorized to do all testing, including HIV.

CM Linda Williams heard in December that DOH was not taking walk-ins and that several clients have been turned away. DOH stated that they have now resumed walk-ins, but client should be there before 11:00 a.m. Question was asked if a client arrives by 11:00 a.m., but does not want to wait, can they make an appointment for another day? The answer was yes, they could make an appointment with office staff. Other questions came up and Mr. Mims and CM Williams will talk off-line.

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Thursday, February 28, 2019 Planning Council MINUTES

Page 3

Administrative
Agency
(Sandy Arts)

Today marks the end of the 2018 Grant Year. We have received our Notice of Award (NOA) for 2019 in the amount of \$5,958,178, and we are in the process of review by procurement, MBRC, and General Counsel. Part A Office is also finalizing contracts with providers for the upcoming year.

Paulette Mitchell was introduced to the Planning Council. She is with the City of Jacksonville's Emergency Assistance, and replaced Renee Lewis who recently retired. Paulette's office is at 1809 Art Museum Drive.

The Ryan White providers have not changed since last year. They are: AHF; CAN; DOH; Gateway; JALA; LSS; NFAN; River Region; and UF CARES. A clinic, agency, or doctor may provide services to PLWH, but not necessarily be receiving Part A funding.

We are still trying to get access to update our City of Jacksonville's Ryan White website. No anticipated date on when this could occur. The Part A Office hosted a TA (technical assistance) visit from HRSA earlier this week. Sheila Fisher looked at unit cost reimbursement and shared several things our office could look at.

Finally, several agencies who provide case management have requested that client forms be available in Spanish as well as English. These translated forms should arrive soon and Brian will install on CAREWare.

Planning Council
Chair
(Parker)

February birthdays were announced.

Beth took the opportunity to say what an honor it was to serve as Planning Council Chair in this challenging, but amazing year. She praised the committees who produced outstanding work. To list all the motions the Council entertained this year took six pages! Beth noted that the Planning Council's attendance was higher in 2018 and she was hopeful that it was due to renewed interest in the work of the Council. The Planning Council year

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Thursday, February 28, 2019 Planning Council MINUTES

Page 4

started with 9 members, and is now up to 16. The unaligned ratio started at 22%, and today is at 31%. This has been a group effort by everyone.

Beth next introduced several guests from the CDC who spoke briefly about the Telemedicine program. Duval County is the first urban area to be chosen for this program. There have been a few others, but they were in rural areas.

Executive
(Parker)

Committee met February 12, and passed a motion to add lab visit language. Lab visit coverage was the last gap to close for clients and this action was taken at Executive in order to close the gap before the end of this grant year.

Herb Smith is assuming the leadership role for the 2019 assessment of the administrative agency, and the Bylaw Committee will meet soon to update changes in Article X, dealing with committees, specifically W.A.C., Community Connections, and Pharmacy and Therapeutics.

Membership
(Greene)

The ratio is at 31% with 16 members. There will be another New Member Orientation Training soon, and letters were sent a few weeks ago to former Planning Council members to see if they are ready to return to the Council. The 2019 committee chair will be Linda Williams.

It was announced that two Council Members, Mike Bennett (*Substance Abuse Provider*) and Beth Parker (*ASO Rep*) are terming out, and there are two Associate Members who can move up.

Motion made by Steven Greene, seconded by Dan Merkan, to **recommend Katrina Williams to the Mayor's Office for the ASO (AIDS Service Organization) seat.** There was no discussion; Beth Parker abstained and all other members voted in favor of recommending Katrina. Motion passed.

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Thursday, February 28, 2019 Planning Council MINUTES

Page 5

Motion made by Linda Williams, seconded by Steven Greene, to **recommend Herb Smith to the Mayor's Office for the HIV Prevention seat.** There was no discussion; AM Herb Smith abstained and all other members voted in favor of recommending Herb. Motion passed.

