



CITY OF JACKSONVILLE – DUVAL COUNTY

2023 ANNUAL ACTION PLAN

DRAFT

Housing and Community Development Division

214 N. Hogan Street

Jacksonville, Florida 32202

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Jacksonville - Duval County is an Entitlement Jurisdiction as designated by the United States Department of Housing and Urban Development (HUD), and receives an annual allocation of Federal grant funds: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grant Program (ESG), and Housing Opportunities for Persons with AIDS Program (HOPWA). These funds help to address the housing and community development needs in Jacksonville - Duval County and are primarily intended to assist low- to moderate-income (LMI) households and special needs groups.

The City of Jacksonville's Housing and Community Development Division (HCDD) is the primary agency responsible for the submission, implementation, and administration of the Annual Action Plan (AAP). This plan reflects a coordinated effort between local non-profit entities, private organizations, public employees, and partner municipalities to create a strategic plan of action.

This plan represents the PY 2023 AAP, which is required by HUD from all jurisdictions receiving annual federal grant assistance. The AAP describes the annual goals and activities that will address the community's priority needs as identified in the 2021-2025 Consolidated Plan. The time period covered by this AAP is from October 1, 2023 to September 30, 2024.

2. Summarize the objectives and outcomes identified in the Plan

Jacksonville – Duval County has developed its strategic plan based on an analysis of the data presented in the 2021-2025 Consolidated Plan, and the community participation and stake holder consultation process. Through these efforts, Jacksonville – Duval County has identified five (5) priority needs with associated goals to address those needs. The priority needs and associated goals are as follows:

Priority Need: Improvements to and Expansion of Public Facilities

1A Improve & Expand Public Infrastructure: Improve and expand public infrastructure through activities for low- and moderate-income persons and households. Activities include improvements and expansion to streets, sidewalks, water systems and ADA improvements.

- Objective: Creating Suitable Living Environments
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 5-Yr Goals - Infrastructure Activities 640,000 Persons Assisted, 1-Yr Goal - Infrastructure Activities 128,000 Persons Assisted

1B Improve Access to Public Facilities: Improve access to public facilities that will benefit LMI persons and households. Activities include improved access to community centers, neighborhood facilities and park facilities.

- Objective: Creating Suitable Living Environments
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 5-Yr Goals - Public Facilities Activities 640,000 Persons Assisted, 1-Yr Goal - Public Facilities Activities 128,000 Persons Assisted

Priority Need: Affordable Housing Preservation & Development

2A Provide for Owner Occupied Housing Rehab: Provide for owner occupied housing rehabilitation in target areas of the jurisdiction. Housing rehab activities will serve low- to moderate-income households.

- Objective: Provide Decent Affordable Housing
- Outcome: Affordability
- Goal Outcome Indicator: 5-Yr Goals - 125 Households Assisted with Homeowner Housing Rehab, 1-Yr Goal - 25 Households Assisted with Homeowner Housing Rehab

2B Increase Homeownership Opportunities: Increase homeownership opportunities through homeowner housing added and direct financial assistance to homebuyers.

- Objective: Provide Decent Affordable Housing
- Outcome: Affordability
- Goal Outcome Indicator: 5-Yr Goals - Direct Financial Assistance to 500 Eligible Homebuyers, 1-Yr Goal - Direct Financial Assistance to 65 Eligible Homebuyers

2C Increase Affordable Rental Housing Opportunity: Increase affordable rental housing opportunities in target areas through rental units constructed and rental units rehabilitated.

- Objective: Provide Decent Affordable Housing
- Outcome: Affordability
- Goal Outcome Indicator: 5-Yr Goals - 20 Rental units constructed & 25 Rental units rehabilitated, 1-Yr Goal - 5 Rental units constructed & 5 Rental units rehabilitated

Priority Need: Expansion of Available Public Services

3A Provide Supportive Services for Special Needs: Provide supportive services for special needs populations in the jurisdiction. The special needs groups include the elderly, persons with a disability, homeless and victims of domestic violence.

- Objective: Creating Suitable Living Environments

- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 28,000 Persons with public services

3B Provide Vital Services for Low-to-Mod Income: Provide vital services for LMI persons and households. Vital services include emergency assistance, family self-sufficiency programs, legal counseling, employment programs, health programs, educational programs for youth, and homeownership counseling.

- Objective: Creating Suitable Living Environments
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 28,000 Persons Assisted with public services

Priority Need: Addressing Homelessness

4A Provide for Rapid Re-Housing Programs: Provide for rapid re-housing for the homeless population through tenant-based rental assistance and the rapid re-housing program.

- Objective: Provide Decent Affordable Housing
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 40 Households Assisted with RRH

4B Increase Availability of Overnight Shelter Beds: Increase availability of overnight shelter beds through homeless persons overnight shelter operations.

- Objective: Creating Suitable Living Environments
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 140 Persons Assisted with Homeless Person Overnight Shelter

4C Increase and Improve Street Outreach & Support: Increase and improve street outreach and support through homeless prevention services.

- Objective: Creating Suitable Living Environments
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 675 Persons Assisted with Homelessness Prevention

4D Increase Available Permanent Supportive Housing: Increase available PSH for homeless through housing added and HIV/AIDS housing operations.

- Objective: Provide Decent Affordable Housing
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 705 Households Assisted with HIV/AIDS Housing Operations & 175 Housing for People with HIV/AIDS added

Priority Need: Planning & Disaster Preparedness

5A Develop Disaster Readiness & Response Programs: Develop disaster readiness and response programs in the event of major storms such as hurricanes and flooding.

- Objective: Provide Decent Affordable Housing
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: Other 1 (This goal has been included in the SP for future use if there becomes a need, however it is currently not included in the Annual Action Plan)

3. Evaluation of past performance

Jacksonville - Duval County, with other public, private and non-profit community housing providers and non-housing service agencies, have made significant contributions to provide safe, decent and affordable housing and improve the quality of life for residents in the jurisdiction. There has been considerable progress in addressing homelessness and assisting residents with HIV/AIDS. However, improvements to public infrastructure, public facilities, vital public services, and the need for more affordable housing opportunities remain some of the most prolific issues facing Jacksonville - Duval County, as documented by the current Consolidated Plan and the most recent Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER provides an assessment of progress towards the five-year goals and the one-year goals of HUD entitlement grants CDBG, HOME, ESG and HOPWA. The most recent PY 2021 CAPER reports these following highlights:

Public Facilities and Infrastructure: A number of public improvements were successful in assisting LMI City residents. An estimated 186,125 persons in LMI areas benefitted from public infrastructure improvements such as sidewalks and street improvements, ADA improvements and improvements to walkways and paths. Public facility improvements benefitted an estimated 105,840 persons in LMI areas with improvements to neighborhood facilities and public parks.

Affordable Housing Preservation and Development: The City's HOME program assisted a total of 59 first-time homebuyers and assisted through the Head Start to Home Ownership (H2H) down payment assistance program. The HOME program also assisted 5 LMI households with construction of new rental units, and 8 households with rental unit rehab. Together, HOME and CDBG funds assisted a total of 117 LMI households with home repairs in the housing rehab program.

Public Services: Public services funded by CDBG helped to improve the quality of lives for the special needs and LMI population in COJ. For special needs, a total of 26,653 persons were served through senior services, homeless services, mental health services and services for persons with a disability. COJ also funded programs that assisted a combined 6,810 LMI persons with legal services, employment training, crime awareness, youth services, and emergency assistance programs.

Addressing Homelessness: The City's ESG program assisted 146 persons experiencing homelessness with

shelter operations and 404 with homeless prevention activities. There were also 7 homeless household assisted with rapid re-housing rental assistance. RRH providers are working to place these homeless persons into rental housing as quickly as they can.

The City's HOPWA program worked to serve LMI persons living with HIV/AIDS in the City to maintain their housing through housing subsidy assistance. HOPWA programs assisted 330 households with short-term rent, mortgage and utility assistance (STRMU) throughout the program year. HOPWA also served 176 household with permanent housing placement services. Finally, supportive services such as substance abuse services, residential detoxification, psychiatric services and counseling were provided for 362 persons living with HIV/AIDS.

PY 2021 CARES Act Accomplishments

Jacksonville-Duval County received Federal Coronavirus Aid, Relief and Economic Security Act (CARES) funds to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The following summaries highlight the accomplishments from CDBG-CV, ESG-CV and HOPWA-CV grant programs.

CDBG-CV: COJ funded several public service programs which assisted LMI and special needs groups during the pandemic. These programs include the CV Edward Waters College Health Literacy & Wellness program with 34 elderly persons assisted and the CV Mortgage Assistance Program which assisted 816 LMI households with emergency payments. COJ also funded Changing Homelessness which helped the agency to make improvements for COVID-19 testing.

HOPWA-CV: HOPWA-CV funds were recently added with the final CARES Amendment to the 2020 AAP and are currently being administered by HOPWA sponsors. These additional funds will help with providing a housing subsidy and supportive services as individuals and families continue to struggle with the impacts of the pandemic. These activities are now reported in detail in the annual HOPWA CAPER.

ESG-CV: The ESG-CV program reports two projects in PY 2021, which are the CV-emergency shelter operations and CV-rapid rehousing rental activities. These activities are currently underway, and the City will now report these activities in the quarterly ESG-CV Sage reports.

4. Summary of Citizen Participation Process and consultation process

Citizen participation and consultation is vital to the development of Jacksonville – Duval County's housing and community development programs. The jurisdiction continues to work with key non-profit organizations in encouraging the participation of the citizens they serve, including many low- and moderate-income residents who are the primary targets of HUD-funded programs.

The citizen participation process is designed to encourage all citizens, including persons of lower income, persons of color, non-English speaking residents, and those with mobility, visual, and hearing impairments

or other disabilities to participate in determining housing and community development needs in the community. In order to receive as much feedback as possible Jacksonville – Duval County made the Plan available through a public hearing presentation and a public comment review period for the draft Plan. Below are the citizen outreach efforts for PY 2023.

PUBLIC COMMENT PERIOD: Citizens are encouraged to participate in the development of the AAP and review and make comments on the draft plan. The draft 2023 AAP is available for review at the HCDD webpage: <https://www.coj.net/departments/neighborhoods/housing-and-community-development>. A hard copy is also available at the HCDD lobby at 214 N. Hogan Street, 7th Floor Jacksonville Florida 32202.

The comment period for the draft 2023 AAP will commence from **July 1, 2023 to July 30, 2023**. Comments can be submitted in writing to Travis Jeffrey, Interim Chief of Housing and Community Development Division, by email HCDDComments@coj.net, or in writing to Housing and Community Development Division at 214 N. Hogan Street, 7th Floor Jacksonville Florida 32202, and received **no later than July 30, 2023**.

PUBLIC HEARING: A Public Hearing for the 2023 AAP is scheduled to be held for **July 28, 2023 at 10:00 AM** in the 1st Floor Training Room at 214 N. Hogan Street, Jacksonville, Florida.

