

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING  
 MINUTES FOR Thursday, May 18, 2017, 10:00 a.m.  
 Eighth Floor, Conference Room 851  
 Jacksonville, FL 32202

Committee Members: ✓ Dustin Freeman, Chairman (in Greg Pease absence)  
 ✓ Patrick Greive, Member, Treasury  
 ✓ Julia Davis, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Deborah Verges Damian Cook	P-46-17	Subcommittee Report (deferred 5/11/17) Data Analytics Consultant Service Office of the Mayor	It is the consensus of the committee that of the five (5) proposals responding to the Request for Proposal (RFP) one (1) was deemed non-responsive and four (4) were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first, second and third, designates the order of qualifications of these companies to perform the required services and alphabetically they are: 3) Cambridge Systematics 2) DynoMetrics 1) NLP Logix  We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>NLP Logix</u> the number one ranked company		Approved 4-0
Aundra Wallace Guy Parola ✓ Brenna Durden ✓	P-06-17	Subcommittee Report Downtown Northbank/Southbank Riverfront Design and Investment Strategy Downtown Investment Authority	The PSEC met on Thursday, March 16, 2017, to conclude evaluation of various firms regarding this project. As a result of this meeting a 'Special' PSEC meeting was held on Monday, May 1, 2017, for the purpose of conducting personal interviews with the top three firms/companies for further evaluation utilizing Section 126.302 (h 3: I & VIII) of the Procurement Manual. As a result of the interviews, it is the consensus of the committee that of the three (3) firms/companies interviewed, all were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first, second and third, designates the order of qualifications of these companies to perform the required services and alphabetically they are: 2) GAI 1) HRA 3) Sasaki  We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>HRA</u> , the number one ranked company		Approved 5-0
Lurise Bannister Susan Saltgiver ✓ Laurie Santana ✓	P-27-16	Contract Amendment No. 1 On-Call Transportation Planning Services Planning and Development Department	That Contract No. 10234 between the City of Jacksonville and Resource Systems Group, Inc., for On-Call Transportation Planning Services, be amended to: (i) exercise the first of three one-year renewal options extending the period of service from August 22, 2017 thru August 22, 2018, with two (2) one-year renewal options remaining; and (ii) increase the maximum indebtedness by \$174,449.00 to a new not-to-exceed total maximum of \$513,024.00. All other terms and conditions shall remain the same. Nothing contained herein shall be amended.		Approved 5-0

			modified or otherwise revised, without prior approval from the PSEC and the Mayor.		
Jill Enz David Hahn ✓  Duane Kent ✓	P-52-17	Introduce and Review Scope Dock Inspections and Designs Department of Public Works	That the committee approves the Scope of Services/Request for Proposal(RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel as appropriate to clarify the intent of the using agency and to ensure compliance with the City's procurement ordinances, policies and procedures.		Approved 5-0
Duane Kent ✓  Jill Enz	P-08-17	Subcommittee Report Professional Design Services for Lonnie Miller Park Amenities Department of Public Works	It is the consensus of the committee that of the six (6) proposals responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first, second and third, designates the order of qualifications of these companies to perform the required services and alphabetically they are:  3) GAI 1) Pond & Company Corp. 2) Prosser 2) R-A-M Professional Group, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Pond &amp; Company, Corp.</u> , the number one ranked company		Approved 4-0
Tom Fallin ✓  Steven Long ✓	P-11-17	Subcommittee Report Professional Design Services for St. Johns Bluff Road Sidewalk Improvement Department of Public Works	It is the consensus of the committee that of the twelve (12) proposals responding to the Request for Proposal (RFP) one all were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first, second and third, designates the order of qualifications of these companies to perform the required services and alphabetically they are:  1) Civil Services, Inc. 3) England Thims & Miller, Inc. 2) Waitz & Moye, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Civil Services, Inc.</u> , the number one ranked company		Approved 5-0
Tom Fallin ✓  Steven Long ✓	P-31-14	Contract Amendment No. 2 Miscellaneous Survey Services- Annual Contract Department of Public Works	That Contract No. 10122, originally executed June 15, 2015, between the City and DRMP, Inc., for Engineering Services on Miscellaneous Survey Services - Annual Contract, is amended by exercising the second and final renewal option extending the period of option from July 31, 1017 thru July 31, 2018, with no renewal options remaining. The maximum indebtedness shall remain a not-to-exceed amount of \$500,000. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified or otherwise revised, without prior approval from the PSEC and the Mayor.	07/31/17	Approved 5-0
Tom Fallin  Jack Gabriel	P-12-17	Subcommittee Report Professional Design Services for Deerwood Park Blvd Roadway and Bridge Project Department of Public Works	It is the consensus of the committee that of the seven (7) proposals responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first, second and third, designates the order of qualifications of these companies to perform the required services and alphabetically they are:		Deferred

			<p>3) England, Thims &amp; Miller, Inc.  2) Infrastructure Engineers, Inc.  1) STV, Inc.</p> <p>We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>STV, Inc.</u>, the number one ranked company</p>		
<p><del>Duane Kent</del>   Jack Gabriel</p>	P-13-17	<p>Subcommittee Report  Professional Design Services for Alden Road Connector and Bridge  Department of Public Works</p>	<p>It is the consensus of the committee that of the eight (8) proposals responding to the Request for Proposal (RFP) were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first, second and third, designates the order of qualifications of these companies to perform the required services and alphabetically they are:</p> <p>3) Civil Service, Inc.  1) STV, Inc.  2) Wantman Group, Inc.</p> <p>We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>STV, Inc.</u>, the number one ranked company</p>		Deferred

MEETING ADJOURNED: 10:27 A.M.

CC: Council Auditor  
Subcommittee Members