

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 MINUTES FOR Thursday, December 1, 2016, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Patrick Greive, Member, Treasury
 ✓ Julia Davis Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Marlene Russell ✓ Allison Korman-Shelton ✓	P-06-16	Contract Amendment No. 2 State Government Relation Consultant – General Legislation Office of the Mayor	That Contract No. 10177 originally executed January 1, 2016, between the City and the Southern Strategy Group, Inc., for State Government Relation Consulting- General Legislation, is amended to: (i) incorporate the attached Contract Fee Summary identified as Exhibit ‘B-2’; (ii) exercise the first of two one-year renewal options extending the period of service from January 1, 2017 thru December 31, 2017; with one renewal option remaining; and (iii) increase the maximum indebtedness by \$60,000.00 To a new not-to-exceed total maximum indebtedness of \$120,000.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified or otherwise revised, without prior approval from the PSEC and the Mayor.	01/01/17	Approved 5-0 (as amended) Add: “incorporate Contract Fee Summary Exhibit ‘B-2’
Marlene Russell ✓ Allison Korman-Shelton ✓	P-06-16	Contract Amendment No. 2 State Government Relation Consultant Services – Budget Appropriation Office of the Mayor	That Contract No. 10178 originally executed January 27, 2016, between the City and the Ballard Partners, Inc., for State Government Relation Consulting - Budget Appropriation, is amended to: (i) incorporate the attached Contract Fee Summary identified as Exhibit ‘B-2’; (ii) exercise the first of two one-year renewal options extending the period of service from January 27, 2017 thru January 26, 2018; with one renewal option remaining; and (iii) increase the maximum indebtedness by \$120,000.00 To a new not-to-exceed total maximum indebtedness of \$240,000.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified or otherwise revised, without prior approval from the PSEC and the Mayor.	01/27/17	Approved 5-0 (as amended) Add: “incorporate Contract Fee Summary Exhibit ‘B-2’
Marlene Russell ✓ Allison Korman-Shelton ✓	P-06-16	Contract Amendment No. 2 State Government Relation Consultant Services – Infrastructure Initiatives Office of the Mayor	That Contract No. 10179 originally executed January 1, 2016, between the City and the The Fiorentino Group, LLC, for State Government Relations Consulting – Infrastructure Initiatives, is amended to: (i) incorporate the attached Contract Fee Summary identified as Exhibit ‘B-2’; (ii) exercise the first of two one-year renewal options extending the period of service from January 1, 2017 thru December 31, 2017; with one renewal option remaining; and (iii) increase the maximum indebtedness by \$60,000.00 To a new not-to-exceed total maximum indebtedness of \$120,000.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified or otherwise revised, without prior approval from the PSEC and the Mayor.	01/01/17	Approved 5-0 (as amended) Add: “incorporate Contract Fee Summary Exhibit ‘B-2’
Dayatra Coles ✓ Diana Seydlorsky Laura Stagner-Crites ✓	P-08-11	Contract Amendment No. 5 Neighborhood Stabilization Program-3 (NSP3) Project: 122 West 8 th Street Neighborhoods Department/Housing & Community Development Division	That Contract No. 8013-59 between the City of Jacksonville and Operation New Hope for NSP3 Services for Project: 122 West 8th Street; is amended as follows: transfer title to Dozier Apartments and associated loan documents from the name of Operation New Hope, Inc., to a single asset entity known as Dozier Apartments, LLC. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.	01/31/17	Approved 5-0 Conditioned upon OGC getting involved
Mark Merritt ✓ Aubrey Winship	P-44-16	Approval to Proceed with Evaluation of Proposal Received Architectural Design Services for Charles Webb & Highlands Libraries Jacksonville Public Libraries	The committee approve proceeding with the evaluation of the one proposal received in accordance with Section 126.302(f) of the Procurement Code.		Approved 4-0
Tom Fallin ✓ Melissa Long	P-36-16	Fee & Contract Negotiations Engineering and Permit Administration Services Annual Contract	That the City of Jacksonville enter into a contract with England, Thims & Miller, Inc. for NPDES Engineering and Permit Administration Services-Annual Contract, that: (i) incorporates the attached Scope of Services identified as Exhibit “A”; (ii) incorporates the attached Contract Fee Schedule identified as Exhibit “B”; (iii) provide a lump-sum amount for		Approved 4-0

		Department of Public Works	NPDES Engineering and Permit Administration Services in the amount of \$865,812.70; and not to exceed limits for: PWD Special Project Requests in the amount of \$10,000. EQD Special Project Requests in the amount of \$10,000.00 and M&LM Division Special Project Requests in the amount of \$25,000.00; (iv) the maximum indebtedness to the City in the amount of \$910,812.70; and (v) The initial Period of Service will be for two (2) years with the option to renew such contract for two (2) additional two (2) year periods upon satisfactory performance by the Consultant. The initial contract expiration date shall be 2 years from date of contract execution. All other terms and conditions of the Contract shall be as provided in the Request for Proposal and the City's standard contract language..		
Tom Fallin ✓ Steve Long	P-31-10	Contract Amendment No. 4 Construction Engineering & Inspection Services for Various Projects Department of Public Works	That Contract No. 9577, originally executed February 14, 2011, between the City and Construction and Engineering Services Consultants, Inc., (aka CES Consultants, Inc.) for Construction Engineering & Inspection Services for Various Projects be amended by increasing the maximum indebtedness by \$500,000.00, to a new maximum of \$3,500,000.00, with all other terms and conditions, as previously amended remaining unchanged. Nothing contained herein shall be amended, modified or otherwise revised, without prior approval from the PSEC and the Mayor.	03/31/17	Approved 4-0

MEETING ADJOURNED: 10:30 A.M.

CC: Council Auditor
Subcommittee Members