A list of efforts to gather public feedback is displayed in the AP-12 Citizen Participation. All citizens are encouraged to participate and give comments on the Annual Action Plan.

5. Summary of public comments

A summary of comments will be provided after the public comment period and the public hearing.

For more details see the citizen participation attachment in the AD-26. A summary of public comments can also be viewed in AP-12 Participation.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and responses are accepted. There will be no agencies or organization types that are intentionally not consulted.

7. Summary

The PY 2023 AAP is the third year of the 2021-2025 Consolidated Plan. The activities funded address the needs of the community and further builds on the accomplishments of the goals established in the 5-Year Strategic Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	JACKSONVILLE / DUVAL COUNTY	Housing & Community Development Division
HOPWA Administrator	JACKSONVILLE / DUVAL COUNTY	Housing & Community Development Division
HOME Administrator	JACKSONVILLE / DUVAL COUNTY	Housing & Community Development Division
ESG Administrator	JACKSONVILLE / DUVAL COUNTY	Housing & Community Development Division

Table 1 – Responsible Agencies

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

This Plan is based on extensive consultation with members of the public, community stakeholder organizations, community leaders, and management and staff throughout the Jacksonville-Duval County Consolidated Government.

Each year as part of the Annual Action Plan development, the City hosts funding workshops for potential applicant organizations. These meetings provide an opportunity for stakeholder organizations to provide input about priority needs of the community. Additionally, city staff provides information to stakeholders about available funding, the application and project selection process. Typical participating organizations include non-profit service providers, charitable foundations and organizations that serve the Jacksonville community. Information about the Universal Application process may be found on the City's website:

<https://www.coj.net/departments/planning-and-development/housing-and-community-development.aspx>

Additional information about citizen participation efforts are found in section AP-12 Citizen Participation section of this document.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The consultation process is a critical element of the planning process. It facilitates a deeper understanding of unmet community needs, in particular the needs of low- to moderate-income households and special needs groups. Consultations included discussions with community stakeholder organizations, as well as gathering information from partner agencies and other City departments.

Through the universal application funding request the City was able to work with community and housing development agencies and organizations to determine the needs of the community for public services, housing services, homeless services and services for persons living with HIV/AIDS. A description of the needs of each community as well as project descriptions helped to inform the funding decisions of what services would be provided. These also helped to determine the goals and project activities in the AAP. These organizations have been added to the Consultation table below.

The list of organizations consulted includes the Jacksonville Housing Authority, Changing Homelessness Continuum of Care (CoC), other homeless services providers, housing and community development non-profit organizations, special needs and HOPWA Sponsors, agencies that bridge the digital divide or offer

highspeed internet access to LMI persons, publicly funded institutions, emergency managements and hazard mitigation agencies, health agencies and other City departments.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In an effort to address the needs of the homeless, the Jacksonville-Duval County coordinates with Changing Homelessness, the lead agency of the Continuum of Care, to conduct meetings, public hearings and community workshops with the goal of increasing community engagement, increasing housing stock and retooling the homeless response system by using the system wide coordinated intake.

The CoC is a 50-member group of agencies that provide direct services to the homeless population which includes chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. Through the Coordinated Entry System (CES) the homeless population (individuals/families, chronic homeless, veterans, youth, persons discharged from institutions) are given an assessment, prioritized and then referred to the matching services needed. These services include outcomes such as homeless prevention through rental housing assistance, rapid rehousing rental activities, emergency shelter and transitional housing, wraparound services and other homeless prevention operations, street outreach and other homeless collaborative initiatives. It is the strategy of the CoC to use a multi-agency commitment and approach to end homelessness in the area.

Persons at risk of homelessness or are in crisis are referred to Contact 211 (United Way) for help with immediate needs and where to find assistance.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Jacksonville-Duval County in consultation with the Continuum of Care (CoC), will develop priorities to allocate ESG funding for the development of programs to meet the needs of the homeless in the community. Performance standards were developed for the ESG program, and will help to evaluate the program activities. ESG Written Performance Standards have been attached in the AD-26 Grantee Unique Appendices.

The CoC develops procedures for the administration of Homeless Management Information System (HMIS) through user agreements, a data quality committee and coordinated intake. Jacksonville-Duval County, with the Continuum of Care will develop performance standards and evaluate outcomes for homeless sheltering and the provision of homeless social services, including case management. Toward this end, Jacksonville-Duval County will review HMIS data, develop shared data collection policies and

standards, identify needs for data collection, design reports, and more. Each year the City helps fund the CoC's HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	JACKSONVILLE / DUVAL COUNTY
	Agency/Group/Organization Type	Services - Housing Service-Fair Housing Other government - County Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Lead agency.
2	Agency/Group/Organization	I.M. SULZBACHER CENTER FOR THE HOMELESS, INC.
	Agency/Group/Organization Type	Services-homeless Publicly Funded Institution/System of Care Non-profit Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	IM Sulzbacher Center for the Homeless is the largest provider in northeast Florida of comprehensive services for homeless men, women and children. They are one of only a few centers in the nation to offer a full range of services for the homeless 24 hours a day, 7 days a week. The organization is engaged in ongoing communication with HCDD.

3	Agency/Group/Organization	JASMYN Inc
	Agency/Group/Organization Type	Services - Housing Services-Persons with HIV/AIDS Services-homeless Services-Health Non-profit Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	JASMYN is a non-profit organization that provides shelter and homeless services. The organization is engaged in ongoing communication with HCDD.
4	Agency/Group/Organization	CHANGING HOMELESSNESS
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless Publicly Funded Institution/System of Care Regional organization Planning organization Continuum of Care
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	FL-510 Continuum of Care (CoC) Changing Homelessness is the lead agency for continuum of care in Jacksonville-Duval County. The COC is engaged in ongoing communication with HCDD.
5	Agency/Group/Organization	FAMILY PROMISE
	Agency/Group/Organization Type	Services-homeless Non-profit Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Family Promise is a non-profit organization that provides homeless supportive services. The organization is engaged in ongoing communication with HCDD.
6	Agency/Group/Organization	JACKSONVILLE HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Local PHA. The JHA established both the public housing and section 8 programs administered directly by the City of Jacksonville and regulated by HUD. The PHA is engaged in ongoing communication with HCDD.
7	Agency/Group/Organization	DOWNTOWN VISION
	Agency/Group/Organization Type	Services-homeless Non-profit
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Downtown Vision is a non-profit organization that provides homeless supportive services and referrals. The organization is engaged in ongoing communication with HCDD.
8	Agency/Group/Organization	ARC JACKSONVILLE
	Agency/Group/Organization Type	Services-Persons with Disabilities Non-profit Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	ARC Jacksonville is a non-profit organization that serve our community's citizens with intellectual and development disabilities to include educational opportunities for special needs population. The organization is engaged in ongoing communication with HCDD.
9	Agency/Group/Organization	ABILITY HOUSING
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Non-profit Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ability Housing is a non-profit organization focused on quality affordable rental housing for individuals and families experiencing at risk of homelessness and adults with disabilities. The organization is engaged in ongoing communication with HCDD.
10	Agency/Group/Organization	Family Support Services North Florida
	Agency/Group/Organization Type	Services-Children Services-Youth Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Family Support Services North Florida is a local nonprofit that works with family adoptive and foster care services. The organization is engaged in ongoing communication with HCDD.

11	Agency/Group/Organization	CATHOLIC CHARITIES BUREAU, INC.
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with HIV/AIDS Non-profit Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Catholic Charities Bureau is a non-profit organization that provides emergency and financial assistance to help prevent homelessness in Jacksonville. CCB assists by helping families facing eviction or loss of utilities to remain safe and secure in their homes. The organization is engaged in ongoing communication with HCDD.
12	Agency/Group/Organization	GATEWAY COMMUNITY SERVICES
	Agency/Group/Organization Type	Services-homeless Services-Health Substance Abuse Treatment
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Gateway Community Services is a non-profit organization that provides services based on proven steps to help people suffering from alcoholism, drug addiction and related mental health issues. The organization is engaged in ongoing communication with HCDD.
13	Agency/Group/Organization	FIVE STAR VETERANS CENTER
	Agency/Group/Organization Type	Services-homeless Services-Veterans
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Five STAR Veterans Center is a non-profit organization that provides shelter and homeless services. The organization is engaged in ongoing communication with HCDD.
14	Agency/Group/Organization	GIRL SCOUTS OF GATEWAY COUNCIL, INC.
	Agency/Group/Organization Type	Services-Children Services-Youth Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Girl Scouts of Gateway Council is a local nonprofit that works with youth and family services. The organization is engaged in ongoing communication with HCDD.
15	Agency/Group/Organization	JACKSONVILLE HUMAN RIGHTS COMMISSION
	Agency/Group/Organization Type	Service-Fair Housing Other government - County Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Jacksonville Human Rights Commission is engaged in ongoing communication with the HCDD for housing and fair housing activities.
16	Agency/Group/Organization	JACKSONVILLE INDEPENDENT LIVING PROGRAM
	Agency/Group/Organization Type	Services-Elderly Persons Services-Health Publicly Funded Institution/System of Care Other government - County Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Jacksonville Independent Living program is engaged in ongoing communication with the HCDD for elderly programs and senior housing activities.
17	Agency/Group/Organization	JACKSONVILLE SENIOR SERVICES DIVISION
	Agency/Group/Organization Type	Services-Elderly Persons Publicly Funded Institution/System of Care Other government - County Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Jacksonville Senior Services Division and the Special Programs for Older Adults program is engaged with the HCDD for elderly programs and senior housing activities.
18	Agency/Group/Organization	CITY OF NEPTUNE BEACH
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Neptune Beach is engaged in ongoing communication with HCDD for the public improvement needs of Neptune Beach.
19	Agency/Group/Organization	CITY OF JACKSONVILLE BEACH
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Non-Housing Community Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Jacksonville Beach is engaged in ongoing communication with HCDD for the public improvement needs of Jacksonville Beach.
20	Agency/Group/Organization	PUBLIC WORKS DEPARTMENT
	Agency/Group/Organization Type	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Jacksonville Public Works Department is engaged in ongoing communication with HCDD in improvements to public facilities and infrastructure in the city.
21	Agency/Group/Organization	PARKS, RECREATION AND COMMUNITY SERVICES
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Jacksonville Parks, Recreation and Community Services is engaged in ongoing communication with HCDD in improvements to public facilities and infrastructure in the city.
22	Agency/Group/Organization	CITY OF ATLANTIC BEACH
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Atlantic Beach is engaged in ongoing communication with HCDD for the public improvement needs of Atlantic Beach.
23	Agency/Group/Organization	LUTHERAN SOCIAL SERVICES
	Agency/Group/Organization Type	Services - Housing Services-Persons with HIV/AIDS Non-profit
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Lutheran Social Services is a non-profit organization that provides housing and supportive services for individuals and families living with HIV/AIDS. The organization is engaged in ongoing communication with HCDD.
24	Agency/Group/Organization	RIVER REGION HUMAN SERVICES, INC.
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services-Health Substance Abuse Treatment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	River Region Human Services is a non-profit organization that provides housing and supportive services for individuals and families living with HIV/AIDS. The organization is engaged in ongoing communication with HCDD.
25	Agency/Group/Organization	NE FLORIDA AIDS NETWORK, INC.
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Non-profit