Integrated
Comp
Plan
Committee
(Merkan)

Integrated Comp Plan has been meeting more regularly than before. Previously we were meeting once a quarter, now we are meeting monthly, up through April before going to every other month. Committee is working on our mid-plan update; the Integrated Comp Plan runs through 2021. At the next meeting, March 13, we will start looking at strategy number two, and also keeping an eye out on the National HIV/AIDS Strategy which is being updated, and to see if that update impacts the Comp Plan.

Priority and
Allocations
(Bennett)

The Priority and Allocations Committee has not met in a couple of months, but Beth wanted to publically thank Michael Bennett for chairing this committee in 2018. Michael announced that the new committee chair will be Katrina Williams.

Community
Connections
(L. Williams)

Committee met February 14. DeWeece Ogden was guest speaker and she did a repeat of her earlier program regarding Medicaid, and answered questions from the audience.

Debbi advised members that the location for Community Connections meetings is being moved to the Health Department, 515 W. 6th Street, beginning with the March 14 meeting. Part B will be resuming administrative responsibilities for Community Connections. A flyer was distributed at the Council meeting, providing new address and contact information.

Joseph Mims stated that they are excited about hosting the committee meetings going forward; they are looking forward to a great year with many great programs.

Women,
Adolescents, and
Children

The Women, Adolescents, and Children's Committee is no longer under the Planning Council, and is now under the umbrella of FCCAPP (First Coast Community AIDS Prevention Partnership), which

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Thursday, February 28, 2019 Planning Council MINUTES

Page 6

(L. Williams) falls under Part B. W.A.C.'s first official meeting under FCCAPP was earlier this morning. Herb Smith and Yolanda Carter were both at the meeting, providing information about FCCAPP and Part B and making sure that everyone understood the transition. The committee is optimistic that not only will their work continue, but will accelerate.

Unfinished Business There was no unfinished business.

New Business There was no new business.

Presentations Council Chair Beth Parker thanked the members of the public (Parker/Arts) (non-Planning Council members) who worked on the committees during the past year.

Beth then handed out Certificates of Appreciation to the following committee chairs and co-chairs for their work this past year: Michael Bennett, Dan Merkan, Debbi Carter, Steven Greene, Linda Williams, Ne'Tosha Dopson-Woodall, Katrina Williams, and Zane Urbanski.

The program was turned over to Sandy Arts, Part A Manager, who presented plaques to Michael Bennett and Beth Parker for their service on the Planning Council 2015-2019. Both Michael and Beth are terming out, effective tomorrow.

Installation of Officers BeLinda Peeples, the Intergovernmental Affairs Assistant with the Office of Mayor Lenny Curry, conducted the installation of officers for 2019. Steven Greene was installed as the Planning Council Vice-Chair, and Linda Williams was installed as the PLWHA Representative. Debbi Carter will be installed as Chair at the next meeting. The gavel was then turned over to Steven, who presented Beth Parker with a plaque, recognizing her service as 2018 Chair of the Planning Council. (Peeples)

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Thursday, February 28, 2019 Planning Council MINUTES

Page 7

Wrap-up
(Greene)

Announcements

FCCAPP (*First Coast Community AIDS Prevention Partnership*) meeting will be Tuesday, March 5 at 2:00 p.m.

Florida Department of Health announced that the dental clinic will be moving from King Street to 515 W. 6th Street by July. The 6th Street building will serve as a one-stop shop for medical, pharmacy, case management, eligibility, and soon dental.

FDOH Duval County is involved in a grant with the University of California – San Francisco, as it relates to PrEP and family planning. PrEP is now offered at their 6th Street location, but they are hoping to offer it at other sites around the area, particularly targeting women. Goal is to provide women information on PrEP so they can make an informed decision.

FDOH is hosting a Women and Girls HIV Awareness Day event on March 7 from 9:00 to 1:00. HIV testing and information will be available.

UF CARES recently opened a new clinic on Emerson Street; brochures were available. Another clinic will open soon at Jacksonville Beach.

Meeting adjourned at 4:40 p.m.

Approved by the
Planning Council on:

3/28/2019

(date)



Beth Parker, Planning Council Chair