



**NEIGHBORHOODS DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT DIVISION**

**JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION
MEETING MINUTES**

**Wednesday, October 28, 2020
9:30 am**

Proceedings before the Jacksonville Housing and Community Development Commission taken on
Wednesday, October 28, 2020
Virtual Meeting
commencing at approximately 9:31 a.m.

Commissioners

David Wakefield, Chair
Raul Arias, Vice Chair
Diana Galavis, Commissioner
David Hacker, Commissioner
Curtis Hart, Commissioner
Ericia Moore, Commissioner
Sharol Noblejas, Commissioner – **Unexcused**
Lauren Parsons-Langham, Commissioner - **Excused**
Thomas B. Waters, Commissioner
Sol Wynter, Commissioner

City of Jacksonville Staff:

Dr. Johnny Gaffney
Mary Staffopoulos, OGC
Thomas Daly, Chief
Nicole Spradley, Board Administrative Support
Barbara Florio, Board Liaison

City Council:

Council Member Ju'Coby Pittman

Guests Present:

Dr. Kenyatta Lee, Pareto Population Health
A. Fink
Carol M.
Geneva Barrier
Maurice Martinez
Coley Inez
Michaele Bradford
R. Fowler
Shannon Nazworth
Doug
Rosalind Rawls



NEIGHBORHOODS DEPARTMENT HOUSING AND COMMUNITY DEVELOPMENT DIVISION

Staff:

Sonya Graves
Kenny Logsdon
Melody Saftner

Travis Jeffrey
Riesa Lowery

Chynequa King
Robert Ownby

JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION MEETING MINUTES

Call Meeting to Order, Welcome and Introductions

Chair David Wakefield called the meeting to order at 9:31 am. He read into the record the instructions for conducting a virtual meeting.

A motion to approve the minutes from the September 23, 2020 meeting was made by Commissioner Curtis Hart and seconded by Commissioner Thomas Waters.

Motion Passed: 8-0

I. Public Comments

No public comments.

II. Presentation

Dr. Kenyata Lee, Pareto Health, provided an overview of the services offered at the clinic located in the Schell-Sweet Community Resource Center at Edward Waters College.

Commissioner Moore asked if the clinic served the uninsured.

Dr. Lee explained that they help patients obtain insurance, Medicare or Medicaid and also provide medical services and medications low in cost.

Council Member Pittman inquired whether students on campus used the services and if members of the community qualified for services? She also asked whether they had seen any patients with COVID-19.

Dr. Lee mentioned that over 60 students were served in the first two months. He explained that staff is limited right now due to COVID-19 and social distancing, but it is a priority to increase staff. As it pertains to patients with COVID-19, he said they were not tracking it, but have not seen many.

III. Chief's Report

Melody Saftner provided the Chief's report in Chief Daly's absence. To date we have approved 468 applications and expended \$1,353,432.59 through the CRF (CoronaVirus Relief Fund) program. The Headstart to Homeownership program should be taking applications starting on December 14th. The CDBG-DR program has received and reviewed contractor bids and response to the first invitation to bid for the Hurricane Matthew program. The Universal Application workshops will be held on Zoom December 1 and December 3 as well as the CAPER. The application will be available starting on December 4th and will be due



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January 11th by 5pm. She also announced that Travis Jeffrey was promoted to the position of Affordable Housing and Community Development Administrator.

Commissioner Waters asked when the Neighborhood Matching Grant program would begin.

Robert Ownby explained that applications are currently available and recommended attending the workshops however they are not mandatory. The grant allows up to \$5,000 in matching funds for improvements and blight removal.

Council Member Pittman asked what could be purchased with the funds.

Robert Ownby explained that qualifying items include signage, landscape, murals. The funds can not be used to purchase equipment or for programing.

Council Member Pittman expressed concerns that Council Districts 7,8,9,10 could not afford equipment to maintain the neighborhoods.

Robert Ownby mentioned that they could look at each neighborhood organization individually to see what would benefit them.

Commissioner Galavis inquired about the Headstart to Homeownership program.

Travis Jeffrey explained that the program will open on December 14th. They are waiting on the Federal Government to announce funding.

Council Member Pittman asked how much funding was anticipated.

Travis Jeffrey anticipates \$1.8 million, but he is not sure yet.

Travis Jeffrey provided the Housing year-end report and discussed the handout.

Chynequa Brown provided an overview of the Community Development year-end report and discussed the handout.

Commissioner Wynter asked for a clarification on the acronyms for the public.

IV. New Business

Barbara Florio announced the newest board member Sol Wynter. There will not be a meeting in November. The next meeting will be held on December 9th.

Mary Staffopoulos mentioned that the Governor's executive order allowing boards to meet virtually is anticipated to expire at the end of October. The office of General Counsel and Ethics Office is working to create a plan moving forward.

V. Unfinished Business

VI. Meeting Adjourned

The meeting was adjourned at 10:28 a.m.



**NEIGHBORHOODS DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT DIVISION**

CERTIFICATION

Recorded and Transcribed by:

Signature on file

Nicole Spradley, Administrative Assistant
JHCDC Staff Support

Submitted by:

Signature on file

Barbara Florio, Operations Manager
JHCDC Board Liaison

Approved by:

Signature on file

David Wakefield, Chair
JHCDC