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	NE Florida AIDS Network is a non-profit organization that provides housing and supportive services for individuals and families living with HIV/AIDS. The organization is engaged in ongoing communication with HCDD.
26	Agency/Group/Organization	BROADBANDNOW
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Quality of Life Improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	BroadbandNow collects and maintains internet coverage for all US internet providers. BroadbandNow is also focused on bringing awareness to the digital divide and bringing awareness to the issue. Its belief is that broadband internet should be available to all Americans. Information and data from the BroadbandNow website helped to inform the plan. According to Broadband now, there are 7 high-speed internet service providers with at least 5 Mbps. Low-income households have discounted services from AT&T as well as Viasat and Hughes Net which participate in the federal Affordable Connectivity Program (ACP) discount service.
27	Agency/Group/Organization	BOYS AND GIRLS CLUB OF NE FLORIDA, INC.
	Agency/Group/Organization Type	Services-Children Non-profit
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Public Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Boys and Girls Club is engaged in ongoing communication with the HCDD for youth programs and public service activities.
28	Agency/Group/Organization	EPISCOPAL CHILDRENS SERVICES
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Episcopal Childrens Services is engaged in ongoing communication with the HCDD for youth programs and public service activities.
29	Agency/Group/Organization	JACKSONVILL PUBLIC LIBRARY
	Agency/Group/Organization Type	Services-Children Services-Education Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Jacksonville Public Library is engaged in ongoing communication with HCDD in improvements to its public facilities in the city. The library provides free internet services for all residents.
30	Agency/Group/Organization	MENTAL HEALTH RESOURCE CENTER
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Health Health Agency Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Mental Health Resource Center is engaged in ongoing communication with the HCDD.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

No agencies were intentionally not consulted. As required, the City consults at least annually with the CoC and the PHA.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Changing Homelessness (COC)	As the area Continuum of Care, Changing Homelessness, works to prevent and mitigate the effects of homelessness throughout Jacksonville - Duval County. These goals directly overlap with the homelessness efforts from HCDD.
2020 Analysis of Impediments to Fair Housing Choice	City of Jacksonville	The AI is a comprehensive look at fair housing issues in the City of Jacksonville/Duval County, FL and serves as the basis for efforts to Affirmatively Further Fair Housing in the City. The strategies and goals in the plan align with the goals of the AI.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Jacksonville – Duval County will plan in collaboration with public, private and nonprofit agencies. These organizations include nonprofits, developers, community housing development organizations, and social service agencies. Private sector partners include local financial institutions, for-profit developers, local businesses, title agencies, and a host of service/goods providers. Jacksonville – Duval County works closely with its partners to design programs that work to address needs present in the jurisdiction.

Consultation with nonprofits providing critical housing and social services in Jacksonville – Duval County provided valuable information about the needs of the residents, particularly those with low and very-low incomes, and the needs of the agencies that serve them. Because the demand for services is so great, no single agency can meet all of the requirements and provide the desired outcomes. Collaboration between Jacksonville – Duval County and these agencies is therefore key to serving the needs of County and the City of Jacksonville’s citizens.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Citizen participation and consultation is vital to the success of Jacksonville-Duval County’s public programs. The jurisdiction continues to work with key non-profit organizations in encouraging the participation of the citizens they serve, including many low- and moderate-income residents who are the primary targets of HUD-funded programs.

The citizen participation process is designed to encourage all citizens, including persons of lower income, persons of color, non-English speaking residents, and those with mobility, visual, and hearing impairments or other disabilities to participate in determining housing and community development needs in the community. In order to receive as much feedback as possible Jacksonville-Duval County made the Plan available through a public hearing and a 30-day public comment review period for the draft Plan.

A list of efforts to gather public feedback is displayed in the Citizen Participation Outreach table below.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
1	Public Meeting	Non-targeted/broad community	The City held an online technical assistance and budget workshop for applicants to grant programs. During the workshop, City staff presented the grant application process, project eligibility, and provided grant information. The first meeting was held via Zoom online platform on November 29, 2022 at 11:00 AM. The Zoom link was provided at www.coj.net/hcdd .	There were no comments made.	All comments were accepted.	N/A
2	Public Meeting	Non-targeted/broad community	The City held a second technical assistance and budget workshop in-person for applicants to grant programs. During the workshop, City staff presented the grant application process, project eligibility, and provided grant information. This meeting was held at the Legends Community Center, 5130 Soutel Dr., Jacksonville, FL 32208.	There were no comments made.	All comments were accepted.	N/A
3	Public Meeting	Non-targeted/broad community	A City Council meeting on June 27, 2023 to take action on the Universal Application funding recommendations for PY 2023.	City Council to approve funding recommendations for PY 2023.	All comments are accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
4	Public Comment Period	Non-targeted/broad community	A draft of the Annual Action Plan will be made available to the public from July 1, 2023 to July 30, 2023 . Citizens will be given the opportunity to comment on the draft plan. Comments should be submitted in writing to Thomas Daly, Chief of Housing and Community Development Division, by email HCDDComments@coj.net , or in writing to Housing and Community Development Division at 214 N. Hogan Street, 7th Floor Jacksonville Florida 32202, and received no later than July 30, 2023 .	A summary of comments will be included after the public comment period.	All comments are accepted.	
5	Public Hearing	Non-targeted/broad community	A Public Hearing for the AAP is scheduled for July 28, 2023 at 10:00 AM in the 1st Floor Training Room at the Legends Community Center, 5130 Soutel Dr., Jacksonville, FL 32208.	A summary of comments will be included after the public hearing.	All comments are accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Jacksonville’s Housing and Community Development Division (HCDD) administers all HUD funded programs within the Jacksonville - Duval Consolidated Government's jurisdiction. Based on HUD allocation notices, HCDD anticipates receiving the following grant funding during PY 2023:

- Community Development Block Grant (CDBG): \$ 6,626,210
- HOME Investments Program (HOME): of \$ 3,695,329
- Housing Opportunities for Persons with AIDS (HOPWA): \$ 3,028,862
- Emergency Solutions Grant (ESG): \$ 572,658

The City also anticipates it will generate program income of \$636,428 for CDBG and \$717,683 for HOME from its housing programs. The City will reallocate uncommitted prior year CDBG funds towards new public facilities and infrastructure activities. The total amount to be reallocated will be \$3,069,882.07. The following is a breakdown by previous grant year funds that will be reallocated:

PY 2019: \$113,184.41

PY 2020: \$207,204.76

PY 2021: \$2,749,492.90

Program resources for PY 2023 can be viewed in the Anticipated Resources table below.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	6,626,210	636,428	3,069,882	10,332,520	14,525,276	PY 2023 is the second year of the Plan. The expected amount available for the remainder of the ConPlan is 2x more years of the annual allocation and program income.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	3,695,329	717,683	0	4,413,012	8,826,024	PY 2023 is the second year of the Plan. The expected amount available for the remainder of the ConPlan is 2x more years of the annual allocation and program income.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	3,028,862	0	0	3,028,862	6,057,724	PY 2023 is the second year of the Plan. The expected amount available for the remainder of the ConPlan is 2x more years of the annual allocation.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	572,658	0	0	572,658	1,145,316	PY 2023 is the second year of the Plan. The expected amount available for the remainder of the ConPlan is 2x more years of the annual allocation.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Jacksonville-Duval County is a consolidated government, and as an entitlement community, receives federal CDBG, ESG, HOME and HOPWA funds through HUD. These federal funds help to leverage additional funds from local and state sources. Jacksonville-Duval County has several resources

that can be leveraged together to fund the City HCDD's various housing and community development priorities, including State housing trust funds, local housing trust funds and fees associated with the City's Vacant Property registry. The majority of leveraging occurs using the State Housing Initiative Partnership (SHIP) Program in conjunction with CDBG and HOME.

All HOME-assisted and qualified projects have a 25% match requirement. The projects will be maintained on the HOME-Match Log. The HOME-Match Log will track match liability and match credits as they occur. The match requirement for HOME projects will be satisfied by private, state, and local funds. The type of match will be identified on the HOME-Match Log with a brief description and will be maintained by the Housing and Community Development Division (HCDD).

State SHIP funds 52 CDBG entitlement cities and all counties in Florida. Federal funds have been a major source to leverage SHIP funding that supports the creation and preservation of affordable housing. In addition, legislation was enacted for the creation of a foreclosure and vacant property registry for any parcels in some form of default or foreclosure as filed with the Clerk of the Court. As part of the registration, the financial institution filing the lis pendens (intent to foreclose) must pay a fee. Registrants of a property must provide information on occupancy and identify the management company that will be responsible for the ongoing maintenance of the property. In this way, the registration assists the City in fighting blight caused by vacant and unattended properties. The fee provides an additional funding stream for the revitalization of many underserved communities in the City. HCDD will use fees collected from the Vacant Property Registry as well as allocated funds from the SHIP program to satisfy the federal match requirement under the HOME program.

The ESG match is met with the Department of Social Services and Mental Health and Welfare. Grantees are budgeted to meet the 100% match on all expenditures. Cash, non-cash, and program income must meet requirements of § 576.201.

The HOPWA Program has no match requirements.

CDBG program does not have a match requirement, but as part of the annual Universal Application process, the City requires match and leverage of funds from applicants to encourage partnerships and collaborations to meet community needs. The match requirements are as follows: Public Service (PS) - 100% match - 50% cash match and 50% in-kind contributions; Public Facilities Improvements (PFI) - Construction - 100% cash match; Acquisition - 50% cash match dedicated to the acquisition of the project.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Unfortunately, owners sometimes lose their properties due to unpaid taxes. Properties that are not purchased directly from the Clerk of Court will escheat to the City of Jacksonville. As a method of addressing the multitude of properties within the City's inventory and in compliance with State statutory requirements, these properties are deemed as surplus parcels that can be used for affordable housing.

The City of Jacksonville Real Estate Division offers the HCDD the properties for rehabilitation and to market and sell for affordable housing.

