**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**MEETING MINUTES  
Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 825**

**September 12, 2018– 2:00 PM**

**PSG Chair: Lara Diettrich**

**Vice-Chair: Jackie Perry**

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| --- | --- | --- | --- |
| **Committee Meeting Attendance** | | | |
| **X** | **Lara Diettrich-Chair** | **X** | **Tameiko Grant** |
| **X** | **Jackie Perry-Vice Chair** | **X** | **Sherry Jackson** |
| **E** | **Dr. Stephen Baker** | **X** | **Beth Mixson** |
| **X** | **Bob Baldwin** | **X** | **Ann Mackey** |
| **E** | **Chris Warren** | **X** | **Kami Richmond** |
| **X** | **Dr. Marcie Turner** |  |  |

Quorum Present: *YES*

Staff: Damian Cook & John Snyder, Grants & Compliance Office

Sandra Stockwell, OGC

Joyce Morgan, City Council Member District 1

1. **Welcome & Introduction of PSG Council Members- Ms. Diettrich**

Ms. Diettrich called the meeting to order and members and staff introduced themselves at 4:20 PM. Additionally, Ms. Richmond introduced herself and went over her experience and current employment.

1. **Approval of PSG Council Meeting Minutes – Ms. Perry**

Ms. Diettrich asked if everyone has read and if they have any issues with the minutes from August. Dr. Turner motioned to approve the minutes from August 8th and Ms. Perry seconded the motion. The motion passed unanimously.

1. **Budget Sub-Committee – Ms. Mixon**

No Meeting scheduled at this time

1. **Priority Population Sub-Committee– Dr. Turner**

Dr. Turner indicated that her and Mr. Baldwin met August 23rd and talked about the need for needs assessment regarding PSG specifically needing to look at the best way for this funding to make an impact in the community. She then stated that after hearing what City Council decided that the committee will have to move to plan B.

1. **Rules Sub-Committee – Ms. Jackson**

No meeting scheduled

1. **Login to Amplifund – Mr. Cook**

Mr. Cook spoke about Amplifund and asked members if they had any issues and if everyone has at least logged into the system. He additionally talked about how the City of Jacksonville formally awarded a contract to Smart Simple.

There was discussion regarding the PSG Council next year imposing a due date before the 30th of the month to allow staff more time and so there are no issues like what happened last year.

1. **PSG Budget Recommendation and Finance Committee – Ms. Diettrich**

Ms. Diettrich spoke about her going before City Council’s Finance Committee and asking for funding for a needs assessment. She indicated that she had meet with members before the meeting but was shocked by the outcome. Ms. Diettrich discussed her personal feelings regarding what happened then opened the floor for comments from Non-Profit Community.

The following individual gave comments regarding their support or impressions: Loir Richards, BEAM; Kati Thomas, Gateway; Judy Bradshaw, Learn To Read; Heather Corey, as an individual; Ida Gropper, Catholic Charities; and Carlton Higginbotham, I. M .Sulzbacher.

C/M Morgan suggested that the Priority Population sub-committee continue to work on specifics of what they want out of a needs assessment.

1. **Discussion with Non-Profit Community/ Non-Profit Workshop #4 – Ms. Diettrich**

Ms. Diettrich gave a brief overview of the previous workshops and the tasks listed for Councilmembers and Agencies to work on from the last workshop.

The following statements were contributed by the non-profit community stakeholders and agencies and PSG C/Ms present at Workshop for the PSGC and staff to consider:

* Recommended Mission of PSGC: *The PSGC will prioritize what the City and its non-profit agencies determine as gaps in basic needs for the most vulnerable persons of Jacksonville.*

* Those vulnerable persons listed are as follows: (note that there may be some missing from this list)

|  |  |  |  |
| --- | --- | --- | --- |
| Veterans | Legal Aid | Abused | Substance Abuse |
| Elderly | Unemployed | Homeless | Low Income |
| Women with children | Unemployed/  Underemployed | Mental Wellness | Disabled |
| Working Uninsured | Low Literate | Suicide |  |

* Recommendation to change the term “Priority Population” to something that reflects the human element; such as: vulnerable persons/humans.

* The non-profit community needs to drive the mission while the PSGC can provide support. A unified voice for services, tools and funding.
* Next process needs to be reviewed for future progression to be proactive, not reactive. Performance Based methodology may be the shift that the PSGC and agencies need to review as a possibility. Asked several agencies who have programs that follow performance based approaches to bring their programs for us to discuss and review for the next workshop.
* The PSGC needs to further discuss and come to a decision as to what the intent will be for the returned funds so that Damian can draft language to reflect what our request will be to City Council.
* The next meeting will start at 1:00 PM before the regular PSGC meeting.

1. **Open Discussion**

No other comments

1. **Next PSGC Meeting Date – October 10, 2018 at 2:00pm**
2. **Public Comment –** No Comments

**Adjourn** at 4:25 PM.

Recorder: John Snyder

Completed – 9/13/2018

An audio recording is available upon request