

## **Parks Safety Council**

### **Meeting Summary**

Monday, October 24, 2022,

Ed Ball Bldg., 214 N. Hogan Street, 8th Floor Conference Rm. 851

### **Meeting Attendance**

**Park Safety Council Members:** Bruce J. Tyson, Walter Bryant.

**Zoom:** Mary-Jane Brewer, Kim Stephens-Perry.

**Visitors:** Joe Solomons.

**Staff and Elected Officials:** Chiquita Moore, Daryl Joseph, Keith Meyerl, James Taylor, Michelle Godwin-Ware.

**Zoom:** Magnus Wallen,

### **Meeting Summary**

1. **Call to Order/Verify Quorum:** Bruce J. Tyson, Park Safety Council Chair, called the meeting to order at 11:05 a.m. Michelle Godwin-Ware verified there was not a quorum.
2. **Approval of Previous Meeting Summary:** The Park Safety Council (PSC) will approve the July and September meeting summary during the November meeting.
3. **Elected Officials Report:** None
4. **Review of Safety Reports:**
  - **Keith Meyerl** provided a breakdown of the progress made from February 2022 through September 2022:
    - 528 inspections. Of the 528 inspections, 10% (55) were considered unsatisfactory with hazards. 20 of the 55 inspections have been completely closed. Items that remain open have been secured or roped off.
    - 116 of the inspections were satisfactory with hazards, 63 of those items are open, and 53 items have been completed.
    - 50 of the inspections were satisfactory with findings, 22 of those items are open, and 28 items have been completed.
    - 307 of the inspections had no findings.
    - The corrective action column items have been reported to Mr. Taylor to be added to his report.
    - To improve communication between the Department and Mr. Taylor. The Park Recreation and Community Services (PRCS) has improved its internal processes by streamlining to whom staff and Mr. Taylor send and receive information regarding the Park Safety Report (PSR). Mr. Taylor now sends issues to one contact person who forwards the information to the supervisors responsible for attending to those items. The supervisor sends the updates regarding the item to the contact person, who sends that information back to Mr. Taylor. This streamlines the number of contacts that Mr. Taylor must reach out to.
  - **Guest Joe Solomons** asked if he could obtain the PSR and the updates on the city's website, so he doesn't duplicate a service request when calling 630-CITY.

- **Daryl Joseph** stated that the city's PRCS webpage provides a list of the playgrounds whose playground equipment has been removed with anticipated dates they will be back in service. The PSR is a working document that cannot be published. PRCS would like to develop the PSR to a point where it could be placed on the PRCS website.
- **Chair Tyson** explained the Park Safety Council (PSC) duties to Mr. Solomons and items on the PSR that the PSC has been working on with PRCS.
- **Daryl Joseph** advised Mr. Solomons that the PSR and PSC address safety issues within the parks, not maintenance issues. To report maintenance issues, citizens should continue to call 630-CITY or use the MyJax app to place service requests. While some things may seem like safety issues, they are not. Attending your Citizens Planning Advisory Committee (CPAC) meeting is a great way to obtain updates and ask questions. PRCS attends each CPAC meeting quarterly and provides updates, takes concerns, and answers questions regarding the various parks in those communities.
- **Chiquita Moore** stated that when a maintenance need is submitted through the MyJax app or by calling 630-CITY, citizens receive updates and can track the progress of their request.
- **Walter Bryant** stated that he reports to the Southeast CPAC of the parks in that planning district. He takes questions and issues and inputs a service request through MyJax and 630-CITY for some items brought to him during a CPAC meeting. This is so he can follow up and keep track of maintenance issues.

#### 5. Park Safety Council's Member Comments:

- **Kim Stephens-Perry** asked about a service request submitted on October 10, 2022, reference number 2022-1010-00173, regarding issues with the tennis courts, the lights in the parking lot, and the windscreens that need replacement.
- **Daryl Joseph** stated that the request was received. The windscreens are on order, and the courts will be pressure-washed. The cracks are not at a point where they are a safety issue, but PRCS will investigate the matter further if they get any worse. The clay tennis courts are dragged daily. The hard surface courts are under a maintenance schedule.
- **Joe Solomons** asked if cameras will be installed at Thomas Jefferson Park.
- **Daryl Joseph** stated that the PRCS Department is working with Jacksonville Sheriff's Office to add cameras in various parks. This will tie into the real-time crime center cameras. Clanzel T. Brown Park is in the process of being redone. The PRCS Department will research adding temporary lighting while it is being worked on.
- **Chair Tyson** asked if the service requests submitted through MyJax are added to the Park Safety Report (PSR) received by the PSC.
- **Keith Meyerl** stated no, they are separate.
- **Chair Tyson** asked if the MyJax items could be added to the PSR as it may help track multiple issues, such as faulty material or equipment. This could enhance the park's efforts toward prevention.
- **Daryl Joseph** stated there is a process in place, and a list of items is used to identify equipment that shouldn't be used or ordered any longer.

#### 6. Chair's Report:

- **Chair Tyson** stated that PSC is aware that the park equipment has safety rules but would like to know if the passive area of the parks has safety standards and regulations. The PSC asked for copies of this information so it could be reviewed during its work session, as well as copies of the agreements and contracts for the Athletic Associations and individuals who

rent a park facility. Chair Tyson asked for anything that can be used as a starting point to be provided to Ms. Godwin-Ware.

- **Daryl Joseph** apologized and asked that he is copied on emails for any requests. There are 42 agreements. Mr. Joseph will send a few different examples for the PSC's review. There are no safety protocols for the locations with boat launches, but maintenance standards are in place. The forming of the PSC has assisted the City of Jacksonville's PRCS in looking deeper at putting processes in place.
- **Chair Tyson and Director Joseph** agreed to meet the second week in November to review the PSC's ideas to improve the PSR. Ms. Godwin will set up and post the meeting information once a date has been selected.

7. **Public Comments:** None

8. **Subcommittees and Liaisons:** None

9. **Chair Tyson, Park Safety Council Chair, adjourned the meeting at 11:57 a.m.**

**NEXT MEETING:** Monday, November 21, 2022, at 11 a.m.

**LOCATION:** Ed Ball Bldg., 214 N. Hogan Street, 8th Floor Conference Rm. 851

Meetings are recorded. A copy of the audio recording can be obtained through a public records request at MyJax.com or 630.CITY

**Pursuant to the Americans with Disabilities Act**, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days for notification to process; last-minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at VM (904)255-5466, TTY-(904)255-5475, or email your request to [ADAAccommodationRequest@coj.net](mailto:ADAAccommodationRequest@coj.net).

City of Jacksonville, Neighborhood Services Office  
214 North Hogan Street, 5th Floor, Jacksonville, FL 32202, Telephone (904) 255-8250