Discussion

The City has programmed approximately \$13.9 million for the CDBG, HOME, HOPWA and ESG programs for PY 2023. These funds will be used to operate a range of housing and community development services as described later in the Annual Action Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	1A Improve & Expand Public Infrastructure	2021	2025	Non-Housing Community Development	City of Jacksonville - Duval County City of Atlantic Beach	Improvements to and Expansion of Public Facilities	CDBG: \$4,258,431	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 128000 Persons Assisted
2	1B Improve Access to Public Facilities	2021	2025	Non-Housing Community Development	City of Jacksonville - Duval County City of Atlantic Beach	Improvements to and Expansion of Public Facilities	CDBG: \$4,258,431	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 128000 Persons Assisted
3	2A Provide for Owner Occupied Housing Rehab	2021	2025	Affordable Housing	City of Jacksonville - Duval County	Affordable Housing Preservation & Development	HOME: \$1,767,767	Homeowner Housing Rehabilitated: 25 Household Housing Unit
4	2B Increase Homeownership Opportunities	2021	2025	Affordable Housing	City of Jacksonville - Duval County	Affordable Housing Preservation & Development	HOME: \$1,767,767	Direct Financial Assistance to Homebuyers: 65 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	2C Increase Affordable Rental Housing Opportunity	2021	2025	Affordable Housing	City of Jacksonville - Duval County	Affordable Housing Preservation & Development	HOME: \$877,477	Rental units constructed: 5 Household Housing Unit Rental units rehabilitated: 5 Household Housing Unit
6	3A Provide Supportive Services for Special Needs	2021	2025	Non-Housing Community Development	City of Jacksonville - Duval County City of Jacksonville Beach City of Neptune Beach	Expansion of Available Public Services	CDBG: \$907,829	Public service activities other than Low/Moderate Income Housing Benefit: 28000 Persons Assisted
7	3B Provide Vital Services for Low-to-Mod Income	2021	2025	Non-Housing Community Development	City of Jacksonville - Duval County City of Jacksonville Beach City of Neptune Beach	Expansion of Available Public Services	CDBG: \$907,829	Public service activities other than Low/Moderate Income Housing Benefit: 28000 Persons Assisted
8	4A Provide for Rapid Re-Housing Programs	2021	2025	Homeless	City of Jacksonville - Duval County	Addressing Homelessness	ESG: \$190,886	Tenant-based rental assistance / Rapid Rehousing: 40 Households Assisted
9	4B Increase Availability of Overnight Shelter Beds	2021	2025	Homeless	City of Jacksonville - Duval County	Addressing Homelessness	ESG: \$190,886	Homeless Person Overnight Shelter: 140 Persons Assisted
10	4C Increase and Improve Street Outreach & Support	2021	2025	Homeless	City of Jacksonville - Duval County	Addressing Homelessness	ESG: \$190,886	Homelessness Prevention: 675 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	4D Increase Available Permanent Supportive Housing	2021	2025	Homeless	City of Jacksonville - Duval County	Addressing Homelessness	HOPWA: \$3,028,862	Housing for Homeless added: 185 Household Housing Unit HIV/AIDS Housing Operations: 705 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	1A Improve & Expand Public Infrastructure
	Goal Description	Improve and expand public infrastructure through activities for low- and moderate-income persons and households. Activities include improvements and expansion to streets, sidewalks, water systems and ADA improvements.
2	Goal Name	1B Improve Access to Public Facilities
	Goal Description	Improve access to public facilities that will benefit LMI persons and households. Activities include improved access to community centers, neighborhood facilities and park facilities.
3	Goal Name	2A Provide for Owner Occupied Housing Rehab
	Goal Description	Provide for owner occupied housing rehabilitation in target areas of the jurisdiction. Housing rehab activities will serve low- to moderate-income households.
4	Goal Name	2B Increase Homeownership Opportunities
	Goal Description	Increase homeownership opportunities through homeowner housing added and direct financial assistance to homebuyers.
5	Goal Name	2C Increase Affordable Rental Housing Opportunity
	Goal Description	Increase affordable rental housing opportunities in target areas through rental units constructed and rental units rehabilitated.

6	Goal Name	3A Provide Supportive Services for Special Needs
	Goal Description	Provide supportive services for special needs populations in the jurisdiction. Public services that will serve special needs populations for Jacksonville - Duval County will target low- and moderate-income citizens and will include: fair housing awareness, elderly programs that address their needs and to support independent living, recreational programs for special needs populations, and education and health programs for special needs households.
7	Goal Name	3B Provide Vital Services for Low-to-Mod Income
	Goal Description	Provide vital services for LMI persons and households. Public services for Jacksonville - Duval County will target low- and moderate-income citizens and will include: fair housing awareness, crime prevention programs, case management for emergency assistance, family self-sufficiency programs, legal counseling, employment programs, health programs, and homeownership counseling.
8	Goal Name	4A Provide for Rapid Re-Housing Programs
	Goal Description	Provide for rapid re-housing for the homeless population through tenant-based rental assistance and the rapid re-housing program.
9	Goal Name	4B Increase Availability of Overnight Shelter Beds
	Goal Description	Increase availability of overnight shelter beds through homeless persons overnight shelter operations.
10	Goal Name	4C Increase and Improve Street Outreach & Support
	Goal Description	Increase and improve street outreach and support through homeless prevention services.
11	Goal Name	4D Increase Available Permanent Supportive Housing
	Goal Description	Increase available PSH for homeless through housing added. These activities will also benefit HIV/AIDS individuals and families through assistive housing operations.

Projects

AP-35 Projects – 91.220(d)

Introduction

Jacksonville - Duval County will support, prioritize, and implement programs designed to address housing, community and economic development needs, and furthering the objectives outlined under the Consolidated 5-Year Strategic Plan and those of the United States Department of Housing and Urban Development (HUD). The provision of affordable, decent, safe and sanitary housing to low/moderate individuals will continue to be a priority for Jacksonville - Duval County.

The City of Jacksonville's Housing and Community Development Division (HCDD) administers HUD federal dollars in the Jacksonville - Duval County Consolidated Government jurisdiction and will oversee the projects for CDBG, HOME, HOPWA and ESG programs.

Projects

#	Project Name
1	CDBG: Administration
2	CDBG: Public Services
3	CDBG: Public Facilities & Infrastructure
4	HOME: Administration
5	HOME: CHDO Development Set-Aside 15%
6	HOME: CHDO Operating 5%
7	HOME: Non-CHDO Housing Programs
8	ESG Program (2023)
9	HOPWA: Administration
10	HOPWA: NE Florida AIDS Network
11	HOPWA: Catholic Charities Bureau
12	HOPWA: JASMYN, Inc
13	HOPWA: Lutheran Social Services
14	HOPWA: River Region Human Services

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The funded projects in the Jacksonville - Duval County jurisdiction will address the housing and related public service needs of the community identified in the Consolidated Plan. A barrier to addressing

underserved needs in Jacksonville - Duval County is the need for more funding.

There is a need for improvements and expansion to public facilities and infrastructure in Jacksonville - Duval County, specifically in low- and moderate-income areas. Public improvements are addressed through CDBG funds and will only target low/mod areas as identified by HUD LMISD data.

Public service programs are a high priority as it will help with vital services such as prevention, education and improve living situations for LMI and special need households in Jacksonville-Duval County. There is a 15% grant cap allocation for public services.

The preservation of existing affordable housing units as well as the development of additional affordable housing, for both rental and homeownership opportunities, remains one of the highest priorities for the City's Housing and Community Development Department. These needs are addressed by HOME funds. Activities include direct financial assistance, rental housing construction, owner and rental rehab, and other homeownership opportunities.

Addressing homelessness is a high priority and this need is addressed through the ESG program. The City will fund programs that help with homeless prevention, rapid rehousing activities to help families avoid homelessness and emergency shelter services. Other activities include data collection (HMIS) and admin of the program.

The HOPWA program assists persons living with HIV/AIDS and their families. Helping this group remains a high need in the jurisdiction and they are assisted with permanent housing placement activities and Short-Term Rent, Mortgage & Utilities Assistance services.

AP-38 Project Summary
Project Summary Information

(see following table)

1	Project Name	CDBG: Administration
	Target Area	City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County
	Goals Supported	1A Improve & Expand Public Infrastructure 1B Improve Access to Public Facilities 2B Increase Homeownership Opportunities 3A Provide Supportive Services for Special Needs 3B Provide Vital Services for Low-to-Mod Income
	Needs Addressed	Improvements to and Expansion of Public Facilities Affordable Housing Preservation & Development Expansion of Available Public Services Planning & Disaster Preparedness
	Funding	CDBG: \$1,452,527
	Description	Administration of the PY 2023 CDBG program for Jacksonville - Duval County jurisdiction.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Administration of the PY 2023 CDBG program throughout the jurisdiction of Jacksonville - Duval County.
	Planned Activities	CDBG eligible administration activities will include: City staff salaries, supplies and overhead Citizen Participation Efforts Environmental Review COJ, Jacksonville Human Rights Commission, fair housing: \$30,000
2	Project Name	CDBG: Public Services
	Target Area	City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County
	Goals Supported	3A Provide Supportive Services for Special Needs 3B Provide Vital Services for Low-to-Mod Income

Needs Addressed	Expansion of Available Public Services Addressing Homelessness
Funding	CDBG: \$1,089,395
Description	Public services for Jacksonville - Duval County will target low- and moderate-income citizens and will include: elderly programs that address their needs and to support independent living, recreational programs for special needs populations, crime prevention programs, case management for emergency assistance, family self-sufficiency programs, legal counseling, employment programs, health programs, educational programs for youth, and homeownership counseling. The budget for this project includes 15% of the PY 2023 CDBG allocation.
Target Date	9/30/2024
Estimate the number and type of families that will benefit from the proposed activities	Public service activities other than Low/Moderate Income Housing Benefit: 56,000 Persons Assisted
Location Description	Jurisdiction wide based on income eligibility as well as LMI areas.

