**PUBLIC SERVICE GRANT (PSG)**

**APPEALS BOARDAGENDA  
Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 825**

**October 20, 2022 – 2:15 p.m.**

**Chair: Kendra Mervin**

1. **Welcome & Introduction of Appeal Board Members – Ms. Mervin**

The meeting was called to order at 2:15 p.m. by Ms. Mervin, after which members and staff introduced themselves Kendra Mervin-Board Chair, Dustin Freeman-Appeals Board, Reece Wilson-OGC, John Snyder,

Ashleigh Brew, Najera Stevenson, Pat Hughes -OGCC, &

Beth Mixson-PSG Council/Appeals Board.

1. **Review of Chapter 118.810 – Mr. Wilson (OGC)**

Mr. Wilson went over the five applicable matters for a PSG Application.

\*Mathematical Error

\* Scorer Errors

\*Minor irregularity

\*Errors by PSG Council staff

\*Final approval matter

1. **Discussion of Appeal Process/ Procedures – Mr. Wilson (OGC)**

Mr. Wilson discussed the process and procedures of the appeals process.

1. **Agency Appeal Review – Ms. Mervin**

Ms. Mervin stated that each denial will be allotted 5 minutes to present their appeal, the Board will discuss and motion for

approval or denial.

1. **Extended Page Limit**

\*Cathedral District-Ginny Myrick, President/CEO

During their initial submission the information was over the page limit. Ms. Myrick stated they made the necessary corrections and resubmitted their application. They did not take advantage of a courtesy review. After discussion, it was motioned and seconded to grant the approval with the revised sections corrected, motion carried

**B. Document Submission Denials**

\*Revitalize Arlington-Latrina Patrick, Grant Writer

They were missing one of the fiscal balance sheets, had some double-spacing issues. Ms. Patrick stated that she did not receive any notifications from the system notating that balance sheets were not

attached. When submitting the Budget Narrative, she wasn’t aware that it was not double-spaced. After discussion and review of their files, it was motioned and second to grant the approval with the revised double-spacing corrected, motion carried.

\*Edward Waters University-Mia Hoboly

The Good standing certificate was missing from their package. Ms. Hoboly stated that they had a courtesy review with Mr. Snyder. She also stated that there is new staff, and they did not understand how to submit the certificate online. After discussion by the Board, it was determined that their application should be denied because the agency’s Good Standing Certificate was dated after the application deadline.

It was motioned and second to deny the Appeal, motion carried.

1. **Open Discussion -** None
2. **Meeting was Adjourned at 2:50 p.m.**