



**NEIGHBORHOODS DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT DIVISION**

**JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION
MEETING MINUTES**

**Wednesday, October 25, 2023
9:30 a.m.**

Proceedings before the Jacksonville Housing and Community Development Commission taken on
Wednesday, October 25, 2023
Ed Ball Building, 8th Floor 851, Jacksonville, FL 32202
Commencing at approximately 9:30 a.m.

Commissioners

David Wakefield, Chair
David Hacker, Commissioner
Ericia Moore, Commissioner
Reggie Gaffney, Jr, Commissioner
Sharol Noblejas, Commissioner - **Excused**
Lauren Parsons Langham, Secretary
Thomas B. Waters, Commissioner
Sol Wynter, Commissioner

City of Jacksonville Staff:

Travis Jeffrey, Chief
Barbara Florio, Board Liaison
Joshua Hicks, Affordable Housing and Community Development Administrator
Sam Nester, Board Staff Support

Guests Present:

Maureen Natkin, Ability Housing
Vernnesha Chambers, Neighborhood Assistance Corp of America
Roshanda Shine, Executive Council Assistant

Staff:

Robert Ownby Neolita Maharaj Teresa Curtis
Kenny Logsdon



NEIGHBORHOODS DEPARTMENT HOUSING AND COMMUNITY DEVELOPMENT DIVISION

JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION MEETING MINUTES

Call Meeting to Order, Welcome and Introductions

Chair David Wakefield called the meeting to order at 9:30 a.m.

Approval of Minutes

A motion to approve the minutes from the August 23, 2023 meeting was made by Commissioner Waters and seconded by Commissioner Langham.

Motion Passed: 7-0

I. Public Comments

Vernnesha Chambers, Neighborhood Assistance Corp of America (NACA), spoke regarding grants and affordable housing. She shared information regarding a program with NACA which provides assistance with the home buying process and wanted to discuss combining the program with the SHIP funded grants.

Chief Jeffrey explained the HeadStart to Homeownership (H2) program and offered to speak with Mrs. Chambers after the meeting.

II. Chief's Report

Chief Jeffrey reported the 2022/2023 program year ended on September 30, 2023 during that timeframe the **Headstart to Homeownership (H2H)** had 105 closings. **HOME** funds \$1,850,123.06 expended; \$881,215.20 remaining and **SHIP** funds \$2,732,772.00 expended; \$285,232.00 remaining. The **Limited Repair Program (LRP)** had 46 completed projects; The **Emergency Repair Program (ERP)** had 32 completed projects; The **Utility Tap-in Program** had 45 completed projects. For a total of 132 rehab projects expending \$2.83 million in rehab funds. HCDD is finalizing the FY 23-24 new contracts for CDBG funding. The Universal Application process for FY 24-25 is beginning, there will be a Zoom Workshop on 12/5/2023 and the in-person Workshop will be held on 12/7/2023 at the Legends Center. The application will be available beginning 12/5/2023 after the in-person workshop. Completed applications must be submitted by January 11, 2024. Chief Jeffrey shared information regarding the Mayor's Transition Report.

III. Annual AHAC Incentive Strategy Review

Alex Chambers, Affordable Housing Assistant Administrator, offered the SHIP Affordable Housing Incentive Strategies Annual AHAC report for review, discussion, and confirmation. JHCDC Board is required to review existing local government plans, policies and procedures, and ordinances to make recommendations via the Annual Report. There are 11 Strategies of Focus. These strategies have been presented and discussed at the Commission meeting throughout the year. The summary report will be updated with Board suggestions and made available for public input. The final report will be presented at the December 6th JHCDC Board Meeting for approval. The summary report is attached as part of these meeting minutes.

IV. New Business

Barbara Florio, JHCDC Board Liaison, discussed the JHCDC Board Meeting schedule for 2024. The Board will meet monthly on the 4th Thursday of each month, with no meeting in November and the December meeting will be held on December 4th. Some of the Commission meetings will be scheduled at various COJ funded agencies, followed by a tour of the agency.

V. Unfinished Business

There is no unfinished business.



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VI. Meeting Adjourned

The meeting was adjourned at 10:04 a.m.



Draft Affordable
Housing Advisory C

CERTIFICATION

Recorded and Transcribed by:

Signature on File

Sandra Nester, Administrative Assistant
JHCDC Staff Support

Submitted by:

Signature on File

Barbara Florio, Operations Manager
JHCDC Board Liaison

Approved by:

Signature on File

Lauren Parsons Langham, Secretary
JHCDC