	Planned Activities	Planned CDBG program activities include: City of Jacksonville Beach, Carver Center Rec programs: \$140,900 COJ, Independent Living Program: \$128,404 COJ, Special Programs for Older Adults: \$90,000 City of Neptune Beach programs: \$48,000 JHA, Brentwood services: \$35,000 JHA, Family Self-Sufficiency Program: \$35,000 Ability Housing RISE program: \$53,456 Downtown Vision, Next Step Ambassador Program: \$79,885 Downtown Vision, Downtown Ambassador Program: \$106,835 Family Promise of Jacksonville, Back to Home: \$39,890 Boys and Girls Club, Camp Deep Pond: \$37,750 JASMYN, Inc. Connex for Homeless Youth: \$30,289 The Arc Jacksonville, Housing Link: \$43,229 Lutheran Social Services, Nourishment Network: \$21,278 Girl Scouts of Gateway Council, Community Dev. Troops: \$34,327 Five STAR Veterans Center, Weaver Mental Wellness: \$27,500 Catholic Charities, Rent and Utility Assistance: \$82,500 Episcopal Children’s Services, Digital Curriculum and Library: \$29,150 Family Support Services North Florida, Kinship Care Program: \$27,500
3	Project Name	CDBG: Public Facilities & Infrastructure
	Target Area	City of Atlantic Beach City of Jacksonville - Duval County
	Goals Supported	1A Improve & Expand Public Infrastructure 1B Improve Access to Public Facilities
	Needs Addressed	Improvements to and Expansion of Public Facilities
	Funding	CDBG: \$7,790,598
	Description	Jacksonville-Duval County will utilize CDBG funds, including entitlement funds and program income, to improve the public infrastructure in the jurisdiction. Funds will also be used to improve public facilities and recreational parks.
	Target Date	9/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	Public Facility Activities other than Low/Moderate Income Housing Benefit: 128,000 Persons Assisted Public Infrastructure Activities other than Low/Moderate Income Housing Benefit: 128,000 Persons Assisted
	Location Description	Jurisdiction wide based on income eligibility as well as LMI areas.
	Planned Activities	Public infrastructure and facilities improvements in LMI areas include: <u>COJ Department Public Facility Improvements:</u> Public Works, Roadway Resurfacing, storm water maintenance improvements: \$3,782,956 Parks, Recreation and Community Services, Sunny Acres: \$500,000 Jacksonville Public Library, Main Library, public/staff restrooms: \$840,000 Jacksonville Public Library, Regency Sq, Carpet replacement and reference desk: \$230,000 Jacksonville Public Library, Regency Sq, public/staff restrooms: \$180,000 Jacksonville Public Library, Bradham Brooks, public/staff restrooms: \$180,000 Jacksonville Public Library, Main Library, security control systems improvements: \$150,000 <u>Public facility improvements (Applicant Projects):</u> City of Atlantic Beach, Levy Rd Improvements: \$91,200 Episcopal Children’s Services, Outdoor Play and Learning Project: \$137,000 Boys and Girls Club NEFL, Outdoor Bicycle Pump Track: \$316,150 Lutheran Social Services Facility Improvements: \$45,500 Mental Health Resource Center, Electric Generator: \$137,792 I.M. Sulzbacher, Enterprise Village improvements: \$1,200,000
4	Project Name	HOME: Administration
	Target Area	City of Jacksonville - Duval County
	Goals Supported	2A Provide for Owner Occupied Housing Rehab 2B Increase Homeownership Opportunities 2C Increase Affordable Rental Housing Opportunity

	Needs Addressed	Affordable Housing Preservation & Development
	Funding	HOME: \$369,532
	Description	Jacksonville - Duval County will utilize HOME funds, including entitlement funds and program income, for the administration of the HOME program.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Jurisdiction wide based on income eligibility as well as LMI areas.
	Planned Activities	HOME Program Administration
5	Project Name	HOME: CHDO Development Set-Aside 15%
	Target Area	City of Jacksonville - Duval County
	Goals Supported	2B Increase Homeownership Opportunities 2C Increase Affordable Rental Housing Opportunity
	Needs Addressed	Affordable Housing Preservation & Development
	Funding	HOME: \$554,300
	Description	In compliance with the HOME program rules and regulations, Jacksonville - Duval County will provide at least 15% of the HOME PY 2023 grant allocation to qualified CHDOs to support development and rehab of affordable housing opportunities within the jurisdiction.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Rental units rehabilitated: 5 LMI Household Housing Units
	Location Description	Jurisdiction wide based on income eligibility as well as LMI areas
	Planned Activities	HOME entitlement funds will be set-aside for CHDO rehabilitation projects in the jurisdiction.
6	Project Name	HOME: CHDO Operating 5%
	Target Area	City of Jacksonville - Duval County
	Goals Supported	2B Increase Homeownership Opportunities 2C Increase Affordable Rental Housing Opportunity

	Needs Addressed	Affordable Housing Preservation & Development
	Funding	HOME: \$200,000
	Description	Jacksonville - Duval County will provide qualified CHDOs for operating and capacity building costs. Up to 5% of the PY 2023 HOME allocation may be allocated for this purpose.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A, for CHDO operating.
	Location Description	Jurisdiction wide based on income eligibility as well as LMI areas
	Planned Activities	CHDO operating and capacity building costs.
7	Project Name	HOME: Non-CHDO Housing Programs
	Target Area	City of Jacksonville - Duval County
	Goals Supported	2A Provide for Owner Occupied Housing Rehab 2B Increase Homeownership Opportunities 2C Increase Affordable Rental Housing Opportunity
	Needs Addressed	Affordable Housing Preservation & Development
	Funding	HOME: \$3,289,180
	Description	Jacksonville - Duval County will add new homeowner housing, construct new owner/rental housing and rehabilitate units through Non-CHDO Housing Programs such as the Down Payment Assistance Program, Revolving Loan Fund Program and Owner-Occupied Rehab Program.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Rental Units Constructed: 5 LMI households assisted Homeowner Housing Rehab: 25 LMI households assisted Direct Financial Assistance: 65 LMI households
	Location Description	Jurisdiction wide based on income eligibility as well as LMI areas.

	Planned Activities	Planned activities include new homeowner housing, construction of new rental housing and rehabilitation of rental units throughout COJ. Down Payment Assistance Program: \$1,135,000 Revolving Loan Program: \$2,000,000 Owner-Occupied Rehab Program: \$154,180
8	Project Name	ESG Program (2023)
	Target Area	City of Jacksonville - Duval County
	Goals Supported	4A Provide for Rapid Re-Housing Programs 4B Increase Availability of Overnight Shelter Beds 4C Increase and Improve Street Outreach & Support 4D Increase Available Permanent Supportive Housing
	Needs Addressed	Addressing Homelessness
	Funding	ESG: \$572,658
	Description	Jacksonville - Duval County will administer ESG program funds throughout the jurisdiction. Programs include case management and supportive services, emergency short-term and rapid re-housing activities, ESG data collection and other ESG program activities, and homeless prevention.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Tenant-based rental assistance / Rapid Rehousing: 40 LMI Households Assisted Homeless Person Overnight Shelter: 140 Persons Assisted Homelessness Prevention: 675 Persons Assisted
	Location Description	Jurisdiction wide ESG activities for eligible beneficiaries.
	Planned Activities	COJ HCDD Administration of the ESG program (7.5%): \$42,949 <u>ESG Program Activities:</u> Changing Homelessness, Data Collection HMIS: \$50,000 Ability Housing, Housing Link: \$62,922 JASMYN, Street Outreach: \$52,683 Catholic Charities, ESG program RRH: \$183,750 I.M. Sulzbacher Center, Housing Program: \$52,500 I.M. Sulzbacher Center, Shelter Services: \$89,777 Family Promise of Jacksonville, Back to Home: \$38,077

9	Project Name	HOPWA: Administration
	Target Area	City of Jacksonville - Duval County
	Goals Supported	3A Provide Supportive Services for Special Needs 4D Increase Available Permanent Supportive Housing
	Needs Addressed	Expansion of Available Public Services Addressing Homelessness
	Funding	HOPWA: \$90,865
	Description	The City of Jacksonville HCDD will administer the HOPWA program throughout the jurisdiction of Jacksonville - Duval County. Admin costs not to exceed 3% of allocation.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Administration of the 2022 HOPWA program throughout the jurisdiction of Jacksonville - Duval County.
Planned Activities	The City of Jacksonville HCDD will administer the HOPWA program throughout the jurisdiction of Jacksonville - Duval County.	
10	Project Name	HOPWA: NE Florida AIDS Network
	Target Area	City of Jacksonville - Duval County
	Goals Supported	2C Increase Affordable Rental Housing Opportunity 3A Provide Supportive Services for Special Needs 4D Increase Available Permanent Supportive Housing
	Needs Addressed	Expansion of Available Public Services Addressing Homelessness
	Funding	HOPWA: \$838,027
	Description	NE Florida AIDS Network will be administering two programs during the program year 1) a Short-Term Rent, Mortgage & Utilities Assistance Program and 2) a Permanent Housing Placement Program.
	Target Date	9/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	HIV/AIDS Housing Operations: 200 LMI Households An estimated 150 low to moderate income persons or households will benefit from the planned Permanent Supportive Housing activities.
	Location Description	Service area wide HOPWA activities for eligible beneficiaries.
	Planned Activities	Northeast Florida AIDS Network Inc., Short-Term Rent, Mortgage & Utilities Assistance Program Northeast Florida AIDS Network Inc., HOPWA Permanent Housing Placement Program HOPWA Program Sponsor admin costs not to exceed 7% of allocation.
11	Project Name	HOPWA: Catholic Charities Bureau
	Target Area	City of Jacksonville - Duval County
	Goals Supported	2C Increase Affordable Rental Housing Opportunity 3A Provide Supportive Services for Special Needs 4D Increase Available Permanent Supportive Housing
	Needs Addressed	Expansion of Available Public Services Addressing Homelessness
	Funding	HOPWA: \$975,000
	Description	Catholic Charities will provide Short-Term Rent, Mortgage & Utilities Assistance services for HOPWA eligible clients.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	HIV/AIDS Housing Operations: 270 LMI Households
	Location Description	Service area wide for eligible HOPWA program beneficiaries.
	Planned Activities	Catholic Charities Bureau, Inc., HOPWA program HOPWA Program Sponsor admin costs not to exceed 7% of allocation.
12	Project Name	HOPWA: JASMYN, Inc
	Target Area	City of Jacksonville - Duval County
	Goals Supported	3A Provide Supportive Services for Special Needs 4D Increase Available Permanent Supportive Housing
	Needs Addressed	Addressing Homelessness
	Funding	HOPWA: \$123,460

	Description	JASMYN Inc provides Short-Term Rent, Mortgage & Utilities Assistance (STRMU) services for HOPWA eligible clients within the service area.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	HIV/AIDS Housing Operations: 35 LMI Households
	Location Description	Service area wide for HOPWA eligible clients.
	Planned Activities	JASMYN, Inc., STRMU Program HOPWA Program Sponsor admin costs not to exceed 7% of allocation.
13	Project Name	HOPWA: Lutheran Social Services
	Target Area	City of Jacksonville - Duval County
	Goals Supported	3A Provide Supportive Services for Special Needs 4C Increase and Improve Street Outreach & Support 4D Increase Available Permanent Supportive Housing
	Needs Addressed	Expansion of Available Public Services Addressing Homelessness
	Funding	HOPWA: \$750,000
	Description	Lutheran Social Services provide Short-Term Rent, Mortgage & Utilities Assistance services for HOPWA eligible clients within the service area.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	HIV/AIDS Housing Operations: 200 LMI Households
	Location Description	Service area wide for HOPW eligible clients.
	Planned Activities	Lutheran Social Services of NE Florida, Housing Opportunities for Persons with AIDS HOPWA Program Sponsor admin costs not to exceed 7% of allocation.
14	Project Name	HOPWA: River Region Human Services
	Target Area	City of Jacksonville - Duval County
	Goals Supported	3A Provide Supportive Services for Special Needs 4D Increase Available Permanent Supportive Housing

	Needs Addressed	Addressing Homelessness
	Funding	HOPWA: \$215,577
	Description	River Region Human Services provides housing and supportive services for HOPWA eligible clients within the service area.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 25 low to moderate income persons or households will benefit from the planned Permanent Supportive Housing activities.
	Location Description	Service area wide for HOPWA eligible clients.
	Planned Activities	River Region Human Services, Inc., Andy's Place Permanent Supportive Housing Program HOPWA Program Sponsor admin costs not to exceed 7% of allocation.
15	Project Name	HOPWA: Gateway Community Services
	Target Area	City of Jacksonville - Duval County
	Goals Supported	3A Provide Supportive Services for Special Needs 4D Increase Available Permanent Supportive Housing
	Needs Addressed	Addressing Homelessness
	Funding	HOPWA: \$35,933
	Description	The Gateway Community Services Linking People to Housing program provides housing placement and supportive services for HOPWA eligible clients within the service area.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 10 low to moderate income persons or households will benefit from the planned Permanent Supportive Housing activities.
	Location Description	Service area wide for HOPWA eligible clients.
	Planned Activities	Gateway Community Services Linking People to Housing Permanent Supportive Housing Program HOPWA Program Sponsor admin costs not to exceed 7% of allocation.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Jacksonville's HCDD does not allocate funding based solely on geographic requirements. For direct services, Individuals or households must meet income qualifications in order to receive direct assistance from activities and services in the CPD programs. For eligible activities under public facilities & infrastructure improvements as well as economic development opportunities the City will be targeting low- to moderate-income identified areas in need, or low/mod block group tracts. See below on how the City will determine these areas.

