

**CITY OF JACKSONVILLE RETIREMENT SYSTEM
PENSION OFFICE**



December 15, 2023

MEMORANDUM

TO: Pension Board of Trustees
City of Jacksonville Retirement System

FROM: Pension Office

RE: **NOTICE OF MEETING**

This will confirm that the next meeting of the Pension Board of Trustees is scheduled for **Thursday, December 21, 2023, at 2:00 PM**, and will be held in person at **City Hall Conference Room 3C**.

If you wish to make public comment for the meeting, you may do so by e-mailing citypension@coj.net and using the title "PUBLIC COMMENT" and referencing the meeting date. Requests should be received by Noon the business day prior to the meeting. You can also call the Pension Office to arrange to make a public comment at the meeting.

If a person decides to appeal any decision made by the Pension Board of Trustees, the Pension Advisory Committee, or the Corrections Officers Advisory Committee of the City of Jacksonville Retirement System with respect to any matter considered at a meeting or hearing before such board or committee, he or she will need a record of the proceedings, and for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Please contact the Pension Office at 255-7280 if you have any questions.