Geographic Areas Including Areas of Low Income & Minority Concentration

Low-Income Families

A family is considered low-income if it earns less than 80% of the area median income. A tract has a concentration of low-income families if the tract median household income is less than 80% of the County median household income. The County median family income is \$67,947 and relatively low-income is \$54,358. The City has provided a map of these tracts in the MA-50 of the 2021-2025 Consolidated Plan. The concentration of low-income tracts are primarily found in the central downtown areas of Jacksonville. There are also two tracts that have a concentration of low-income families near the coastline around Jackson Beach.

Race/Ethnicity

For the purposes of this analysis, a concentration is any census tract where the racial or ethnic minority group makes up 10% more than the Countywide average.

For Black, non-Hispanic households, the countywide rate is 29.6% and a tract with a concentration would be 39.6%. The City has provided a map of these tracts in the MA-50 of the 2021-2025 Consolidated Plan. Tracts with a concentration of Black, non-Hispanic households are found in the central downtown areas of the City, as well as tracts stretching to the north west limits of the City. There are also tracts to the south west part of the City.

For Asian, non-Hispanic households, the countywide rate was 4.57% and a tract with a concentration would be 14.57%. The City has provided a map of these tracts in the MA-50 of the 2021-2025 Consolidated Plan. There are three areas in the southwest part of Jacksonville with a concentration. One is near downtown and the other two are located in eastern neighborhoods of the City.

There were no other minority groups (racial and ethnic) in Jacksonville-Duval County with a concentration of the population living in a census tract. A full detail of areas with low income household and minority

concentration is located in the MA-50 of the 2021-2025 Consolidated Plan.

Geographic Distribution

Target Area	Percentage of Funds
City of Atlantic Beach	1
City of Jacksonville Beach	2
City of Neptune Beach	1
City of Jacksonville - Duval County	96

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Determining priorities for spending the Jacksonville-Duval County’s federal block grant funding is based on multiple forms of analysis and input. Data analysis related to population trends (including minority concentrations and growth in the number of persons with Limited English Proficiency), housing needs, the housing market, and the economy was central to decision making for this Plan. In addition, extensive efforts were made to include community input throughout the planning process. Community input was obtained through public meetings, and meetings with stakeholder organizations (particularly those serving low- and moderate-income populations and those with special needs).

The City of Jacksonville does not allocate funding based solely on geographic requirements. When the activities are intended to serve individuals or households directly, those individuals or households must meet income qualifications, as well as residency requirements, in order to receive assistance from the program. In these instances, City staff and/or one of its partner agencies shall complete an in-take and eligibility status review of the applicant individual, or household, before the activity is initiated.

Additionally, the City has identified infrastructure and public facility improvement activities. In which case, the planned activities will serve a community or neighborhood. These activities are said to have an “area-wide” benefit. Per HUD requirements, these areas must be within an eligible Census Block Group Tract, as defined by HUD-CDBG regulations, whereby the majority of the residents are low- to moderate-income (or 51%).

To determine these Tracts the City will be utilizing HUD CDBG Low Mod Income Summary Data (LMISD) from the HUD Exchange website, which has redefined the eligible tracts within the jurisdiction. The identified census block group tracts within the jurisdiction that are considered low-moderate income can be found on the HUD Exchange website at: <https://www.hudexchange.info/programs/acs-low-mod-summary-data/>

Through the Universal Application process, all HOPWA sub-recipients may serve the entire eligible

metropolitan statistical area which includes Duval, Clay, Baker, Nassau and St. Johns Counties.

Discussion

Limited English Proficiency

The City of Jacksonville has developed a Four-Factor Analysis and Language Action Plan (LAP) for Limited English Proficiency (LEP) persons residing in Jacksonville. Under Federal law Title VI of the Civil Rights Act of 1964, discrimination was made illegal in programs that received federal financial assistance. In particular for LEP persons, it protects individuals on the basis of their race, color, or national origin. In certain situations, failure to ensure that persons who have LEP can effectively participate in, or benefit from, federally assisted programs may violate Title VI's prohibition against race/ethnicity and national origin discrimination.

Persons who, as a result of their race/ethnicity and national origin, and who do not speak English as their primary language and have limited ability to speak/read/write, or understand English may be entitled to language assistance under Title VI in order to receive City services, benefits, and/or participate in City sponsored programs.

The Four Factor analysis is determined through analyzing data about the number of persons in the language group or proportion of LEP persons in the eligible service population, the frequency of contacts and assistance made to the group, the nature and importance of the program, and an assessment of the available resources. As a result of the Four-Factor Analysis, the City of Jacksonville has determined persons with limited English proficiency who primarily speak Spanish are in-need of language assistance. For this purpose, the City has identified the following types of language assistance to be provided as needed throughout HUD entitlement programs CDBG, HOME, ESG and HOPWA:

- All public notices and published citizen participation advertisements will include a statement that services and program materials are available in Spanish upon request.
- If needed, a translator may be retained to provide oral translation at public meetings and hearings, and also during the implementation of the project activities (as needed for housing and public services).
- All citizen participation notices will include a statement that translators will be available at public meetings upon prior request.

If other populations of LEP persons are identified in the future, the City of Jacksonville will consider additional measures to serve the language access needs of those persons.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Jacksonville - Duval County’s goal is to expand affordable housing in the jurisdiction through the production of new affordable housing units, rehabilitation of owner and renter-occupied housing units, direct financial assistance to homebuyers, and rental assistance for low-income and special needs populations.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	100
Special-Needs	185
Total	285

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	185
The Production of New Units	70
Rehab of Existing Units	30
Acquisition of Existing Units	0
Total	285

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Owner-occupied Housing

Homeowner Housing Rehabilitated: 25 Household Housing Unit

Direct Financial Assistance to Homebuyers: 65 Households Assisted

Renter-occupied Housing

Rental units constructed: 5 Household Housing Unit

Rental units rehabilitated: 5 Household Housing Unit

Special Needs

Housing for People with HIV/AIDS added (Permanent Supportive Housing - rental assistance): 185 Households Assisted

AP-60 Public Housing – 91.220(h)

Introduction

Public housing in Jacksonville is owned and operated by the Jacksonville Housing Authority (JHA) and comes in a variety of sizes and types, ranging from scattered-site duplex and quad apartments to high-rise apartments for seniors. JHA sets rents for these units based on each family's anticipated annual adjusted income.

JHA has 25 properties and serves more than 2,800 families. The Consolidated Planning process identified the major needs of JHA as: continued maintenance for an aging but still high-quality portfolio, additional units to meet the demand for subsidized affordable housing, expanded accessibility, including units accessible to those with physical and developmental disabilities, and continued programs to assist residents to achieve self-sufficiency, financial literacy, and improve their living conditions.

The Jacksonville-Duval County is committed to providing low, very low, extremely low and moderate-income residents of its jurisdiction with: quality affordable housing opportunities, neighborhood revitalization and stabilization activities, partnerships with private and public entities to optimize resources through innovative programs, while maintaining efficient and effective management of resources.

Actions planned during the next year to address the needs to public housing

The JHA plans on the following actions during the next year:

- Maintain Jacksonville Housing Authority as a high performer agency
- Continue with quality assurance review program for residents' files and maintain an annual occupancy rate of not less than 97% at all public housing sites
- Expand Housing Access and Choice
- Coordinate modernization and/or development activities with Capital funds, obligate and

expend according to HUD requirements

- Achieve Stronger Commitment to Self-Sufficiency
- Forge Creative Collaborations with Community Partners
- Promote a Healthy, Engaged and Productive Workforce
- Apply for a Housing Choice Planning Grant
- Provide replacement housing as grants are awarded.

Finance and Procurement Goals

- Maintain a clean audit
- Ensure 90% of Capital funds are obligated within 2 years
- Cross train for month-end close
- Review and update policies procurement policies

Section 8

- Achieve and maintain high performer status
- Balance input and output for monthly transmissions
- Correct all problems identified within 7 days
- Ensure 95%-100% compliance

Actions to encourage public housing residents to become more involved in management and participate in homeownership

JHA activities to increase resident involvement will continue to center on building resident and family self-sufficiency. These activities include the following programs:

1. Neighborhood Network Centers (NNC) located in Brentwood will continue to provide computer and employment skills training for public housing residents and persons from the community. Specific activities include computer literacy training, GED instructions, educational programs, job search activities, resume assistance, and internet access on an annual basis.

2. Family Self-Sufficiency Program will provide case management services to targeted families in the Section 8 Program. Its main focus is to help these families achieve goals in education, employment, and homeownership. It is anticipated that it will assist approximately 350 persons to pursue self-sufficiency goals.

3. The Section 8 Homeownership Program will continue to provide financial literacy and credit repair to low-income families. These families will be served through the Family Self-Sufficiency Program.

4. JHA will continue to work cooperatively with resident councils in each of the public housing Resident

Management Corporation (RMC) communities to implement and enforce standards and expectations that families should make an effort to achieve self-sufficiency as a goal. The resident councils are the initiators of activities and services that aid residents in securing valuable resources to address their needs. RMCs are instrumental in assisting staff to implement educational programs and self-sufficiency programs.

5. JHA has a team of public housing service coordinators that assist residents with finding permanent, gainful employment and education. These coordinators also help residents' children access healthcare and education opportunities. JHA has hired an Employment Coordinator to assist public housing and Section 8 residents to find employment and training opportunities.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The City of Jacksonville's PHA is not designated as troubled. As of February 2023, HUD's Inventory Management System (IMS)/ PIH Information Center (PIC) public housing profile site at https://www.hud.gov/program_offices/public_indian_housing/systems/pic/haprofiles is no longer in use. The City has determined that the Jacksonville Housing Authority is identified as a "High Performer" through the information found in the PHA's annual plan.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Jacksonville’s HCDD administers the Housing Opportunities for Persons with AIDS (HOPWA) and Emergency Solutions Grant (ESG) in conjunction with the Continuum of Care (CoC) lead agency Changing Homelessness, Inc. In a coordinated effort, HCDD and its nonprofit partners provide financial assistance, rental and utility assistance, supportive services encompassing case management, mental health counseling, drug abuse treatment/counseling, transportation, child care, etc. to the homeless and other special needs groups. These funds also provide for the grant administration costs of the City programs and our partners to administer these funds, manage services to ensure effective delivery of programs and manage project goals and objectives.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Jacksonville’s HCDD is focusing on planning efforts that create various ways to address the issues of homelessness and in particular, chronic homelessness. It is difficult to accurately measure the number of persons at-risk of becoming homeless, and it is impossible to gauge at any one time the number of people who are threatened with eviction, unemployment, foreclosure, or termination of utilities. However, individuals and families become at-risk of homelessness most commonly when they live paycheck-to-paycheck without any savings for sudden emergencies. HCDD service providers work collaboratively to provide a wide range of expertise in housing, social, and supportive services within each component of the continuum. A strategy to address homelessness in the CoC is to strengthen and enhance these existing resources.

To reach out to homeless persons and assess their individual needs, the City will increase community engagement. Community awareness, engagement and collaboration is the key to successful change. By increasing leadership, collaboration and civic engagement, we strengthen the capacity of public and private organizations by increasing knowledge about interventions to prevent and end homelessness.

To reach our goals for outreach and community engagement, our Community Implementation Plan includes coordinated intake, assessment and prioritization for referral, tracking by name all who are homeless in the continuum and input into the Homeless Management Information System (HMIS). The coordinated entry system provides access hubs for individuals and families seeking housing and services to and quickly assess their needs and where to refer them within the network of providers. HMIS collects information on the homeless population and helps the City to determine the needs of the community and

where to target resources.

There is also utilization of permanent housing to include permanent supportive housing, rapid re-housing, street outreach throughout the continuum, targeting of special populations, such as families with children, youth, chronically homeless, and veterans, as well as procedures for referring unaccompanied youth under the age of 18 and homeless prevention strategy by providing short-term rental, mortgage, and/or utility assistance.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Jacksonville will address the emergency shelter and transitional housing needs of homeless persons in the jurisdiction through collaboration with the Changing Homelessness CoC and its various local partner and member organizations. Through the collaborative network between the City and CoC, homeless persons can be moved into emergency shelters and transitional housing as quickly as possible, and can receive assistance to transition out of homelessness.

The City will fund the I.M. Sulzbacher Center to provide emergency shelter housing and outreach activities to those who are unsheltered. Supportive services are provided for homeless individuals and families that are using emergency shelter or transitional housing in the City. Supportive service providers that are funded by the City include Ability Housing, Clara White Mission and Family Promise. Ability Housing provides case management services for the homeless and has a Permanent Supportive Housing program. Clara White Mission also provides case management and works to provide appropriate services, jobs and stable housing options. Family Promise manages the Back Home program which provides case management services to assist homeless families with children to find resources and stable housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Jacksonville-Duval County will work to increase economic security of individuals, by expanding opportunities for meaningful and sustainable employment and improving access to mainstream programs and services that will reduce financial vulnerability to homelessness.

Supportive service providers that are funded by the City include Ability Housing, Clara White Mission and Family Promise. All three have the goal of helping homeless individuals and families make the transition back to permanent and stable housing. As mentioned above, services include:

Ability Housing: Provides case management services for the homeless and has a Permanent Supportive

Housing program.

Clara White Mission: Provides case management and works to provide appropriate services, jobs and works to find stable housing options.

Family Promise: The Back Home program provides case managements services to assist homeless families with children to find resources and stable housing.

The Salvation Army of NE FL: Rapid Re-housing program to help homeless individuals and families find housing and also has a homeless prevention program.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

To help the low-income individuals and families avoid becoming homeless, Jacksonville will work closely with the CoC with the Coordinated Entry System. The Coordinated Entry System assesses the homeless population (individuals/families, chronic homeless, veterans, youth, persons discharged from institutions) and prioritizes the needs of the homeless and then refers them to the matching services needed which can include health services, public and social services, employment and job training, education, youth services and stable housing.

Jacksonville will work to advance stability for youth aging out of systems such as foster care and juvenile justice, and improve discharge planning for people who have frequent contact with hospitals and criminal justice systems.

The CoC is a 50-member group of agencies that provide direct services to the homeless population which includes chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. These services include outcomes such as homeless prevention through rental housing assistance, rapid rehousing rental activities, emergency shelter and transitional housing, wraparound services and other homeless prevention operations, street outreach and other homeless collaborative initiatives. It is the strategy of the CoC to use a multi-agency commitment and approach to end homelessness in the area. For more information about Changing Homelessness and the CoC and its members, go to: <http://changinghomelessness.org>

AP-70 HOPWA Goals– 91.220 (I)(3)

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	705
Tenant-based rental assistance	0
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	185
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	890

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Jacksonville has identified two fair-housing related impediments and six barriers to affordable housing as highlighted in the City's 2020 Analysis of Impediments to Fair Housing Choice (AI), which was published on October 1, 2020. The AI reviews the community demographics, market availability, public and private policies, practices, and procedures affecting fair housing choice and affordable housing. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices, based on race, color, religion, sex, disability, familial status, or national origin. The AI serves as the basis for fair housing planning, provides essential information to policy makers, administrative staff, housing providers, lenders, and fair housing advocates, and assists in building public support for fair housing efforts.

With the rising pressure to create fair housing choice, which includes, Protected Choice, Actual Choice, and Quality Choice, the City of Jacksonville faces a few challenges and impediments such as significant income inequality between race or ethnicity, a shortage of new multi-family rental developments, accelerating rise in single family home prices, and funding shortages to fund new affordable housing developments. To ensure that all residents in the city are protected under state and local law, and to adhere with the Department of Housing and Urban Development (HUD) regulations on fair housing as required by HUD entitlement grants, the City of Jacksonville has taken steps to promote fair housing and to educate its leadership, staff, and residents on what HUD defines as fair housing and discrimination in housing. Further, the city has identified what steps it must take to overcome the barriers identified and what the consequences are for those who do not adhere to a policy of fair housing and non-discrimination.

The AI has identified eight current barriers to fair housing choice and affordable housing. For each impediment, recommendations and outcome measures have been identified for activities that can help to alleviate these impediments moving forward. The current impediments to affordable are:

1. Significant Income Inequality Between Race or Ethnicity
2. High Non-White Denial Rate for Home Loans
3. Shortage of New Multi-Family Rental Development
4. High Percentage of Renters Who are Cost Burdened
5. Accelerating Rise in Single Family Home Values
6. Missed Opportunities to Address Homelessness
7. Funding Shortage for New Affordable Housing
8. Shortage of Handicapped Accessible Housing and Above Average Poverty Rates

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the

return on residential investment

In addition to the affordable housing activities identified in this plan, the City of Jacksonville relies on multiple other strategies to remove barriers to affordable housing. These strategies include (1) land use regulation, planning and coordination; (2) incentives and financing; and (3) education and outreach.

Land Use Regulation, Planning and Coordination: City land use policies play a significant role in determining the amount and availability of affordable housing within a community. City land use policy gives the location of housing types and densities. Zoning is the planning tool for implementing housing development. Through zoning incentives, private and nonprofit developers can help a City address the housing needs of its low- and moderate-income population. Moreover, zoning incentives that increase the density of housing development and provide for mixed uses including transit are important tools for expanding the local supply of both affordable homeownership and renter housing. For more information, see:

<http://www.coj.net/departments/planning-and-development>

https://www.municode.com/library/fl/jacksonville/codes/code_of_ordinances (Chapter 656)

Incentives and Financing: The City of Jacksonville provides incentives and financing for affordable housing through application of federal block grant funds to support the efforts of for-profit and nonprofit developers of affordable housing, including Community Housing Development Organizations (CHDO), as well as through housing opportunities offered through the Jacksonville Housing Authority and the Jacksonville Housing Finance Authority. Incentives and financing for affordable housing cover both homeownership and rental housing programs and include inducements to support inclusionary affordable housing.

The programs that support inclusionary affordable housing include, but are not limited to: the Limited Repair Program and Utility Tap-In Program, both of which improve one or all of the major building systems such as electrical, plumbing (inclusive of septic systems and water connection to City services), ventilation, roofing, and weatherization; the purchase assistance program (Head Start to Homeownership); and development of affordable homes for ownership or as rentals.

Education and Outreach: The City of Jacksonville performs education and outreach regarding affordable housing in a number of ways. Its website educates residents and community stakeholder organizations about programs. The Neighborhoods Department regularly meets with Citizen Participation Advisory Committees (CPACs) representing Jacksonville's neighborhoods as a means to continually educate the public about housing and community activities undertaken by the City, as well as to obtain input about current needs or issues. Further, the responsibilities of the Jacksonville Housing and Community Development Commission include working to educate the public and facilitate public participation in programs.

AP-85 Other Actions – 91.220(k)

Introduction:

Jacksonville-Duval County will take other actions whenever possible in PY 2023 as it relates to meeting the needs of LMI households, creating suitable, decent and affordable housing, reducing the number of families in poverty and enhancing the coordination of public and private housing agencies. These actions are described below in this section.

Actions planned to address obstacles to meeting underserved needs

Jacksonville-Duval County, through the Consolidated Plan and Annual Action Plans, applies for federal funds as an Urban County Entitlement, to assist the needs of residents that have been traditionally underserved by existing local agencies. These include low- to moderate-income individuals and households and special needs groups such as the elderly, persons with a disability, victims of domestic violence and those experiencing homelessness.

The activities funded are carefully designed to provide appropriate and needed services, particularly to those that may not be eligible for assistance from other local services, those that are geographically isolated by lack of transportation, and those who lack basic amenities in their neighborhoods. Each year the City funds activities that benefit senior citizens, the frail and elderly, the mentally or physically disabled, the homeless, and young children and/or the youth. The City continues to work diligently to offer programs that meet the needs of the underserved. Please see the AP-35 Projects for specific projects and planned activities that will address underserved needs.

Actions planned to foster and maintain affordable housing

HOME funds are used for major and limited housing rehabilitation of both owner and rental housing units. Rehabilitation of housing in Jacksonville-Duval County will keep the housing units affordable and maintain housing conditions that may otherwise lead to homelessness. For homeowners, housing rehab activities will help protect the value of their homes. Owner-occupied rehab activities will also help to maintain housing and make repairs for LMI households who may have difficulty paying for these costs. Rehab activities for rental properties help keep costs down for property managers and landlords and these savings may make rental housing units more affordable for renters. The goal is to also to increase affordable housing units in the jurisdiction as well. The City will do this through new development of housing units and direct financial assistance to homebuyers. Each year, the City sets aside 15% of HOME funds to support Community Housing Development Organizations (CHDO), which will help to develop new affordable housing in the City. See the AP-20 goals for more details.

Actions planned to reduce lead-based paint hazards

Lead-based paint can pose serious health hazards, particularly in households with babies and/or small

children. Lead-based paint potentially affects any structure built prior to 1978. As a mature city with many older homes, lead-based paint is a particular concern for Jacksonville. The City of Jacksonville has worked to reduce lead-based paint hazards for a number of years through lead based paint testing (by a licensed and certified agent). A positive result for any test indicating lead is present requires the use of interim controls through lead-safe work practices to remediate the lead or the total abatement of the lead by component replacement.

The City of Jacksonville's Neighborhoods Department acts to evaluate and reduce lead-based paint hazards by mandating that lead-based paint may not be used in rehabilitation programs funded through the CDBG or HOME program. In addition, all CDBG and HOME contracts contain a statement prohibiting the use of lead-based paint, as well as a copy of the federal regulations pertaining to the use and removal of lead-based paint. The amount of federal subsidy provided will determine the course of action taken when the repair or removal of painted surfaces is necessary during rehabilitation. In all units pre-1978 undergoing rehabilitation, the contractor is required to use lead-safe work practices. Education regarding lead and its effects is also provided to each owner-occupied rehabilitation project. In the Limited Repair Program, for example, any participant living in a pre-1978 home is given a pamphlet regarding the dangers of lead.

Actions planned to reduce the number of poverty-level families

The activities developed for this AAP directly address and works to decrease the number of poverty-level families. As described in the AP-35 Projects section, a variety of housing assistance and public service programs funded through CDBG and HOME programs help to alleviate poverty by lessening the financial strain on residents. Providing quality accessible affordable housing, eliminating substandard housing, preserving affordable housing through rehabilitation, and assisting with mortgage payments, down payments and closing costs all help families reduce their housing costs, leaving more funds available for other necessary expenses.

Actions planned to develop institutional structure

The City of Jacksonville HCDD will continue to provide opportunities for public, private, and governmental organizations to come together to share information, advocate for issues of concern, leverage resources to make a project happen, address barriers associated with implementing activities, and coordinate efforts.

Each year a Universal Application (UA) workshop is held to provide technical assistance for public service and housing providers. This technical assistance is designed to accept applications for funding from HUD grants however they also increase the capacity of these organizations to implement the goals established in the plan. Eligible activities for uses of funds and a description of objectives will be discussed. Throughout the program year, subrecipients will be provided technical assistance through on-

site monitoring and follow-up contacts.

The City of Jacksonville HCDD has remained engaged, and continues to maintain open dialogue and provide opportunities for public, private, and governmental organizations to come together to share information, advocate for issues of concern, leverage resources to make a project happen, address barriers associated with implementing activities, and coordinate efforts.

Actions planned to enhance coordination between public and private housing and social service agencies

There are many diverse nonprofits and social service agencies that provide different services to our targeted population and willing have the ability to work collaboratively to serve residents across the spectrum of needs. At this time, the Jacksonville-Duval County has effective partners to address each of the identified priorities and targeted geographies. Because of the decline in funding for nonprofits and the enormous demand for their services, however, it is difficult to reach all those in need and gaps in the delivery system may result. For this reason, funding and capacity building for nonprofit partners that deliver critical programs and projects is a priority for Jacksonville-Duval County.

The City of Jacksonville's HCDD will work to enhance coordination between public and private housing and social service agencies in the jurisdiction through providing these organizations and agencies opportunities to share information, network and coordinate efforts.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

This section outlines program specific requirements for CDBG, HOME, HOPWA and ESG programs. For HOME repayment or recapture funds, please see below in the HOME sections, part 2, 3 & 4.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	636,428
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	636,428

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Jacksonville is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214. The City also uses State Housing Initiative Program (SHIP) funds from the State of Florida, as well as other appropriate leveraged funds. The City sometimes uses SHIP funds as a local match from developers.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

To ensure that HOME affordability period requirements are met, the City, including subrecipients and consortium members, applies recapture provisions when HOME funds are used for direct homebuyer subsidy activities. Subrecipient agreements include requirements ensuring the recapture provisions are followed.

Principal Residency

A homebuyer receiving HOME purchase assistance must reside in the home as his/her principal residence for the duration of the period of affordability.

Period of Affordability

The recapture provisions are in effect for a period of affordability. This period is based on the amount of direct HOME subsidy to the buyer (recapture), as follows:

Triggering Recapture

If, during the period of affordability, an owner voluntarily or involuntarily transfers his/her property (e.g., through a sale or foreclosure), the applicable recapture provisions go into effect.

HOME Direct Homebuyer Subsidy / Recapture Provisions

The amount subject to recapture is the direct HOME subsidy.

The direct HOME subsidy includes the funds that enabled the homebuyer to purchase the unit: down payment and closing cost assistance, and assistance to fill the gap between the fair market value of the property and the sales price affordable to the buyer. If the unit is sold during the affordability

period, the full mortgage amount becomes due and payable. In instances where net proceeds are not sufficient to recapture the entire direct HOME subsidy, recapture of all available proceeds shall be deemed to satisfy the recapture requirements. The net proceeds of a sale are the sales price minus non-HOME loan repayments and any closing costs. This amount represents the maximum amount the City may recapture under its Recapture Policy.

In order to enforce the recapture of HOME funds, the HOME recipient will be required to execute a mortgage for the amount of the HOME subsidy that will be recorded as a lien against the property. The term of the mortgage will meet or exceed the minimum affordability period. In addition, the City will execute a Homebuyer Agreement with each assisted buyer, to address residency requirement, terms of the recapture provision, and remedies for non-compliance.

Noncompliance

During the affordability period, the City will monitor the homeowner's compliance with the principal residency requirement. An owner is noncompliant with the HOME requirements if (1) he/she does not reside in the unit as principal residence because of vacating or renting out the unit to another household, or (2) if the recapture provisions are not satisfied. In the event of noncompliance, the owner is subject to repay any outstanding HOME funds. This is based on the total amount of direct subsidy to the buyer minus any principal HOME loan repayments. At the end of affordability period, if recapture has not been triggered and there is no event of noncompliance, the full amount of the principal is forgiven, and no further obligations exist for repayment of the principle sum.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City records land use restrictions on all units acquired with HOME funds. During the process of property ownership transfers, the City's restriction is identified in title commitments. If an owner voluntarily or involuntarily transfers his/her property (e.g., through a sale or foreclosure) during the period of affordability, the applicable recapture provisions go into effect. Additionally, properties acquired with HOME funds are required to include the City as an additional insured on homeowner insurance policies. The City proactively monitors the receipt of insurance policies to insure the property ownership has not changed.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used as a refinance mechanism to secure debt for multifamily rental housing projects.

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

The City and CoC have established performance standards to be utilized for the ESG program and all ESG sub-grantees. These standards are used to evaluate individual program performance when grants are awarded as well as to evaluate the overall performance of the City of Jacksonville ESG program. The ESG Written Performance Standards is attached as an appendix to this Action Plan in the AD-26 Grantee Unique Appendices on page 48 of the PDF document.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Changing Homelessness Inc. is the lead Continuum of Care and are consulted on all aspects of the Emergency Solutions Grant. In accordance with HUD requirements, the coordinated assessment system is designed to assist individuals who are homeless with finding and obtaining housing. The coordinated assessment system or coordinated intake system is managed by the Mental Health Resource Center (MHRC). MHRC provides coordinated intake services to individuals who are homeless in Duval Metro Statistical Area (MSA). Intake Specialists use the Vi-SPDAT (Vulnerability Index-Service Prioritization Decision Assistance Tool) to assess individuals and determine the most appropriate housing interventions for each person served. Intake specialists conduct assessments at MHRC's Homeless Service Center, at hot-spot locations throughout Duval MSA, and on the streets. The staff also assists clients with obtaining documentation needed to qualify for housing programs. The staff maintains one community-wide housing waiting list and refers individuals as housing openings become available. Through this process, Northeast Florida is able to prioritize resources and help those who are most in need of services. Staff also assists individuals with applying for government entitlements and identifying other services to address their needs. The CoC policies and procedures document is attached as an appendix to this Action Plan.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The method of making sub-awards is through a competitive Universal Application process. Full access is provided to grass roots, faith-based and other community organizations and they are encouraged to submit applications through UA Process and attend the Mandatory Technical Assistance and Budget Workshops. Several public meetings are held along with public service announcements are provided to meet public comment consultation requirements. The process is examined each year in order to make improvements.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly

homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City is unable to meet the requirement of 576.405 (a) as the Board is made up of elected officials. However, through coordination efforts with the local Continuum of Care provider, the Changing Homeless, we will receive input from homeless or previously homeless individuals, as they are part of the Continuum process. Throughout the development of a homeless and homelessness prevention program, input was provided by the Continuum in the establishment of the policies.

The City of Jacksonville continues to the maximum extent possible to have workshops and public hearings in an effort to encourage the underserved to express their needs and concerns. In addition, quarterly homeless agencies meetings are held to compare processes, problems, network, and improve our services.

5. Describe performance standards for evaluating ESG.

See attached ESG Written Performance Standards in the AD-25 Grantee Unique Appendices.

Since the ESG funds are not sufficient to cover the homelessness problem, the City utilizes other federal funds such as CDBG, HOPWA, and HOME to assist with homelessness issues through non-profit organizations that provide such services. HOME funds are partially used for permanent supportive housing.

HOPWA Method of Selecting Sponsors:

The City of Jacksonville Housing & Community Development Division releases the Universal Application (UA) each year to determine HOPWA funding allocations to sponsors. Information on the UA application guidelines and instructions is presented in a meeting and UA forms and application materials are posted on the City's Housing and Community Development webpage. Through the presentation of the UA application, eligible uses are discussed and scoring criteria are explained. Potential sponsors are welcome to view the funding available and eligible and ineligible uses.

The City also conducts a funding application workshop each year for perspective applicant organizations. The City utilizes an objective scoring criteria to review and rank all applications. The scoring criteria to determine a recommendation of awards are: Agency Summary (30 pts), Project Description (25 pts), Statement of Needs (15 pts) and Budget and Financial Analysis (30 pts). A minimum score of 75 points is required to be considered. Allocations are then made based on eligibility and available funding. HOPWA Program Sponsor administration costs are not to exceed 7% of grant allocation. For more information about the Universal Application process please see link to our website: <https://www.coj.net/hcdd>